

Hindolveston Parish Council

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To:

Chip Davison, Zara Leeder, Trevor Leeder (Chair), Peter Patten, Mary Walsh (Vice-Chair)
CC: Steven Ward (District Cllr), David Ramsbotham (County Cllr) PCSO Shane Artingstall

You are hereby summoned to a **Meeting of Hindolveston Parish Council**
to be held in the Millennium Pavilion, Rec Ground
at 7.30 pm on **Thursday 15 October 2015**

Signed: Joanna Otte.....
Clerk to the Council

Date

AGENDA

Welcome from the Chair

- 1) To consider apologies and reasons for absence.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To confirm the minutes of the previous meeting (17 September 2015).
- 4) The Chair will adjourn the meeting to allow members of the public, PCSO, District and County Councillors to speak.
The Chair will re-open the meeting.
- 5) Highways
 - a) Items to report
 - b) Update on reported items
 - i) Works programmed to repair **potholes** on Church Lane, Briston Road, Pinfold Lane. Church Lane has also been added to surface-dressing list.
 - ii) Works programmed to **repair edge damage** opposite 3 Melton Road.
 - c) **Church Lane.**
 - i) Encroachment on verge and request for pavement: update.
 - d) To consider if any highway improvements are needed which could benefit from the **Parish Partnership Scheme** (50% of the cost from Norfolk County Council).
- 6) **Bus shelter by the Village Sign:** update
- 7) Maintenance
 - i) To note, with thanks, that Stephen Jones has repaired the **village sign plinth**.
 - ii) To consider quotes for cutting the grass in the old **Churchyard**. To note that £300 was allocated in the Budget for the graveyard for 2015-16 and there is a further £800 in reserve for village initiatives.

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(1) **CGM Group:** £98.50 per occasion (4 weekly basis between March and October 8 cuts) including application of herbicide to path.

(2) **Norse Grounds Maintenance:** initial tidy up: £140; thereafter £700 (monthly basis April to end of October 7 cuts); £32 to apply herbicide to pathway on 3 occasions per year.

(3) Julian Duffield

8) Planning Applications

a) Applications to consider

b) To note decisions made by North Norfolk District Council

i) Erection of garden room to side of dwelling at **1 Station Road** ref: PF15/1158. **Approved.**

9) **Donations:** To resolve that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.

a) To decide how to distribute the allocated £100.

Donations last year to: £30 East Anglian Air Ambulance; £20 each to Citizens Advice Bureau (Dereham, Watton and Holt) Holt and Community First Responders, Break; £10 North Norfolk Community Transport (dial-a-ride).

b) To agree a donation of £25 to the Royal British Legion Poppy Appeal (wreath to be delivered for Remembrance Sunday).

10) Financial Business

a) **Accounts:** As at 29 September 2015. To confirm balances on bank statements

Business Bonus	4,408.13
Business Premium	113.80
Community A/C	2,639.75

b) **Receipts:** Allotment rents £381.92; interest: 74p.

c) To note **regular payments** since previous statement

date	to whom		details	amount
01/09/15	Scooper Dooper	SO	dog waste collection	16.67
11/09/15	E.ON	DD	non-metered supply	28.92
25/09/15	salary and on costs	SO	salary and on costs	240.39

d) **Payments for approval:**

i) cheques

	cheque no	£	p
J Otte (<i>expenses Aug - Oct</i>)		80.23	
J Otte (newsletter)		9.98	

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- 11) Allotments
 - a) Health and Safety Inspection report.
- 12) Recreation Ground
 - a) **Parking.** To note that Football Club are directing traffic into car park and also using field if necessary and ground conditions are suitable.
 - b) To consider applying to the Land Registry for Easement by Prescription on the track to the Recreation Ground. Initial cost: £40 (for an application to change the register).
- 13) Street-lighting
- 14) Street Party to celebrate the Queen's 90th Birthday.
- 15) Items for report or for the next agenda (not for discussion).
 - a) To set budget and Precept for 2016-17
- 16) Next Meeting of the Parish Council at 7.30pm on Thursday 19 Nov **2015** in the Millennium Pavilion, Recreation Ground.