

# Hindolveston Parish Council

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Present: Trevor Leeder (Chair), Peter Patten, Mary Walsh (Vice-Chair)  
And three members of the public

**Meeting of Hindolveston Parish Council in the Millennium Pavilion, Rec Ground  
at 7.30 pm on Thursday 18 June 2015**

## MINUTES

Welcome from the Chair

- 1) Apologies from Chip Davison, Zara Leeder, David Ramsbotham (County Cllr) and PCSO S Artingstall were accepted.
- 2) To consider co-option of two members. None at present
- 3) Declarations of pecuniary interest in any of the agenda items listed below.
  - a) M Walsh declared an interest in item 8aii (she owns the property).
- 4) The minutes of the previous meeting (28 May 2015) signed.
- 5) The Chair adjourned the meeting to allow members of the public, PCSO, District and County Councillors to speak.

Police written report: three calls (1 x Wildlife, 1 x Concern for Safety, 1 x Violence against Person); crimes: 3 x Common Assault (within the grounds of housing for people with needs/care).

Members of the public:

- Congratulations to T Leeder for achieving something that had been an issue for the parish council for over a year namely the cutting back of the overhanging trees on Pinfold Land.
- Parking on the The Street at the Foulsham Road junction is creating a hazard for road users.
- Shrub on Village Hall wall needs to be cut back.

The Chair re-opened the meeting.

## 6) Highways

### a) Update on outstanding items

- i) Works ordered to patch up road surface at junction on **B1110**.
- ii) Pavement at **3 Melton Road**: developer has been requested to rectify issues.
- iii) Overhanging trees at **Pinfold Lane**. To note that the owner of the White House has informed Highways that he would arrange for the trees to be cut back. It was confirmed that this had been done.
- iv) Sewage leak on Melton Road. The Environment Officer from NNDC visited the site on two occasions: the discharge has now stopped and all evidence of it being present has gone. It was reported that the area still smells. The Clerk was asked to notify NNDC.

- b) **Ditch at Church Lane**. It was reported that Broadland Housing were investigating what could be done.

Signed: .....  
Chair

Date .....

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### c) Items to report

- i) Request for 50 mph on B1110 at Fulmodeston junction
- ii) Request for owners to cut back hedge at Holly Cottage
- iii) Problems with parking on The Street at the junction with Foulsham Road - ask PCSO to follow up.
- iv) Road and verge opposite entrance to 3 Melton Road is churned up - request that it is made good.
- v) Potholes:
  - (1) Foulsham Road opposite turning to Pinfold land on left - long and deep
  - (2) Church Lane
- vi) Dog fouling on footpath by Moores Farm.

### 7) Maintenance

- a) **Village sign** update. Waiting to hear from Stephen Jones.
- b) To consider a request from Rev Sykes for the Parish Council to take on the maintenance of the whole of the **Churchyard** as the contractor arranged by the PCC no longer wishes to carry on.
  - i) It was agreed that the Parish Council would take on the grass cutting of the whole churchyard.
  - ii) It was noted that Lennie King was not able to do the old part ( a ride-on or tractor was required) but would continue with the new.
  - iii) The Chair would ask Stuart Day.

### 8) Planning Applications.

- a) Applications to consider:
  - i) **Beck Farmhouse**, 123 The Street: remove one set of gate and erect replacement wall ref: PF/15/0583 & LA/15/0584. No objections.
  - ii) **Whitehouse Farmhouse**, 68 The Street: installation of conservation roof light in south elevation roof slope ref: LA/15/0733. No objections.
- b) To note decisions made by North Norfolk District Council
  - i) Variation of condition2 of planning permission ref 08/0496 to erect dwelling (amended design) including habitable accommodation in roof space and erection of garden room at **Homely Acre 61 The Street** ref: PF/15/0349. **Permission granted.**
- c) Methodist Chapel foundation stone inscriptions: response from NNDC not received.

### 9) Financial Business

- a) Accounts: As at 29 May 2015. The balances on bank statements were confirmed.

Business Bonus	5,806.62
Business Premium	113.77
Community A/C	6,369.14
- b) Receipts: £3,678 Precept and LCTSG from NNDC

Signed: .....  
Chair

Date .....

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c) The following payments were approved:

	cheque no	£ p
J Otte ( <i>expenses carry forward</i> )		
J Otte (photocopying newsletter June)	100664	9.98
Stafford Snell (internal audit)	100665	25.00
NPTP (chairmanship training)	100666	75.00

### 10) Account and Audit for 2014/15

- a) The accounts which had been checked by T Leeder were approved and signed.
- b) The **Annual Return** including annual governance statement, for the external auditors, Mazars was approved and signed. See attached explanation of the annual governance statement and how the Parish Council meets its obligations.
- c) The Internal Auditor, Stafford Snell, states 'The accounts and related documentation are as usual all in order and well prepared. There are no points I wish to raise with the Parish Council.'

### 11) Policies to review

- a) **Standing Orders** (last reviewed July 2010 due for update) which had been circulated was formally adopted.
- b) **Financial Regulations** (last reviewed January 2010 due for update) which had been circulated was formally adopted.

### 12) Allotments

- a) The Chairman would show the vacant plot to Chris Scott to see if he would like it. P Patten's offer to spray with weedkiller was accepted.

### 13) WW2 70<sup>th</sup> Anniversary of VJ commemoration

- a) Saturday 15 August at 6 pm. Nick Parsons had agreed to play the Last Post etc. The Vice-Chair would co-ordinate other readings etc. It was agreed to book the Village Hall between 5 and 7 pm in case of need.

### 14) Recreation Ground

- a) **Boundary.** It was reported that a letter had been sent via Butcher Andrews solicitors to the Jackson's solicitor stating that the Parish Council would only be willing to give up the disputed land if it was compensated for the loss and if the access was re-opened, alternatively the Jacksons could pay for the relocation of the playground apparatus to the area near the barn to allow for parking on the playing field.
- b) **Parking.** No update available.

### 15) Street-lighting

16) Items for report or for the next agenda (not for discussion).

17) Next Meeting of the Parish Council at 7.30pm on Thursday 16 July 2015 in the Millennium Pavilion, Recreation Ground. A request was made to have the next meeting on a different day to allow two members to attend bowls matches.

Meeting closed at 8.30 pm

Signed: .....  
Chair

Date .....