

Hindolveston Parish Council

Clerk: Mrs Joanna Otte tel 01328 822366
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Present: Phillip Brown, Hazel Carter, Chip Davison, Trevor Leeder (Chair),
Mary Walsh (Vice-Chair)
And one member of the public

Meeting of Hindolveston Parish Council in the Millennium Pavilion, Rec Ground
at 7.30 pm on Thursday 17 November 2016

MINUTES

Welcome from the Chair

- 1) Apologies from Zara Leeder, Pierre Butikofer (District Cllr), David Ramsbotham (County Cllr), PCSO S Artingstall were accepted.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To confirm the minutes of the previous meeting (20 October 2016).
 - a) To note thanks received from EAAA, North Norfolk Community Transport and Break for donations.
- 4) The Chair adjourned the meeting to allow members of the public, PCSO, District and County Councillors to speak.
 - Police report: Since the last meeting on 20th October there have been NO calls into the parish & NO recorded crimes. Of note there have been reported lead thefts from churches in the county so we would encourage anyone to report any unusual or suspicious activity in areas around churches. There has also been reported heating oil thefts in the North Norfolk area, As we enter the cooler months it is essential that crime preventative measures are put in place to keep tanks secure, if anyone is unsure of what is available we can provide a Crime Prevention Survey which can be set up by calling 101.
 - A member of the public raised concern about the hedge on Foulsham Road which is overhanging the road. - the Vice-Chair to have a word with the owners.

The Chair re-opened the meeting.

5) Highways

a) Updates:

- i) Trailer has now been moved from Melton Road to The Street opposite the Methodist Chapel. Concern was raised that the reflectors on the trailer were insufficient.
- ii) Concern had been raised about the mud on the roads following the previous meeting. The Chairman spoke to the farmer who explained that it was due to potato harvesting. He was sweeping the road twice a day to keep on top of the problem (to note that the minimum requirement is to clean the road at the end of the day).

b) Items to report

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Signed:
Chair

Date

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- i) Warning signs 'children crossing' on the approach to the Recreation Ground are still obscured by overgrowth.
 - ii) Potholes:
 - (1) Outside Beck Farm
 - (2) Foulsham Road right hand side opposite sewage works and Old Chapel
 - iii) Speed limit sign fallen down at the end of The Street near Station Road.

 - iv) Litter picking. A resident new to the village had collected three bags of litter. Unfortunately the District Council was not helpful when she contacted them about what to do with the rubbish. It was agreed to send her a thank you letter and that the Chairman would try to sort out the disposal of the rubbish.
- c) Speeding issues
- i) Speed awareness stickers for wheelie bins. It was agreed to order a pack of 12 for £15.99.
 - ii) Phil Brown reported back from a meeting he had had with PCSO Artingstall regarding dealing with speeding etc in the village. It was agreed
 - (1) To ask the police for the minute man to monitor the traffic in the village.
 - (2) To ask the County Council for 'concealed entrance' signs on Foulsham Road and Pinfold Lane.
 - (3) To advertise again for volunteers to set up a Community Speed Watch.
- 6) Planning
- a) Applications to consider
 - i) Erection of detached garage and store at **Dairy Barn**, Fulmodeston Road ref: PF16/1439. No objection.

 - ii) External alterations to rear of dwelling and external and internal alterations to facilitate refurbishment / restoration of listed building at **Hope House, 2 Melton Road** ref: PF/16/1353 and PF/16/1354. No objection.

 - b) To note decisions made by North Norfolk District Council. none

 - c) Dedication stones at the Methodist Chapel: response from NNDC.
- 7) To note BT Payphone Removal Consultation: proposal to remove the payphone near The Garage on The Street (no calls in the last 12 months). It was agreed that the phone needs to be retained in case of emergency because the mobile phone signal is very poor or non-existent.
- 8) Dog waste collection. To consider if collection of waste needs to be fortnightly (October - March) rather than 4 weekly. (One at Rec Grd is emptied weekly.) It was agreed to monitor the situation for review.
- 9) Financial Business
- a) Accounts: As at 29 October 2016. The balances on bank statements were confirmed:

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Business Bonus	5,235.88
Business Premium	113.84
Community A/C	6,848.22

b) Receipts: NNDC precept £3550 and LCTSG £154; allotment rents £655.67

c) To note regular payments since previous statement

date	to whom		Details	amount
01/10/16	Scooper Dooper	SO	dog waste collection	16.67
11/10/16	E.ON	DD	non-metered supply	28.92
25/10/16	salary and on costs	SOs	salary and on costs	243.79

d) The following payments were approved:

	cheque no	£	p
J Otte (expenses carry forward)			
J Otte (newsletter Sept, Oct and Nov)	100706	28.52	

10) To consider and set the Budget and Precept for 2017-18

- a) The figures were reviewed.
- b) Determine whether or not there are any other likely calls on planned expenditure.
 - i) The cost of repairs to the Pavilion was as yet unknown as quotes for the work were outstanding. It was therefore agreed to increase the amount suggested by a further £100.
- c) It was agreed to accept the Local Council Tax Support Grant from NNDC of £275.
- d) It was agreed to set the precept for 2017-18 at £7,600 (an increase of just over 7% on the previous year).
- e) The precept form for the District Council was completed and signed.

11) Allotments: nothing to report

12) Recreation Ground and Pavilion

- a) Safety report:
 - i) Quote for two toddler swings, replacement of rotten post on swings and new plate to weld on underside of slide has been ordered from Fenland Leisure Products: £863.84 (plus VAT).
 - ii) Rubbish bin has not been emptied for some time. It was noted that it should be emptied every four weeks. Kier need to be notified within a week of a missed collection.
- b) Repairs / maintenance: waiting for quotes for:
 - i) Barge boards, soffits, window frames, door, gutter pipes
 - ii) Subsidence on paths - trip hazard
 - iii) Fencing
- c) Youth Club: preliminary meeting on 8 Dec at 6.30 pm in the Village Hall (booking fee required) with Nula Cooper (EP Youth), Aimee Gedge, (Supporting Excellence Officer from Momentum Norfolk) and Lara Williamson (Community Capacity Co-ordinator from Children's Services).

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- d) To consider applying to the Land Registry for Easement by Prescription on the track to the Recreation Ground. Initial cost: £40 (to apply to change the register).
- e) To consider who to take on the Gambling Licence (for sale of raffle tickets). The Chair would ask Peter Patten if he wished to continue or to hand it on.

f) Financial Business

- i) It was agreed to set up a DD to make payments to Anglian Water and the form was completed and signed.
- ii) The following payments were approved:

	cheque no	£ p
J Otte (Anglian Water for Pavilion)	100966	57.51
Lisa Chapman (cleaning)	100967	40.00

13) Newsletter

- i) It was noted that Ann and Les Hogg would no longer be doing the newsletter but that David Carter had offered to take it on.
- ii) It was noted that the website is provided at no cost via Norfolk Rural Community Council (now Community Action Norfolk).

14) Street-lighting

15) Correspondence

- a) Training dates circulated via email:
 - i) Initial training for Councillors (P Brown) in January
 - ii) Internal Auditors for the Clerk

16) Items for report or for the next agenda.

17) Next Meeting of the Parish Council at 7.30pm on Thursday 19 Jan 2017 in the Millennium Pavilion, Recreation Ground.

Meeting closed at 9.30 pm