

Hindolveston Parish Council

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<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/>

To: Wayne Bowditch, Phillip Brown, Hazel Carter, Chip Davison, Trevor Leeder (Chair),
Zara Leeder, Mary Walsh (Vice-Chair)
CC: Pierre Butikofer (District Cllr), S Aquarone (County Cllr), SNT Fakenham

You are hereby summoned to a Meeting of Hindolveston Parish Council
to be held in the Millennium Pavilion, Rec Ground
on Thursday 15 June 2017 at 7.30 pm

Signed: Joanna Otte.....
Clerk to the Council

Date

AGENDA

Welcome from the Chair

- 1) To consider apologies and reasons for absence.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To confirm the minutes of the previous meeting (18 May 2017).
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
 - a) To note that Dave Carter has offered to look after the War Memorial (spray weeds, trim hedges etc.)
- 5) The Chair will adjourn the meeting to allow members of the public, District and County Councillors to speak.
The Chair will re-open the meeting.
- 6) **Highways**
 - a) Update on outstanding matters from Highways
 - i) Leaking pond / water on road near Blue Tile Farm - Highways are trying to contact UK Power Networks to request that proper repairs are made to the pipe which was damaged in 2015.
 - b) Items to report to Highways
 - c) To note that the grit bin on Melton Road was broken and has been removed. To consider purchasing a replacement.
 - i) Gritbins.net: £114.45 (plus VAT) 14 cu ft 400 l / 500kg capacity, colour: forest green; two piece shovel £15.95; multi-scoop grit spreader £24.99
 - ii) Gritbin.co.uk: £126.75 (plus VAT) as above
 - iii) Slingsby.com : £175.99 (plus VAT) 400l grit bin with hasp and shovel
- 7) **Speed Management**
 - PB to provide an update on the installation of the Speed Indicator Device (SID) and early results
 - PB to propose the adoption of the Speed Management Policy (draft circulated)

Hindolveston Parish Council

8) Planning

a) Applications received from the District Council since the last meeting for consideration: It is possible that further applications may have been issued since the agenda was published which may be considered by the Council. Interested parties should check the website for the most up to date list prior to each meeting using: <http://hindolvestonparishcouncil.norfolkparishes.gov.uk/category/planning-applications/>

i) PF/17/0710: conversion of barn to one dwelling at **110-112 The Street**. Link circulated.

(1) To note that the owners have right of access over the recreation ground for repairs and maintenance to the barn.

b) To note decisions made by North Norfolk District Council

i) NP/17/0617: erection of general purpose agricultural storage building at **Martins Farm**, 33 Melton Road. REFUSAL of prior notification.

ii) PF/17/0606: demolition of existing conservatory & kitchen, erection of single storey side/rear extension and detached garage at **24 Church Lane**. APPROVED.

9) Financial Business

a) **Accounts:** As at 30 May 2017. To confirm balances on bank statements

Business Bonus	5,411.53
Business Premium	113.85
Community A/C	7,909.32

b) To note receipts since previous statement: NCC (parish partnership scheme for SAM2) £1914

c) To note regular payments since previous statement

date	to whom		Details	Amount
01/05/17	Scooper Dooper	SO	dog waste collection	16.67
11/05/17	E.ON	DD	non-metered supply	33.58
25/05/17	salary and on costs	SOs	salary and on costs	247.25

d) Payments for approval:

i) Cheques as below:

	cheque no	£	p
J Otte (expenses incl. dog bin and transparency code funding extra 5 hours)		137.17	
Norfolk Pension Fund (transparency code funding contributions for 5 extra hours)		12.32	
J Otte (newsletter June)		9.86	
Norfolk PTS (induction training WB)		45.00	
Ryan Hubbard (churchyard June)			
Phil Brown (padlocks for SAM2)			

10) Roles and Responsibilities

a) To consider the best way to compile and/or document the entire suite of roles and responsibilities in terms of purpose, execution, frequency and record keeping in such a way that any resident can easily access all such information without referring to the Parish Clerk.

Hindolveston Parish Council

11) Bus Shelter and Notice board

- a) To discuss options to ensure that the bus shelter is kept in good order and to enable controlled access to the notice board, with a view to appointing someone to take responsibility for both.

12) Allotments

13) Recreation Ground and Pavilion

a) Safety report:

- i) All the playground equipment is good although the tyre on the right hand side on the see- saw is still quite squashed. Wayne is to repair the fence.
- ii) Recommendation to seek advice from a tree surgeon regarding the horse chestnut trees.

b) Repairs/maintenance at **Millennium Pavilion** & Recreation Ground: progress report.

- i) **Brass plaque** on the pavilion needs to be cleaned and lettering redone. To investigate options and obtain quotes e.g. Wensum Engineering, Fakenham Heel Bar.

c) **Disabled friendly path** from The Street to the Pavilion: progress report

d) **Youth Club**: progress report from Mary Walsh

e) **Goal posts** (Peter Patten).

f) **Fundraising and Social Events**

- i) Yard Sale, Car-boot Sale and Dog Show 9 July: (organiser Lisa Cook) progress report from M Walsh (Open Gardens? £5 ticket for entry to gardens: raising funds for Recreation Grd).
- ii) Roc on the Rec on Saturday 29 July 2017: (organiser Z Leeder). Three bands booked (Power House, Midnight Specials, Skip Yard Rockers).

g) **Financial Business**

- i) Receipts since the previous statement: £103 (hire of pavilion);
- ii) Balances as at 5 June 2017: current a/c £....., savings a/c £3,951.55
- iii) Payments for approval:

	cheque no	£	p
Lisa Chapman (cleaning)			

14) Communication with the Community

- a) Website report from Mr Phil Brown.

15) Street lighting

- a) Electrical testing

16) Correspondence

17) Items for report or for the next agenda.

- a) Memorial to airmen

18) Next Meeting of the Parish Council is at 7.30pm on **Thursday 20 July 2017** in the Millennium Pavilion, Recreation Ground.