

# Hindolveston Parish Council

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Present:

Chip Davison, Zara Leeder, Peter Patten, Mary Walsh (Vice-Chair)

And four members of the public David Ramsbotham (County Cllr) PCSO Shane Artingstall

## **Meeting of Hindolveston Parish Council**

in the Millennium Pavilion, Rec Ground at 7.30 pm on Thursday 15 October 2015

### MINUTES

Welcome from the Vice-Chair

1) Apologies from T Leeder (Chair), D Ramsbotham (NCCllr) and PCSO Artingstall were accepted.

2) Declarations of pecuniary interest in any of the agenda items listed below.

3) The minutes of the previous meeting were confirmed and signed.

4) The Chair adjourned the meeting to allow members of the public, PCSO, District and County Councillors to speak.

Police report since the previous meeting: 2 x burglary other than dwelling.

Members of the public

- o concern about the speed of traffic in the village. A couple of people would like to set up a Community Speed Watch. A notice requesting more volunteers would be put in the newsletter and the Clerk would check the conditions.
- o It was noted that the Memorial Seats were still in the Pavilion. Michael offered to help Peter erect them outside next to the Jubilee seat.

The Vice-Chair re-opened the meeting.

### 5) Highways

#### a) Items to report

i) To note that Anglian Water had been informed of a suspected sunken sewer trench outside 91 The Street.

#### b) Update on reported items

i) Works programmed to repair **potholes** on Church Lane, Briston Road, Pinfold Lane. Church Lane has also been added to surface-dressing list.

ii) Works programmed to **repair edge damage** opposite 3 Melton Road.

#### c) Church Lane.

i) Encroachment on verge and request for pavement: update. P Peter reported that the path could be clearly seen on an ordnance survey map. It was also noted that the new fence obstructed the view of drivers at the junction.

d) To consider if any highway improvements are needed which could benefit from the **Parish Partnership Scheme** (50% of the cost from Norfolk County Council). It was suggested that the bus shelter at Church Lane would be a suitable scheme.

6) **Bus shelter by the Village Sign:** update. The Clerk reported that Ace Shelter advised that a shelter of 2 metres length would be suitable for approximately 10 children.

The best site would be facing towards the hedge (for safety) to the right of the Fulmodeston Road street name sign. The shelter was available in a range of colours,

Signed: .....  
Chair

Date .....

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cost on application. It was suggested that 3 metres might be better. The Clerk was asked to check with Highways what sort of base would be required, to check if planning permission were required, to get a quote from Ace Shelter, to inform and consult the PCC (via the Vicar) and residents (via the newsletter).

### 7) Maintenance

- i) To note, with thanks, that Stephen Jones has repaired the **village sign plinth**.
- ii) To consider quotes for cutting the grass in the old **Churchyard**. To note that £300 was allocated in the Budget for the graveyard for 2015-16 and there is a further £800 in reserve for village initiatives.
  - (1) **CGM Group**: £98.50 per occasion (4 weekly basis between March and October 8 cuts) including application of herbicide to path.
  - (2) **Norse Grounds Maintenance**: initial tidy up: £140; thereafter £700 (monthly basis April to end of October 7 cuts); £32 to apply herbicide to pathway on 3 occasions per year.
  - (3) Julian Duffield

It was agreed to wait for a third (local) quote.

### 8) Planning Applications

- a) Applications to consider: none
- b) To note decisions made by North Norfolk District Council
  - i) Erection of garden room to side of dwelling at **1 Station Road** ref: PF15/1158. **Approved**.

9) **Donations**: To resolve that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.

- a) It was agreed to distribute the allocated £100 as follows: £30 East Anglian Air Ambulance; £20 each to Holt and Community First Responders, Break; £10 North Norfolk Community Transport (dial-a-ride). (A donation of £20 to Citizens Advice Bureau was put on hold pending notification from the District Council regarding the provider of those services in this area as it had been put out to tender).
- b) It was agreed to make a donation of £25 to the Royal British Legion Poppy Appeal (wreath to be delivered for Remembrance Sunday).

### 10) Financial Business

a) **Accounts**: As at 29 September 2015. The balances on bank statements were confirmed as follows:

Business Bonus	4,408.13
Business Premium	113.80
Community A/C	2,639.75

b) **Receipts**: Allotment rents £381.92; interest: 74p.

c) To note **regular payments** since previous statement

date	to whom		details	amount
01/09/15	Scooper Dooper	SO	dog waste collection	16.67
11/09/15	E.ON	DD	non-metered supply	28.92
25/09/15	salary and on costs	SO	salary and on costs	240.39

Signed: .....  
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d) The following payments were approved:

	cheque no	£ p
J Otte ( <i>expenses Aug - Oct</i> )	100673	80.23
J Otte (newsletter)	100674	9.98
East Anglian Air Ambulance	100675	30.00
Holt and Community First Responders	100676	20.00
Break	100677	20.00
NN Community Transport	100678	10.00
Royal British Legion Poppy Appeal	100679	25.00

11) Allotments

a) Health and Safety Inspection report. To be arranged.

12) Recreation Ground

a) **Parking.** To note that Football Club are directing traffic into car park and also using field if necessary and ground conditions are suitable. To note that the police have only one record of complaint.

b) To consider applying to the Land Registry for Easement by Prescription on the track to the Recreation Ground. Initial cost: £40 (for an application to change the register). Statements of Truth required.

c) To note that the dog bin on the Rec should be swapped with either of the larger ones on Pinfold Lane or Church Lane.

13) Street-lighting

14) Tea Party to celebrate the Queen's 90<sup>th</sup> Birthday possibly on a Sunday in June. It was agreed to ask via the newsletter for support and help in organising the event.

15) Items for report or for the next agenda (not for discussion).

a) To set budget and Precept for 2016-17

b) Dogs on the Rec

c) Speed watch

16) Next Meeting of the Parish Council at 7.30pm on Thursday 19 Nov **2015** in the Millennium Pavilion, Recreation Ground.

Meeting closed at 8.30 pm

Signed: .....  
Chair

Date .....