

Hindolveston Parish Council

Clerk: Mrs Joanna Otte tel 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN
e-mail: hindolvestonpc@googlemail.com
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/>

To: Wayne Bowditch (Chair), Hazel Carter, Chip Davison, Wayne Jolly, Trevor Leeder,
Neil Lewis, Mary Walsh (Vice-Chair)

CC: Vincent FitzPatrick (District Cllr), Steff Aquarone (County Cllr), SNT Fakenham

You are hereby summoned to a
Meeting of Hindolveston Parish Council on Thursday 17 Oct 2019 at 7.30 pm
to be held in the Millennium Pavilion, Rec Ground

Signed: Joanna Otte.....
Clerk to the Council

Date

Public Forum

Welcome from the Chair

Members of the public may raise matters of concern and make comments in respect of the items on the Agenda before the Parish Council meeting opens. District and County Councillors may also report and answer questions. Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).

AGENDA

- 1) To consider apologies and reasons for absence.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To approve and sign the Minutes of the previous meeting (19 September).
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5) **Highways**
 - a) To note that Highways will replace the missing directional sign on the post at Pinfold Lane and move the whole post along the verge. However they will not lower the height of the verge.
 - b) Items to report
 - c) Parish Partnership Scheme (deadline for applications 6 December)
- 6) **Speed Management**
 - a) W Bowditch to report on the Speed Indicator Device (SID).
- 7) **Planning**
 - a) Applications received from the District Council since the last meeting for consideration: It is possible that further applications may have been issued since the agenda was published which may be considered by the Council. Interested parties should check the website for the most up to date list prior to each meeting using:
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/category/planning-applications/>:

Hindolveston Parish Council

- i) PF/19/1621 and LA/19/1622: Demolition of existing cart shed and erection of two storey side extension and detached cart shed at **Orchard House, 60 The Street**. Link circulated.

b) To note decisions made by North Norfolk District Council

- i) PF/19/0765: Demolition of existing dwelling and replacement with two-storey detached dwelling with rear first floor balcony and attached double garage at **Manton Grange, 113 The Street**. pending.

8) Notices for defibrillator

- a) To note that the Village Hall Committee is happy to have notices directing people to the defibrillator if the Parish Council covers the costs. To consider how many notices are required and where they should be

9) Financial Business

- a) Accounts: To confirm balances on bank statements as at 27 Sept 2019

Business Bonus	6,122.02
Business Premium	114.29
Community A/C	10,799.10

- b) Receipts: interest £3.09; precept £5,250 and LCTSG £116.

c) Regular payments since previous statement

date	to whom		Details	Amount
10/09/19	E.ON	DD	non-metered supply	49.88
25/09/19	salary and on costs	SOs	salary and on costs	280.55

d) Payments for approval:

	cheque no	£	p
J Otte (expenses incl. newsletter photocopying Oct)		77.48	
Ryan Hubbard (old & new graveyard)		140.00	
Norfolk Parish Training and Support		10.00	

- e) To consider joining **Norfolk Parish Training and Support**: support, advice and discounts on the cost of training which they provide. Annual (April to March) subscription fee is 1% of precept (e.g on current year's precept it would be £105).

10) Data Protection

- a) Report from the Data Protection Working Group (WB, NL MW)

11) Allotments

- a) Encroachment on land
b) Health and Safety matters to send out with invoices for rent (including bonfires, rubbish and respecting other tenants' allotments)

12) Recreation Ground and Pavilion

a) **Safety report**

- i) Repairs recommended by the annual inspection report from Playsafety.
ii) Moles on the bottom of the playing field.
iii) Sign at the Recreation Ground has collapsed. To consider getting a replacement.

Hindolveston Parish Council

b) Pavilion

- i) PAT testing completed and lights fixed.
- ii) To consider having an E.I.C.R electrical inspection (it is recommended that this is done every five years).

c) Fundraising and Social Events

d) Financial Business

- i) Receipts since previous statement: £122.50 bookings
- ii) Regular payments since last statement: E.ON £23.00 x 2
- iii) Balances as at 9 October 2019: current a/c £1,200.78 savings a/c £3,966.05.

iv) Payments for approval:

Payee	cheque no	£	p
Lisa Chapman (cleaning)			

- 13) Pocket Parks Plus - wildflower and picnic area on the Recreation Ground
 - a) Specifications for ground works and layout
 - b) Picnic tables -recycled plastic.
- 14) Street lighting
- 15) Communication with the Community
- 16) Correspondence (if any) - circulated as usual via email
 - a) CPR and defibrillator training
- 17) Items for report or for the next agenda.
 - a) Setting the Budget and Precept for 2020 - 2021
- 18) Next Meeting of the Parish Council at 7.30pm on Thursday 21 November 2019 in the Millennium Pavilion, Recreation Ground.