

Hindolveston Parish Council

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To:

Chip Davison, Trevor Leeder (Chair), Zara Leeder, Peter Patten, Mary Walsh (Vice-Chair)
CC: Pierre Butikofer (District Cllr), David Ramsbotham (County Cllr), PCSO S Artingstall

You are hereby summoned to a **Meeting of Hindolveston Parish Council**
to be held in the Millennium Pavilion, Rec Ground
at 7.30 pm on **Thursday 15 September 2016**

Signed: Joanna Otte.....
Clerk to the Council

Date

AGENDA

Welcome from the Chair

- 1) To consider apologies and reasons for absence.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To confirm the minutes of the previous meeting (20 July 2016).
- 4) The Chair will adjourn the meeting to allow members of the public, PCSO, District and County Councillors to speak.
The Chair will re-open the meeting.

5) Highways

- a) Items to report
- b) Parish Partnership Scheme

6) Planning Applications

- a) Applications to consider
 - i) Notification of prior approval for change of use of agricultural building to dwelling house (C3) at **Barn** to rear of **Field View**, The Street ref: PU/16/0969. Plans circulated via email. No objection submitted 27 July 2016.
 - ii) Change of use in part from agricultural to equestrian, erection of stables/storage/tractor shed/barn, first floor accommodation and creation of new access and drive at **Manton Grange**, 113 The Street **amended proposal** ref: PF/16/0255

b) To note decisions made by North Norfolk District Council

c) Dedication stones at the Methodist Chapel: update

7) Financial Business

- a) Accounts: As at 30 Aug 2016. To confirm balances on bank statements

Business Bonus	5,185.24
Business Premium	113.82
Community A/C	2,512.03

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b) Receipts:

c) To note regular payments since previous statement

date	to whom		details	amount
01/07/16	Scooper Dooper	SO	dog waste collection	16.67
11/07/16	E.ON	DD	non-metered supply	28.92
25/07/16	salary and on costs	SOs	salary and on costs	243.79
01/08/16	Scooper Dooper	SO	dog waste collection	16.67
11/08/16	E.ON	DD	non-metered supply	28.92
25/08/16	salary and on costs	SOs	salary and on costs	243.79

d) Payments for approval:

	cheque no	£	p
J Otte (expenses carry forward)			
J Otte (newsletter carry forward)			
Mazars (external audit)	100701	120.00	
Ryan Hubbard (graveyard Aug and Sept)	100702	180.00	

8) External Audit

- a) To note completion of Annual Return for year ended 31 March 2016 and comments from Mazars, the External Auditors: 'on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'
- i) The relevant notices have been placed on the notice board.

9) Allotments

- a) Muntjac
- b) Health and Safety Inspection report.
- c) To consider if rents should be increased for next year. (Tenants require one year notice). Current rents per annum (since 2008/9):
- o £20 per garden allotment
 - o £30 per grazing allotment
 - o £192.50 land off the Dyes (about 3.5 acres)
 - o £56.25 land south of the recreation ground (approx 1 acre).

10) Recreation Ground and Pavilion

- a) Safety report:
- i) Toddler swings broken. Quote for replacement requested from Fenland Leisure Products.
 - ii) The trailer is still there and open with a green box by the seats.
 - iii) Grass roller (used for cricket) has been taped off.
 - iv) Big storage containers should be locked (to prevent children getting inside).
 - v) To note that the FC have no recollection of using or seeing the blue first aid kit and they have not taken it to Holt.
- b) Repairs / maintenance
- i) Barge boards, soffits, window frames, door, gutter pipes
 - ii) Subsidence on paths - trip hazard
 - iii) Fencing

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- c) Problems of the Rec.
 - i) To consider asking EP Youth if they could bring the Red Bus to the Rec on a regular basis.
 - ii) To consider having the storage containers painted.
 - d) To consider applying to the Land Registry for Easement by Prescription on the track to the Recreation Ground. Initial cost: £40 (to apply to change the register).
- 11) Street-lighting
- 12) Correspondence
- 13) Items for report or for the next agenda.
- 14) Next Meeting of the Parish Council at 7.30pm on **Thursday 20 Oct 2016** in the Millennium Pavilion, Recreation Ground.