

Hindolveston Parish Council

Clerk: Mrs Joanna Otte tel 01328 822366
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<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/>

To: Wayne Bowditch (Chair), Hazel Carter, Chip Davison, Wayne Jolly, Trevor Leeder,
Neil Lewis, Mary Walsh (Vice-Chair)

CC: Vincent FitzPatrick (District Cllr), Steff Aquarone (County Cllr), SNT Fakenham

You are hereby summoned to a
Meeting of Hindolveston Parish Council on Thursday 18 July 2019 at 7.30 pm
to be held in the Millennium Pavilion, Rec Ground

Signed: Joanna Otte.....
Clerk to the Council

Date

Public Forum

Members of the public may raise matters of concern and make comments in respect of the items on the Agenda before the Parish Council meeting opens. District and County Councillors may also report and answer questions. Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).

AGENDA

Welcome from the Chair

- 1) To consider apologies and reasons for absence.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To approve and sign the Minutes of the previous meeting (20 June).
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5) **Highways**
 - a) Items to report
 - b) To note that The Dyes is a private road so the District Council will not provide street name sign. To consider if the Parish Council would like to put up a sign
- 6) **Speed Management** W Bowditch to report on the Speed Indicator Device (SID).
- 7) **Planning**
 - a) Applications received from the District Council since the last meeting for consideration: It is possible that further applications may have been issued since the agenda was published which may be considered by the Council. Interested parties should check the website for the most up to date list prior to each meeting using: <http://hindolvestonparishcouncil.norfolkparishes.gov.uk/category/planning-applications/>
 - b) To note decisions made by North Norfolk District Council
 - c) To note decision made by the Planning Inspector

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- i) PO/18/1436: Outline application for the erection of 2no. dwellings (All Matters Reserved) at The Mill House, Foulsham Road. The appeal is allowed and planning permission is granted.

8) Financial Business

- a) **Accounts:** To confirm balances on bank statements as at 28 June 2019

Business Bonus	6,043.99
Business Premium	114.23
Community A/C	13,535.78

- b) **Receipts:** allotment rent £5, HMRC VAT refund £806.80; interest £3.05

- c) **Regular payments** since previous statement

date	to whom		Details	Amount
10/06/19	E.ON	DD	non-metered supply	51.54
25/06/19	salary and on costs	SOs	salary and on costs	280.55

- d) **Payments for approval:**

	cheque no	£ p
J Otte (expenses incl. newsletter photocopying July)	100844	70.16
Ryan Hubbard (old and new graveyard)	100845	140.00
Playsafety Ltd (annual inspection)	100846	103.20
Recreation Ground (VAT refund 2018-19)	100847	683.92

- e) **Change of bank signatories** for parish council and recreation ground accounts
i) To complete the change of signatory forms.

9) To consider the need for written reports regular inspections and checks

- a) Six monthly allotment inspection,
b) Annual assessment of assets
c) Weekly check of playground equipment
d) Maintenance checks at Pavilion (building, first aid kit)
e) Annual Fire Extinguisher and PAT test
f) Weekly check of defibrillator

10) Data Protection

- a) Update from the Data Protection Working Group (WB, NL MW)

11) Allotments

- a) Encroachment on land

12) Recreation Ground and Pavilion

- a) **Safety report**

- i) To consider the annual inspection report from Playsafety

- b) **Disabled friendly path** from The Street to the Pavilion completed.

- i) To consider apply to the Parish Partnership Scheme to cover 50% of the cost of making a dropped kerb where the track meets The Street.

- c) **Goal posts:** to consider the way forward

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d) Fundraising and Social Events

e) Financial Business

- i) Receipts since previous statement: £1.98 (interest)
- ii) Regular payments since last statement: E.ON £23.00
- iii) Balances as at 6 June 2019: current a/c £2813.80, savings a/c £3,964.07.
- iv) Payments for approval:

Payee	cheque no	£	p
Lisa Chapman (cleaning)			

- 13) Pocket Parks Plus - wildflower and picnic area on the Recreation Ground
 - a) Specifications for ground works
 - b) Picnic tables -wood or recycled plastic
- 14) Street lighting
- 15) Communication with the Community
- 16) Correspondence (if any) - circulated as usual via email
- 17) Items for report or for the next agenda.
- 18) Next Meeting of the Parish Council at 7.30pm on Thursday 19 September 2019 in the Millennium Pavilion, Recreation Ground.