

Hindolveston Parish Council

Clerk: Mrs Joanna Otte tel 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN
e-mail: hindolvestonpc@googlemail.com
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/>

Present: Wayne Bowditch, Chip Davison, Wayne Jolly, Trevor Leeder (Chair),
Neil Lewis, and: Pierre Butikofer (District Cllr) and three members of the public

Meeting of Hindolveston Parish Council

on Thursday 20 Sept 2018 at 7.30 pm in the Millennium Pavilion, Rec Ground

MINUTES

Welcome from the Chair

- 1) Apologies from Hazel Carter, Mary Walsh (Vice-Chair) and Steff Aquarone (County Cllr) were accepted.
- 2) Declarations of pecuniary interest in any of the agenda items listed below. None.
- 3) The Minutes of the previous meeting (18 July 2018) were confirmed and signed.
- 4) Matters arising: progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting. None.
- 5) The Chair adjourned the meeting to allow members of the public, District and County Councillors to speak.
 - A member of the public explained that he had not been able to walk the footpaths for the last few months but hoped that the signage etc would be improved. He also asked if he could contact the Clerk regarding grants.
 - A member of the public queried the response of the Parish Council to the planning application at the Mill House. She explained that no mention of affordable housing had been made in the application and that a new access was part of the application.
 - Concern was raised about the state of the roundabouts on Clipbush Lane, Fakenham. NNDCllr P Butikofer reported
 - Big Society Fund had awarded a grant towards the cost of the disabled path to the Millennium Pavilion.
 - planning had been granted for the sports hubs
 - the Green Build event had been a huge success
 - the District Council was investing in its public toilets (39 in North Norfolk)
 - £80,000 refurbishment of the Highfield Road car park was starting 20 September and expected to take 8 weeks. There would be 70 spaces and 5 disabled. Charges would also be introduced
 - Tourism - overnight stays were up 12 % on last year which was worth approximately £10 million
 - Grants of £32,000 had been made to community transport including NN Community Transport (a volunteer car share scheme to Cromer hospital and dial-a-ride)
 - Covert surveillance had lead to the conviction of fly-tippers at Salhouse Common.
- 6) Footpaths
 - a) Site visit still to be arranged. The Clerk would also make enquiries in addition to those made by the District Councillor.
 - b) To consider preparing a bid for submission to the Parish Partnership Scheme (the costs would be shared 50:50 between the County Council and the Parish Council).

Signed: J S Leeder
Chair

Hindolveston Parish Council

7) Highways

a) Items to report

- i) Drain under the road by the Old Chapel, Foulsham Road needs clearing and the pipes flushed out.
- ii) Give Way sign at tin barn junction (Briston Road) was missing
- iii) Finger post pointing to Pinfold Lane missing at junction of Pinfold Lane and Foulsham Road.
- iv) Hedge hanging over the road and causing an obstruction at 81 -83 The Street.

8) Speed Management Speed Indicator Device (SID): nothing to report.

9) Planning

a) Applications received from the District Council since the last meeting:

- i) **PF/18/1353 and LA/18/1354: Orchard House, 60 The Street:** Erection of single-storey rear extension and detached garage following demolition of garage/conservatory and Internal & external works to facilitate erection of single-storey rear extension. Links circulated. No objection submitted on 8 Aug.
- ii) **PF/18/1320: Grand View Barn, The Street:** Change of use of land from agriculture to domestic garden; erection of outbuilding/garage. Link circulated. No objection submitted 13 August.
- iii) **PF/18/1268: 82 The Street:** Erection of single-storey detached dwelling with detached double garage/workshop. Link circulated. No objection submitted 13 Sept.
- iv) **PF/18/1549: Bridge End, Ashcroft Farm, Foulsham Road,** Removal of condition 2 (agricultural occupancy) of planning permission PF/99/0341 to allow unrestricted residential occupancy. Link circulated. No objection submitted 30 August 2018.
- v) **PO/18/1436 The Mill House, Foulsham Road,** Outline application for the erection of 2no. dwellings (All Matters Reserved). Link circulated. The following response was submitted on 13 September: Hindolveston Parish Council objects to this application for the following reasons: The development cannot be classed as affordable as they will remain in the family and will not be managed by a social housing provider. Access to the property is already difficult and will be made more dangerous with the increase in traffic flow. Such a development is not suitable for the site.
- vi) **PF/18/1589 16 Church Lane** Erection of front porch. Link circulated. No objection submitted 13 Sept.

b) Decisions made by North Norfolk District Council

- i) **PF/18/1106:** Demolition of outbuildings & removal of chimney and erection of single storey side extension, replacement doors and windows and single storey detached outbuilding at Field View, The Street. APPROVED.
- ii) **PF/18/1320:** Grand View Barn, The Street: Change of use of land from agriculture to domestic garden; erection of outbuilding/garage. APPROVED.
- iii) **PF/18/1353 and LA/18/1354:** Orchard House, 60 The Street: Erection of single-storey rear extension and detached garage following demolition of garage/conservatory and Internal & external works to facilitate erection of single-storey rear extension. APPROVED.

10) Financial Business

a) Accounts: The balances on bank statements were confirmed as at 30 August 2018

Business Bonus	787.28
Business Premium	113.99
Community A/C	6,252.70

Hindolveston Parish Council

- b) Receipts: none
c) Regular payments since previous statement

date	to whom		Details	Amount
10/07/18	E.ON	DD	non-metered supply	41.75
25/07/18	salary and on costs	SOs	salary and on costs	271.47
10/08/18	E.ON	DD	non-metered supply	41.75
25/08/18	salary and on costs	SOs	salary and on costs	271.47

- d) Payments for approval:

	cheque no	£	p
J Otte (expenses carry forward)			
J Otte (newsletter Sept)	100808	9.68	
Ryan Hubbard (graveyard) July and August	100809	280.00	
Phillipa Downing (WW1 commemorative website) yearly hosting fee 2015, 2016, 2017, 2018	100810	309.15	

- e) It was noted that website address <https://www.hindolvestonww1.co.uk/> expires on 19 October 2019. Philippa Downing is happy to renew it on behalf of the Parish Council and would confirm costs closer to the time. The clerk was asked to investigate if it would be possible to transfer this to the Parish Council website.

11) Allotments

- a) Health and Safety Report to be arranged.
b) It was agreed to increase the rent for a full garden allotment by from £20 to £30 per annum (and grazing allotments by a similar amount) next year. There had been no increase in the rent for at least 10 years. The Clerk would give tenants the necessary notification and inform them that the rent would be reviewed every two years.
c) It was agreed that the rent on the agricultural land would remain as it is.

12) Defibrillator

- a) It was noted that Peter McAllister of Holt and Communities First Response will no longer act in a supervisory role and point of contact for problems. However an arrangement has already been set up with The Community Heartbeat Trust to submit reports and order replacement parts. He reminds the Parish Council that there is seven year warranty for the defibrillator (installed in June 2012) although it can reasonably be expected to function for 10-12 years possibly longer. However the Parish Council may wish to look at funding for a replacement in due course (present cost of a replacement is approx £900 - £1000 + VAT).
b) It was suggested that the Parish Council would be happy to provide financial support for the Village Hall to arrange for First Aid and Defibrillator training for the public.

13) Recreation Ground and Pavilion

- a) **Safety report:** Annual Inspection Report from RoSPA
i) It was agreed to accept the quote from North Norfolk Roofing to carry out the repairs to the equipment for £300.
ii) It was decided to explore further options for repairing /replacing the fence.
iii) The storage containers have been cleared ready for one to be removed.
b) **Bouncy Castle:** received only one bid so it was sold to Wayne Jolly for £200.01
c) **Disabled friendly path** from The Street to the Pavilion:

Hindolveston Parish Council

- i) NNDC Big Society Fund has agreed to make a grant of £2,000 towards the total project cost of £4,500.
- ii) The acceptance form was completed.
- iii) It was agreed to that Wayne Jolly should act as project manager and other councillors would provide plant, man-power etc.
- d) **Goal posts: progress report.** It was reported that one of the goal posts appeared to be completed. It was hoped that at least this one could be erected as soon as possible.
- e) Update on marking out the footings for the **MUGA** and getting them signed off by NNDC. Wayne Jolly had contacted the Planning Officer at least four times and was waiting for a response. The District Council said that he would follow this up as the deadline was approaching.
- f) **Fundraising and Social Events**
 - i) WW1 Commemoration: 11 November 2018
- g) **Financial Business**
 - i) Receipts: bookings £122.50; Roc on the Rec £184.43; interest £1.97
 - ii) Regular payments since last statement: £16.00 (E.ON) x 2 July and August;
 - iii) Balances as at 9 September 2018: current a/c £4,268.50, savings a/c £3,958.15
 - iv) Payments for approval:

	cheque no	£ p
Norse Eastern Ltd (grounds maintenance)	101014	1,183.87
Lisa Chapman (cleaning)	101015	73.50

14) Communication with the Community

- a) (Website report from Mr Phil Brown). Nothing to report.

15) Street lighting

16) Correspondence

17) Memorial to airmen

- a) Ideas and suggested wording for plaque with engraving of a Vickers Wellington had received from Donna Gray. It was hoped that the plaque would be ready for 11 November (if not 11 December which is the anniversary of the crash).

18) Items for report or for the next agenda.

19) Next Meeting of the Parish Council at 7.30pm on Thursday 18 October 2018 in the Millennium Pavilion, Recreation Ground.

Meeting closed at 9 pm.

Signed: *SS Sel*
Chair

Date *18.10.18*