

# Hindolveston Parish Council

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Present: Trevor Leeder (Chair), Zara Leeder, Mary Walsh (Vice-Chair)  
and: Pierre Butikofer (District Cllr), David Ramsbotham (County Cllr), and five members of the public

**Meeting of Hindolveston Parish Council in the Millennium Pavilion, Rec Ground  
at 7.30 pm on Thursday 20 October 2016**

## MINUTES

Welcome from the Chair

- 1) Apologies from Chip Davison and PCSO S Artingstall.
  - 2) Declarations of pecuniary interest in any of the agenda items listed below.
  - 3) The minutes of the previous meeting (15 Sept 2016) were confirmed and signed.
  - 4) To note that following the resignation of Peter Patten a notice of vacancy was put up. Electors had until 12 October to ask the District Council for an election. No request was made so this vacancy (along with the existing two) should be filled by co-option.
  - 5) The Chair adjourned the meeting to allow members of the public, PCSO, District and County Councillors to speak.
- **Police report:** since the previous meeting there have been two calls to the police (1 x suspicious circumstance that was all in order on police attendance; and 1 x highway obstruction). Reminder to keep your home safe particularly as the nights are getting darker.
  - **NCCllr D Ramsbotham**
    - Parish Partnership Scheme deadline 16 December
    - Inquiry into the Kings Lynn Incinerator has been terminated
    - Devolution: Suffolk and Norfolk would have devolved powers, funding and an elected mayor. Four district councils have rejected the consultation
    - Report Highways defects online <https://apps.norfolk.gov.uk/highwaysdefect/>
  - **NNDCllr P Butikofer**
    - Mobile Post Office will now come to the village on Wednesdays (change requested because there is a bus service out of the village on Tuesdays)
    - Abandoned trailer - NNDC will inform the owner that should be moved within 14 days.
    - Report fly-tipping online:
      - <https://forms.north-norfolk.gov.uk/outreach/flytipping.ofml>
    - From Monday 25 Oct some of the Kier contractors for rubbish collection will be on strike until the issue is resolved with North Norfolk District Council. Black bins will be emptied but green bins will be left (clear rubbish sacks will be left for extra recyclable waste). There will be no garden waste collections.
    - New planning enforcement team of four people

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Signed: .....  
Chair

Date .....

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- CEO, Finance Officer & Monitoring Officer have left NNDC to join Gt Yarmouth.
- **Members of the public**
  - Drivers avoiding the rumble strips on the approach to Melton Constable are driving on the wrong side of the road posing a potential hazard to those leaving Melton or turning to or from Hindolveston. NCCLr Ramsbotham said that he would bring this to the attention of Highways. The member of public was also advised to inform the police.
  - Two members of the public expressed an interest in being co-opted.

The Chair re-opened the meeting.

### 6) It was agreed to co-opt Phillip Brown and Hazel Carter to the Parish Council

Proposed	MW	Seconded	TL	Vote	all
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- a) They both completed a declaration of acceptance of office and joined the meeting.

### 7) Public consultation of Boundary Commission's recommendations for changes to Parliamentary Constituencies.

- a) It was agreed to respond requesting that this parish should re-join the North Norfolk Parliamentary Constituency. The residents still feel a close identity with the North Norfolk Constituency and do not regard themselves as part of Broadland. It is thought that the Parliamentary Constituencies should follow the District Council boundaries as closely as possible.

### 8) Highways

- a) Items to report
- i) Notify the police that there more cones were needed at the junction of The Street / Foulsham Road as there were now only two.
  - ii) Complaints had been received about lorries speeding in the village. In order to deal with this a number plate, lorry company, date and time were needed so that the company could address the issue with their drivers.
- b) Speed awareness stickers for wheelie bins. It was decided that it would be better to have the stickers stating 'Slow down in our village' (rather than '30 Please drive carefully'). A note would be put in the newsletter asking if anyone would like to have the stickers for their bins. The stickers were available in packs of 12 for £15.99.

### 9) Planning

- a) Applications to consider none received.
- b) To note decisions made by North Norfolk District Council none received.
- c) Dedication stones at the Methodist Chapel. The District Councillor would follow this up as no response had been received from the Head of Planning.
- d) To consider a response to the letter from the Planning Inspectorate regarding an application by **Vattenfall Wind Power Ltd for an Order Granting Development Consent for the Norfolk Vanguard Offshore Wind Farm**. The Secretary of State would like to hear of information that is considered should be provided in the environmental statement for the application. The cable may go through the Parish

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of Hindolveston. For more information please visit the project's website at <http://norfolk Vanguard.vattenfall.co.uk> .

It was agreed to request that due care is taken to protect woodland (especially ancient woodland), meadows and areas that are habitats for wildlife, plants, insects even if these sites to not have special designations.

- e) **Hornsea Project Three Offshore Wind Farm Dong Energy** public consultation phase one (non-statutory) - feedback must be submitted by the end of November 2016. More information at [www.dongenergy.co.uk/hornseaproject3](http://www.dongenergy.co.uk/hornseaproject3) . The District Councillor reported that this one would not go through Astley Ward.

10) **Donations:** To resolve that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.

- a) It was decided to distribute the allocated £100 as follows: £30 East Anglian Air Ambulance; £20 each to Holt and Community First Responders, Break, and Citizens Advice Bureau; £10 North Norfolk Community Transport (dial-a-ride).
- b) It was agreed to make a donation of £25 to the Royal British Legion Poppy Appeal (wreath to be delivered for Remembrance Sunday).

### 11) Financial Business

- a) **Accounts:** As at 29 September 2016. The balances on bank statements were confirmed as follows:

Business Bonus	5,210.88
Business Premium	113.84
Community A/C	2,881.28

- b) **Receipts:** interest 66p
- c) To note regular payments since previous statement

date	to whom		Details	amount
01/09/16	Scooper Dooper	SO	dog waste collection	16.67
11/09/16	E.ON	DD	non-metered supply	28.92
25/09/16	salary and on costs	SOs	salary and on costs	243.79

- d) The following payments were approved:

	cheque no	£	p
J Otte (newsletter Sept and Oct carry forward)			
J Otte (expenses Aug - Oct)	100726	74.77	
Ryan Hubbard (graveyard Oct)	100727	90.00	
Lennie King (new grave yard annual payment)	100728	300.00	
Norse Eastern Ltd (grounds maintenance at Rec)	100729	1039.18	
E.ON (Pavilion elec. 20 Jun - 4 Oct)	100730	94.23	
EAAA (donation)	100731	30.00	

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Holt and Community First Responders (donation)	100732	20.00
BREAK (donation)	100733	20.00
NN Community Transport (donation)	100734	10.00
Royal British Legion (donation)	100735	25.00
Lisa Chapman (cleaning)	100736	32.00

### e) Bank Account

- i) It was agreed to add Phillip Brown as a third signatory to replace P Patten. The necessary forms for the Barclays accounts were completed.

### 12) Graveyard

- a) It was agreed to take up Ryan's advice to have another cut before the end of the year and to put week killer on the paths.

### 13) Allotments

- a) Health and Safety Inspection report: in good order although an old oil drum and some carpet would need to be moved if possible.
- b) The Clerk was asked to request one tenant to move items so that the hedge could be cut.

### 14) Recreation Ground and Pavilion

#### a) Bank Account

- i) It was agreed to complete the change of signatory forms for the Barclays Account so that the signatories were the same as for the Parish Council - Trevor Leeder, Mary Walsh and Phillip Brown, and for the address to be that of the Parish Council.
- ii) It was also agreed to complete the registration form for electronic banking so that the Clerk, Joanna Otte could access the accounts online. It was resolved that
  - (1) It is in the Recreation Ground Committee's interest to apply for electronic banking
  - (2) The nominated individual are authorized to apply for and register for electronic banking on behalf of the Recreation Ground Committee and the accept the relevant Terms and Condition for Mobile Service (as amended from time to time) for and on behalf of the Recreation Ground Committee.
  - (3) The Recreation Ground Committee agrees to be bound by any relevant Terms and Conditions for Mobile Services (as amended from time to time.
  - (4) The Recreation Ground Committee authorizes the nominated individual (the Parish Clerk - Joanna Otte) to accept on its behalf any relevant Terms and Conditions for Mobile Services (as amended from time to time) together with any subsequent changes to such Terms and Conditions.

- b) A Direct Debit form for E.ON to pay for the electricity at the Pavilion was completed.

#### c) Safety report:

- i) Quote for two toddler swings, replacement of rotten post on swings and new plate to weld on underside of slide from Fenland Leisure Products: £863.84

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(plus VAT); (or £670 for materials and delivery but no work). Although swings could be found cheaper on the internet, it was agreed to use Fenland Leisure because they would do all the work to the correct specifications.

- ii) Big storage containers. Mike Grand repaired one container and helped to move equipment into it from the other. He offered £50 for the other container. This offer was accepted and the container has been removed.
  
  - iii) It was suggested that the area between The Street and The Rec could be cut back.
  
  - d) Repairs / maintenance: still awaiting quotes.
    - i) Barge boards, soffits, window frames, door, gutter pipes
    - ii) Subsidence on paths - trip hazard
    - iii) Fencing
  
  - e) Youth Club
    - i) Interest had been shown in exploring the possibility of running a youth club.
    - ii) It was agreed to set up an initial meeting with EP Youth (Pizza Night) on the 4<sup>th</sup> Thursday of November or the 1<sup>st</sup> Thursday of December (depending on EP Youth).
  
  - f) Zara would like to organize Roc on the Rec next year. This was approved with appreciation.
  
  - g) To consider applying to the Land Registry for Easement by Prescription on the track to the Recreation Ground. Initial cost: £40 (to apply to change the register). The Chairman agreed to complete a Statement of Truth as part of the application.
- 15) Street-lighting
- a) The light near Broughton Close had been reported and repaired.
- 16) Correspondence
- 17) Items for report or for the next agenda.
- a) Setting the Budget and Precept for 2017-18
- 18) Next Meeting of the Parish Council at 7.30pm on Thursday 17 Nov 2016 in the Millennium Pavilion, Recreation Ground.

Meeting closed at 9.15 pm