

# Hindolveston Parish Council

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Present: Chip Davison, Zara Leeder, Trevor Leeder (Chair), Peter Patten,  
and:  
David Ramsbotham (County Cllr), PCSO Shane Artingstall and two members of the public

## **Meeting of Hindolveston Parish Council in the Millennium Pavilion, Rec Ground at 7.30 pm on Thursday 17 September 2015**

### MINUTES

Welcome from the Chair

- 1) Apologies from Mary Walsh (Vice-Chair) were accepted.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) The minutes of the previous meeting (15 July 2015) were signed.
- 4) The Chair adjourned the meeting to allow members of the public, PCSO, District and County Councillors to speak.

NCCLlr D Ramsbotham: reported that the County Council was

- working on the Budget for 2016-17. They have to find £111 million in savings over the next three years which means a 16% cut of the spendable budget.
- looking for local volunteer champions for the Love Food Hate Waste Campaign

He noted the broadband fibre optic should be available in Hindolveston in the next few months - remember that users have to go to their provider to take advantage of the upgrade.

PCSO S Artingstall: police report since previous meeting: 13 calls (2 x violence against person, 1 x criminal damage, 3 x highway related, 4 x ASB related, 1 x concern for safety, 1 x suspicious circumstances, 1 x domestic related) and 4 crimes (1 x assault, 1 x ABH, 1 x criminal damage, 1 x burglary other than dwelling).

A member of the public: queried the sale of land at Church Lane

A letter from a member of the public requested a bus shelter for the children waiting for the school bus by the Church.

The Chair re-opened the meeting.

### 5) Highways

- a) **Ditch at Church Lane.** To note that the land had been sold, the ditch filled and the area fenced. It was believed that the fence went over an existing path and that it encroached on the Highway. The position of the fence made it difficult for the children to walk safely to catch the bus for school. It was decided that the grit bin should be relocated. The Clerk was asked to raise these matters with Highways and to request a pavement.

### b) Items to report

Signed: .....  
Chair

Date .....

## Hindolveston Parish Council

- i) **Potholes:**
  - (1) Church Lane,
  - (2) Briston Road (near tin shed - T-junction to Barbers Wood, 1<sup>st</sup> left turn after old gate house
  - (3) Pinfold Lane opposite Cherry Trees - heavy material needed).
- ii) **Road and verge need to be re-instated** opposite development at 3 Melton Road.
- c) To consider if any highway improvements are needed which could benefit from the **Parish Partnership Scheme** (50% of the cost from Norfolk County Council).
  - i) In response to the request from a resident, it was decided to investigate the feasibility of a bus shelter at the top of Church Lane and to see if this would be eligible for Parish Partnership Scheme.

### 6) Maintenance

- i) To consider quotes for cutting the grass in the old **Churchyard**. To note that £300 was allocated in the Budget for the graveyard for 2015-16 and there is a further £800 in reserve for village initiatives.
  - (1) **CGM Group:** £98.50 per occasion (4 weekly basis between March and October 8 cuts) including application of herbicide to path.
  - (2) **Norse Grounds Maintenance:** initial tidy up: £140; thereafter £700 (monthly basis April to end of October 7 cuts); £32 to apply herbicide to pathway on 3 occasions per year.

It was noted that the quotes were a considerable cost. It was agreed to see if a local person could be found. (Trevor and Chip would ask around).

### 7) Planning Applications.

#### a) Applications to consider:

- i) Erection of garden room to side of dwelling at **1 Station Road** ref: PF15/1158. It was agreed that there was no objection to this application.

#### b) To note decisions made by North Norfolk District Council

- i) **Old Bullock Shed, Wakefield's Piece** prior notification of intention to convert agricultural building to dwelling and associated building operations ref: PU/15/0967. **Refused.**
- ii) **48A The Street** proposed oak framed car port and store ref: PF/15/0855. **Approved.**

- c) To note that a **Tree Preservation Order (TPO)** has been put in place at land at **43 The Street** ref no: TPO/15/0908. The Order took effect, on a provisional basis, on 23 July 2015. It will continue in force on this basis for a further 6 months or until the order is confirmed by North Norfolk District Council, whichever first occurs.

Signed: .....  
Chair

Date .....

## Hindolveston Parish Council

### 8) Financial Business

a) Accounts: As at 28 August 2015. The balances on bank statements were confirmed

Business Bonus	5,882.40
Business Premium	113.79
Community A/C	1,068.81

b) Receipts: HMRC Vat refund £800.81.

c) To note regular payments since previous statement

date	to whom	SO / DD	details	amount
01/08/15	Scooper Dooper	SO	dog waste collection	16.67
11/08/15	E.ON	DD	non-metered supply	28.92
25/08/15	salary and on costs	SO	salary and on costs	240.39

d) Payments were approved:

i) cheques

	cheque no	£ p
J Otte ( <i>expenses</i> ) carry forward		
Hindolveston Recreation Ground (VAT refund)	100670	693.39
Mazars (external audit)	100671	240.00
J Otte (newsletter x 2)	100672	20.14

e) To note that £1,500 was transferred from the Business Bonus Account to the Community account on 9 Sept.

f) To note that end of **grant monitoring** form has been completed for the Heritage Lottery Grant for the WW1 Centenary Commemorations.

i) Benches to be treated and installed in due course.

g) **To note completion of Annual Return** for year ended 31 March 2015 and comments from Mazars, the External Auditors: 'on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'

i) The relevant notices have been placed on the notice board.

### 9) Allotments

a) To note that allotment 3 will be available for rent. The Chairman would ask Chris if he would like this one or part thereof.

b) Health and Safety Inspection report: not carried out yet.

c) It was agreed to keep rents at current level. (Tenants require one year notice).

Current rents per annum (since 2008/9):

o £20 per garden allotment

o £30 per grazing allotment

Signed: .....  
Chair

Date .....

## Hindolveston Parish Council

- £192.50 land off the Dyes (about 3.5 acres)
- £56.25 land south of the recreation ground (approx 1 acre).

### 10) Recreation Ground

- a) **Boundary.** To note that the Land Registry has confirmed the boundary and provided updated registration document.
- b) **Parking:** remains a problem at the weekends and on training evenings. The Clerk was asked to write to the football club to request that the traffic is properly directed into the car park / field so that the road and driveways are not obstructed for residents and the emergency vehicles.
- c) **Litter:** was also a problem. The Clerk was asked to football club to remind users to use the bins or take litter home and also to clear up after matches and training.
- d) **Dog bins.** The Clerk was asked to contact Scooper Dooper to see if it would be feasible to change one of the larger bins on Church Lane or Pinfold Lane with the smaller bin on the Rec.
- e) To consider applying to the Land Registry for Easement by Prescription on the **track to the Recreation Ground**. Initial cost: £40 (for an application to change the register). As a preliminary step the Vice-Chairman would complete a ST4 form (statement of truth) and try and get other people to complete them.

### 11) Street-lighting

- a) To note that K&M Lighting have been notified of a faulty light outside 14 The Street.

12) Street Party to celebrate the Queen's 90<sup>th</sup> Birthday. No plans at present.

13) Items for report or for the next agenda (not for discussion).

14) Next Meeting of the Parish Council at 7.30pm on Thursday 15 Oct 2015 in the Millennium Pavilion, Recreation Ground.

Signed: .....  
Chair

Date .....