

Hindolveston Parish Council

Clerk: Mrs Joanna Otte tel 01328 822366
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To:

Chip Davison, Zara Leeder, Trevor Leeder (Chair), Peter Patten, Mary Walsh (Vice-Chair)
CC: Steven Ward (District Cllr), David Ramsbotham (County Cllr) PCSO Shane Artingstall

You are hereby summoned to a **Meeting of Hindolveston Parish Council**
to be held in the Millennium Pavilion, Rec Ground
at 7.30 pm on **Thursday 17 September 2015**

Signed: Joanna Otte.....

Clerk to the Council

Date

AGENDA

Welcome from the Chair

- 1) To consider apologies and reasons for absence.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To confirm the minutes of the previous meeting (15 July 2015).
- 4) The Chair will adjourn the meeting to allow members of the public, PCSO, District and County Councillors to speak.
The Chair will re-open the meeting.
- 5) Highways
 - a) **Ditch at Church Lane.** Update.
 - b) **Items to report**
 - c) To consider if any highway improvements are needed which could benefit from the **Parish Partnership Scheme** (50% of the cost from Norfolk County Council).
- 6) Maintenance
 - i) To consider quotes for cutting the grass in the old **Churchyard**. To note that £300 was allocated in the Budget for the graveyard for 2015-16 and there is a further £800 in reserve for village initiatives.
 - (1) **CGM Group:** £98.50 per occasion (4 weekly basis between March and October 8 cuts) including application of herbicide to path.
 - (2) **Norse Grounds Maintenance:** initial tidy up: £140; thereafter £700 (monthly basis April to end of October 7 cuts); £32 to apply herbicide to pathway on 3 occasions per year.
 - (3)

Hindolveston Parish Council

7) Planning Applications.

a) Applications to consider:

i) Erection of garden room to side of dwelling at **1 Station Road** ref: PF15/1158

b) To note decisions made by North Norfolk District Council

i) **Old Bullock Shed, Wakefields Piece** prior notification of intention to convert agricultural building to dwelling and associated building operations ref: PU/15/0967. **Refused.**

ii) **48A The Street** proposed oak framed car port and store ref: PF/15/0855. **Approved.**

c) To note that a **Tree Preservation Order (TPO)** has been put in place at land at **43 The Street** ref no: TPO/15/0908. The Order took effect, on a provisional basis, on 23 July 2015. It will continue in force on this basis for a further 6 months or until the order is confirmed by North Norfolk District Council, whichever first occurs.

8) Financial Business

a) Accounts: As at 28 August 2015. To confirm balances on bank statements

Business Bonus	5,882.40
Business Premium	113.79
Community A/C	1,068.81

b) Receipts: HMRC Vat refund £800.81.

c) To note regular payments since previous statement

date	to whom	SO / DD	details	amount
01/08/15	Scooper Dooper	SO	dog waste collection	16.67
11/08/15	E.ON	DD	non-metered supply	28.92
25/08/15	salary and on costs	SO	salary and on costs	240.39

d) Payments for approval:

i) cheques

	cheque no	£	p
J Otte (<i>expenses</i>) carry forward			
Hindolveston Recreation Ground (VAT refund)	100670	693.39	
Mazars (external audit)	100671	240.00	
J Otte (newsletter x 2)	100672	20.14	

e) To note that £1,500 was transferred from the Business Bonus Account to the Community account on 9 Sept.

f) To note that end of **grant monitoring** form has been completed for the Heritage Lottery Grant for the WW1 Centenary Commemorations.

g) To note completion of Annual Return and comments from External Auditors.

9) Allotments

a) To note that allotment 3 will be available for rent.

b) Health and Safety Inspection report.

Hindolveston Parish Council

- c) To consider if rents should be increased for next year. (Tenants require one year notice). Current rents per annum (since 2008/9):
 - o £20 per garden allotment
 - o £30 per grazing allotment
 - o £192.50 land off the Dyes (about 3.5 acres)
 - o £56.25 land south of the recreation ground (approx 1 acre).

- 10) **Recreation Ground**
 - a) **Boundary.** To note that the Land Registry has confirmed the boundary and provided updated registration document.

 - b) **Parking**

 - c) To consider applying to the Land Registry for Easement by Prescription on the track to the Recreation Ground. Initial cost: £40 (for an application to change the register).

- 11) **Street-lighting**
 - a) To note that K&M Lighting have been notified of a faulty light outside 14 The Street.

- 12) **Street Party to celebrate the Queen's 90th Birthday.**

- 13) **Items for report or for the next agenda (not for discussion).**

- 14) **Next Meeting of the Parish Council at 7.30pm on Thursday 15 Oct 2015 in the Millennium Pavilion, Recreation Ground.**