

# Hindolveston Parish Council

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Present:

Chip Davison, Trevor Leeder (Chair), Zara Leeder, Peter Patten, Mary Walsh (Vice-Chair) and representatives from EP Youth and three members of the public

Meeting of Hindolveston Parish Council in the Millennium Pavilion, Rec Ground  
at 7.30 pm on **Thursday 15 September 2016**

## MINUTES

Welcome from the Chair

- 1) Apologies from David Ramsbotham (County Cllr), PCSO S Artingstall
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To confirm the minutes of the previous meeting (20 July 2016).
- 4) The Chair adjourned the meeting to allow members of the public, PCSO, District and County Councillors to speak.
  - Police report: Since the last meeting on 20th July the police had received 6 calls from the parish - 2 x Sus Circs, 1 x ASB, 1 x Theft, 1 x Criminal Damage, 1 x Wildlife Related. Of these calls there were 2 Crimes raised - 2 x Theft.
  - Members of the public
    - To note that the Boundary Commission Review is recommending that Hindolveston will remain in the Broadland Parliamentary Constituency. A request was made for the information about the public consultation to be included in the newsletter and for the Parish Council to discuss at the next meeting.
    - Update about the dog waste collection at Church Lane from a member of the public who 'monitors' the bin: some problems with collections and bin getting full / overflowing. It was noted that it was useful if full bins could be reported to the Clerk.
    - The Police have put up some bollards at the junction of The Street / Foulsham Road to discourage parking. It was an improvement but a few more might be useful.
  - EP Youth
    - In response to a message from the PCSO in regard to some problems at the Recreation Ground, EP Youth would like to offer their services. They can provide a Big Red Bus outreach youth club for 11-19 year olds. The issues were discussed and it was agreed that it would probably be more suitable to have EP Youth support the setting up of a youth club run by volunteers in the village. An initial introductory evening (e.g. with pizza etc) to gauge interest was suggested. Request for interested youth and volunteers would be included in the newsletter.

The Chair re-opened the meeting.

## 5) Highways

- a) Items to report
  - i) Pothole on Station Road
  - ii) Hedge obscuring sign at Foxboro House
  - iii) No footpath sign at graveyard

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Signed: .....  
Chair

Date .....

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- b) Parish Partnership Scheme
  - i) SAM2 cost approx £4,000. It was decided that this was too costly and that there were probably not enough locations to set it up. It was agreed instead to purchase stickers for wheelie bins.

### 6) Planning Applications

#### a) Applications to consider

- i) Notification of prior approval for change of use of agricultural building to dwelling house (C3) at **Barn** to rear of **Field View**, The Street ref: PU/16/0969. Plans circulated via email. No objection submitted 27 July 2016.
- ii) Change of use in part from agricultural to equestrian, erection of stables/storage/tractor shed/barn, first floor accommodation and creation of new access and drive at **Manton Grange**, 113 The Street **amended proposal** ref: PF/16/0255. No objection.

#### b) To note decisions made by North Norfolk District Council

- i) Notification of prior approval for change of use of agricultural building to dwelling house (C3) at **Barn** to rear of **Field View**, The Street ref: PU/16/0969. Further approval of details is not required - development may proceed.

#### c) Dedication stones at the Methodist Chapel: update. No responses received.

### 7) Financial Business

#### a) Accounts: As at 30 Aug 2016. The balances on bank statements were confirmed:

Business Bonus	5,185.24
Business Premium	113.82
Community A/C	2,512.03

#### b) Receipts: none

#### c) To note regular payments since previous statement

date	to whom		details	amount
01/07/16	Scooper Dooper	SO	dog waste collection	16.67
11/07/16	E.ON	DD	non-metered supply	28.92
25/07/16	salary and on costs	SOs	salary and on costs	243.79
01/08/16	Scooper Dooper	SO	dog waste collection	16.67
11/08/16	E.ON	DD	non-metered supply	28.92
25/08/16	salary and on costs	SOs	salary and on costs	243.79

#### d) The following payments were approved:

	cheque no	£	p
J Otte (expenses carry forward)			
J Otte (newsletter carry forward)			
Mazars (external audit)	100701	120.00	
Ryan Hubbard (graveyard Aug and Sept)	100702	180.00	
M Walsh (warning tape for Rec.)	100703	13.11	

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Lisa Chapman (cleaning)	100704	68.00
Frost to Hot Heating (hand basin in Pavilion)	100705	444.00

### 8) External Audit

- a) **To note completion of Annual Return** for year ended 31 March 2016 and comments from Mazars, the External Auditors: 'on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'
  - i) The relevant notices have been placed on the notice board.

### 9) Allotments

- a) Muntjac: no progress
- b) Health and Safety Inspection to be arranged.
- c) To consider if rents should be increased for next year. It was agreed to keep the current rents per annum (since 2008/9):
  - o £20 per garden allotment
  - o £30 per grazing allotment
  - o £192.50 land off the Dyes (about 3.5 acres)
  - o £56.25 land south of the recreation ground (approx 1 acre).

### 10) Recreation Ground and Pavilion

- a) Safety report:
  - i) Toddler swings broken. Quote for replacement requested from Fenland Leisure Products. To consider at next meeting.
  - ii) The trailer has been removed.
  - iii) Grass roller (used for cricket) has been put in storage at C Davison's.
  - iv) Big storage containers should be locked (to prevent children getting inside). It was agreed to take up Michael Grand's offer to purchase one and help to move the equipment.
  - v) To note that the FC has no recollection of using or seeing the blue first aid kit and they have not taken it to Holt.
- b) Repairs / maintenance: awaiting quotes for
  - i) Barge boards, soffits, window frames, door, gutter pipes
  - ii) Subsidence on paths - trip hazard
  - iii) Fencing
- c) Problems of the Rec.
  - i) To consider asking EP Youth if they could bring the Red Bus to the Rec on a regular basis. It was decided to facilitate setting up a youth club run by volunteers supported by EP Youth.
  - ii) Thanks to Z Leeder for removing the graffiti
  - iii) To consider having the storage containers painted.
- d) To consider applying to the Land Registry for Easement by Prescription on the track to the Recreation Ground. Initial cost: £40 (to apply to change the register).

### 11) Street-lighting

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### 12) Correspondence

- a) Letter of resignation from Peter Patten. He was thanked for all the hard work that he has done over the many years that he has been a Parish Councillor (since 1953).
- b) The Clerk was asked to contact Broadland Housing about the state of disrepair of the fencing at Broughton Close.

### 13) Items for report or for the next agenda.

- a) Boundary Commission Review and Consultation on the Parliamentary Constituency Boundaries.

### 14) Next Meeting of the Parish Council at 7.30pm on Thursday 20 Oct 2016 in the Millennium Pavilion, Recreation Ground.

Meeting closed at 8.35 pm