

Hindolveston Parish Council

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Present: Hazel Carter, Chip Davison, Trevor Leeder (Chair), Mary Walsh (Vice-Chair)
and: P Butikofer (District Cllr), S Aquarone (County Cllr), and seven members of the public

Meeting of Hindolveston Parish Council in the Millennium Pavilion, Rec Ground
on Thursday 18 January 2018 at 7.30 pm

MINUTES

Welcome and Happy New Year from the Chair

- 1) Apologies from Wayne Bowditch (unwell), Zara Leeder (working) and PC R Dawson were accepted.
- 2) Declarations of pecuniary interest in any of the agenda items listed below. None.
- 3) The minutes of the previous meeting (16 November 2017) were approved and signed.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
 - a) It was noted that letters of appreciation for donations had been received from Holt First Responders, Break, and the Air Ambulance.


- 5) The Chair adjourned the meeting to allow members of the public, District and County Councillors to speak.

The tenant at Wakefield's Piece explained his position in response to a letter from the Parish Council regarding the use of the dog bin on Pinfold Lane. He confirmed that as advised he has contacted the District Council and now uses his own black bin for disposing of the extra dog waste. He also raised a point that he objected to a councillor taking photos of his dogs through the hedge. The councillor had been concerned about the health of the dog. The Vice-Chair advised that it might be worth registering with the District Council if he had dogs other than his own on site overnight.

NNDCllr P Butikofer reported from the District Council

- Planning won a judicial review on Blakeney Rectory so that the planning application to remove the existing building and replace with a new one was allowed. The Council was also awarded £10,000 for costs.
- There will be a new sporting facility at Splash (hotel and facilities)
- There will be indoor tennis courts and gym at Cromer (with satellite tennis facilities at Fakenham, Wells and North Walsham).
- There is a proposal to use £200,000 of the District Council's reserves to pay the police for 5 beat police officers for North Norfolk
- Concerns about the waste management contract with Kier are under investigation.
- Tom Fitzpatrick has resigned as leader of the Conservative Group but will remain as Leader of the Council until the next meeting in February. The Conservative Group currently has a minority of 3 as some of the Conservatives have formed an independent group.

NCCllr S Aquarone apologised that the County Councillors have put up their allowances which is particularly embarrassing when there are so many cuts to services. He would be creating a 'slush fund' of the extra net amount that he receives to provide seed funding for

Signed: 
Chair

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Date 15.3.18

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small projects in his ward (figures published on his website). For instance he paid for mulled wine to encourage people to attend a meeting about the future of Melton Constable Country Club. He encouraged people with ideas and need of the fund to apply directly to him. He also explained that he was making arrangements for a site visit with the Highways Engineer to advise on options for the white hatchings or other at the junction of Foulsham Road / The Street. Parish Councillors and residents who had contacted him about this matter would be invited.

The Vice-Chair raised concern about the non-appearance of the mobile post office which is beset with on-going problems.

A member of the public asked if the bill for the plaques could be sent to the owners of the Methodist Chapel with a request for the plaques to be put on the original stones.

The Chair re-opened the meeting.

6) Co-opting to fill the vacancy on the Parish Council.

- a) It was agreed that interviews for the candidates would be arranged by the Chair and Vice-Chair, and a ballot would take place at the next meeting.

7) Highways

- a) It was noted that problems of grit on road from surface-dressing had been reported in Dec. The road had been swept earlier in the week and the pavements had also been cleared.
- b) Items to report to Highways
 - i) The Chair reported that no notice of the road closures due to the fallen trees etc had been put on the County Council website. The County Councillor said that he would feedback to the relevant people. He noted that office staff had been seconded to assist with traffic management while the highways teams dealt with the fallen trees.
 - ii) It was noted that the footpath between Craymere Beck and Culpits still had no signs past the signal box where the path crosses the field diagonally. It was also noted that the footbridge was broken. The Clerk was asked to follow up with Highways.
- c) To consider option for white hatching on The Street opposite Foulsham Rd junction. It was decided to wait for further information following the proposed site visit to be arranged by the County Councillor.

8) A request for 'no cold calling' stickers

- a) It was noted that the police had provided 'no cold calling' stickers which were available from the Chair.

9) Speed Management

- a) SID data suggests that the through traffic speeds are now well within acceptable levels (for now).

10) Planning

- a) Applications received from the District Council since the last meeting for consideration:
 - i) LA/17/1699 internal and external alterations including replacement of external doors to rear, re-opening of window, capping parapet gables, removal of internal walls, relocation of staircase at first floor and internal reconfiguration at Hope

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House, 2 Melton Road. Link circulated. Response submitted on 1 Dec 2017: Hindolveston Parish Council has no objection to this application - it's good to see a beautiful old building being restored sympathetically to its former glory.

- ii) PF/17/1953 conversion of agricultural barns to 3 No. residential units, creation of new access and erection of two detached car ports at **Barns at Ashcroft Farmhouse**, Foulsham Road. Link circulated. No objection submitted on 22 December 2017.

b) Decisions made by North Norfolk District Council

- i) LA/17/1336 replacement front doors to chapel (retrospective) at the **Methodist Church**. APPROVED.
- ii) NP/17/1733 prior notification of agricultural development to site chiller unit for storage of game at land at **South Lodge, Melton Park**. APPROVED
- iii) PF/17/1953 conversion of agricultural barns to 3 No. residential units, creation of new access and erection of two detached car ports at **Barns at Ashcroft Farmhouse**, Foulsham Road. APPROVED

11) Inscriptions at the **Methodist Chapel**

- a) Replacement plaques made by Fakenham Heel Bar. It was agreed that the Clerk should contact the owners asking them to pay for the plaques and requesting if they could be put on the original stones to mark the historical significance of the building.

12) Maintenance

- a) **War Memorial lettering**. It was agreed to seek advice from NNDC regarding painting the lettering as this was not included in the description when it was granted listed building status.
- b) **Dog bins**
 - i) It was noted with appreciation that the broken post for the dog bin on Pinfold Lane (and the one on the Recreation Ground) had repaired by Wayne Jolly free of charge.
 - ii) It was noted that it had been reported that large bags of dog waste were being deposited in the bin at Pinfold Lane. A letter had been written to the person who had been seen depositing a large bag to clarify that the dog bins are for use by people out walking their dogs and that other dog waste should be disposed of properly wrapped in the household black bin.
- c) It was noted that Mr King is no longer able to continue with the grass cutting at the **graveyard**. It was confirmed that Ryan Hubbard would take on the work for the same price - £300 per annum.

13) Financial Business

- a) **Accounts**: The balances on bank statements as at 29 Dec 2017 were confirmed

Business Bonus	586.63
Business Premium	113.85
Community A/C	5,833.78

- b) **Receipts** since previous statement: 10p (interest); £10 (allotment rent); £63.05 (wayleaves)

Signed: Y.S. Jel
Chair

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c) Regular payments since previous statement

date	to whom		Details	Amount
11/11/17	E.ON	DD	non-metered supply	36.73
25/11/17	salary and on costs	SOs	salary and on costs	247.25
11/12/17	E.ON	DD	non-metered supply	35.54
25/12/17	salary and on costs	SOs	salary and on costs	247.25

d) Payments approved:

	cheque no	£	p
J Otte (expenses)		103.49	
J Otte (newsletter Dec)		9.86	
J Otte (plaques from Fakenham Heel Bar)		144.00	

14) Newsletter

- a) It was discussed whether to increasing the length of the newsletter from maximum of 4 sides. Cost implications.

- i) Photocopying costs: 1 x colour: 4.3p; 1 x black & white: 0.04p. For example:

Photocopying		Paper		total	Time to photocopy
1 x colour + 3 black white x 223	£9.86	1 x ream of paper	£2	£11.86	1 hour
1 x colour + 5 black white x 223	£10.04	2.3 x ream of paper	£5.36	£15.40	2 hours

- ii) It was agreed that the newsletter should remain at a maximum of 4 sides giving priority to village news and events, editing or leaving out events and news from outside and the summary of the Parish Council minutes.

15) General Data Protection Regulations.

- a) The Clerk presented a report, draft policy and terms of reference for a committee
 b) It was recommended to set up a Working Group to programme the requirements. This would be done at the next meeting.

16) Allotments

- a) It was noted that the allotment holders who had been contacted directly confirmed that they wished to keep their allotments.
 b) It was decided that further action would be taken following the inspection in the early summer so that unused allotments could be handed on to those on the waiting list.
 c) It was noted that a tree from one of the neighbouring gardens had been blown down over the allotment track. Joshua Hubbard had offered to clear it free of charge and permission had been given as it was believed that the property was currently empty. The Clerk was asked to write a letter to the owners informing them.

17) Recreation Ground and Pavilion

a) Safety report:

- i) The equipment on the recreation ground all looks sound without any visible need for repair. The see-saw tyre is still flat but works well. The gate on the left hand side facing the drive doesn't shut properly. The other gate is fine. The dog bin was broken and Wayne Jolly kindly repaired it free of charge. There are some

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potholes developing in the drive which may need sorting out at some time. All in all everything looks pretty good.

- b) Disabled friendly path from The Street to the Pavilion: still waiting for quote.
- c) Goal posts (Peter Patten) progress report. Nothing to report

d) Fundraising and Social Events

- i) Good Friday Coffee Morning on 30 March (organiser Diane Peart)
- ii) Roc on the Rec on 7 July 2018: (organiser Rosie Leeder) two bands booked.

e) Financial Business

- i) Receipts since the previous statement: £77 (hire of pavilion); £589.06 (VAT refund from via Parish Council); 69 p (interest)
- ii) Regular payments since previous statement: £16.00 (E.ON); £46.70 (Anglian Water)
- iii) Balances as at 6 December 2017: current a/c £6,087.77, savings a/c £3,952.24
- iv) Payments for approval:

	cheque no	£	p
Lisa Chapman (cleaning Nov and Dec)	100995	72.00	

18) Communication with the Community

- a) Website report from Mr Phil Brown. Nothing to report

19) Street lighting

- a) Thanks to C Davison for clearing back the ivy on the street light by the Rec.

20) Correspondence

- a) To note a letter from John Beckett saying how touched he was to see the name Beckett Close on the elegant homes built on what used to be his family's garden. The Beckett family had been in Hindolveston since the early 1800s. His father built the church in the early 1930. 'On behalf of all the Becketts who are well spread around the country a sincere thanks for this recognition.'

21) Items for report or for the next agenda.

- a) Memorial to airmen

22) Next Meeting of the Parish Council is at 7.30pm on Thursday 15 March 2018 in the Millennium Pavilion, Recreation Ground. (meeting in February cancelled)

Meeting closed at 8.50 pm

Signed: D.S. Leeder
Chair