

## Hindolveston Parish Council

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<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/>

To: Wayne Bowditch (Chair), Hazel Carter, Chip Davison, Wayne Jolly, Trevor Leeder, Neil Lewis, Mary Walsh (Vice-Chair)

CC: Vincent FitzPatrick (District Cllr), Steff Aquarone (County Cllr), SNT Fakenham

You are hereby summoned to a  
Meeting of Hindolveston Parish Council on Thursday 21 Nov 2019 at 7.30 pm  
to be held in the Millennium Pavilion, Rec Ground

Signed: Joanna Otte.....  
Clerk to the Council

Date .....

### Public Forum

Welcome from the Chair

Members of the public may raise matters of concern and make comments in respect of the items on the Agenda before the Parish Council meeting opens. District and County Councillors may also report and answer questions. Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).

### AGENDA

- 1) To consider apologies and reasons for absence.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To approve and sign the Minutes of the previous meeting (17 October).
- 4) Matters arising: progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
  - a) To note that the Village Hall Committee thanks the Parish Council for its letter of support for their project to build and extension for a kitchen and dining area.
- 5) Planning
  - a) Applications received from the District Council since the last meeting for consideration: It is possible that further applications may have been issued since the agenda was published which may be considered by the Council. Interested parties should check the website for the most up to date list prior to each meeting using: <http://hindolvestonparishcouncil.norfolkparishes.gov.uk/category/planning-applications/>:
    - i) PO/19/1751: Erection of 2 no. dwellings with access (Outline application with all matters reserved other than access) at **Land off The Street NR20 5AW**. Link circulated.
    - ii) PF/19/1786: Conversion of barn to day care centre (Class D1) at **Blue Tile Farm, 68 Fulmodeston Road**. Link circulated.
    - iii) PF/19/1650: Change of use of land for dog training and boarding business and retention of associated buildings (retrospective) at **Wakefields Piece, Foulsham Road**. Link circulated.

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### b) To note decisions made by North Norfolk District Council

- i) PF/19/0765: Demolition of existing dwelling and replacement with two-storey detached dwelling with rear first floor balcony and attached double garage at **Manton Grange, 113 The Street**. Awaiting Decision
- ii) PF/19/1621 and LA/19/1622: Demolition of existing cart shed and erection of two storey side extension and detached cart shed at **Orchard House, 60 The Street**. APPROVED.

### 6) Highways

- a) Items to report
- b) Parish Partnership Scheme (deadline for applications 6 December): proper tarmac entrance of track to the Recreation Ground/Pavilion: total cost £3,000.

### 7) Speed Management

- a) Report on the Speed Indicator Device (SID).
- b) **Donations:** To resolve that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.
  - i) To approve a donation of £25 to Poppy Appeal for a wreath for the War Memorial.
  - ii) To decide how to distribute the allocated £100.

*Donations last year to: £30 to East Anglian Air Ambulance; £20 to Holt & Community First Responders, £20 to Break; £10 to Citizens Advice.*

### 8) Financial Business

- a) **Accounts:** To confirm balances on bank statements as at 30 October 2019

Business Bonus	6,147.02
Business Premium	114.29
Community A/C	14,356.11

- b) **Receipts:** allotment rent £198.75

- c) **Regular payments since previous statement**

date	to whom		Details	Amount
10/10/19	E.ON	DD	non-metered supply	49.88
25/09/19	salary and on costs	SOs	salary and on costs	280.55

- d) **Payments for approval:**

	cheque no	£	p
J Otte (expenses incl. newsletter photocopying Nov)	100860	67.26	
Ryan Hubbard (old & new graveyard)	100861	140.00	

- e) **Norfolk Parish Training and Support:** support, advice and discounts on the cost of training which they provide. Annual (April to March) subscription fee is 1% of precept (e.g. on current year's precept it would be £105). Pro-rata from December is £35.
- f) **Signage to Defibrillator at the village hall**

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### 9) To consider and set the Budget and Precept for 2020-21

- a) To review the figures (spreadsheet attached)
- b) To determine whether or not there are any other likely calls on planned expenditure
  - i) E.g. **Public Access Defibrillator** (funding not available from the big Society). Possibility of grant from British Red Cross but must be matched with £600 from the community. The application might not be successful as there is already a defibrillator in the village - would need to provide evidence to support the need for a second one.
  - ii) Replacement **inscription 'plaques'** from Methodist Chapel for railings at the Village Hall e.g. 4 plaques A5 approx £120 + VAT
  - iii) **Proper entrance** (first 4.5 metres) to the track for the Recreation Ground and Pavilion (to meet Highways specifications) total cost £3,000 (but through the Parish Partnership Scheme to County Council would pay 50% if application successful) so the Parish Council would have to pay £1,500.
  - iv) **Donation to Village Hall** towards kitchen and dining area extension
- c) To agree the precept for 2020-21
- d) To complete the precept form for the District Council.

### 10) Data Protection

- a) Report from the Data Protection Working Group (WB, NL MW)

### 11) Allotments

- a) Health and Safety matters to send out with invoices for rent (including bonfires, rubbish and respecting other tenants' allotments) Report 24 October: The allotments are looking generally quite neat and tidy. There are a number of issues which would be good sort out. There are still fires being built and burnt near the path. This makes it difficult for a tractor to get through. There are large areas of cultivated blackberries which have encroached significantly onto the path. These need to be trimmed right back. There is a larger wooden compost bin in the midst of the blackberries which makes tractor access tricky. On the right hand side opposite there is a large amount of broken greenhouse glass which is a health and safety issue. On one of the allotments there are bags of straw waste which would better removed from the site. It would be appreciated if allotment holders can really look round their allotments and discard any rubbish they you are not going to using.

### 12) Recreation Ground and Pavilion

- a) **Safety report**
  - i) Repairs recommended by the annual inspection report from Playsafety.
  - ii) Moles on the bottom of the playing field.
  - iii) Repairs to sign at the Recreation Ground
- b) **Pavilion**
  - i) E.I.C.R electrical inspection
- c) **Fundraising and Social Events**

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### d) Financial Business

i) Receipts since previous statement: 0

ii) Regular payments since last statement: E.ON £23.00 x 2, Anglian water £36.36

iii) Balances as at 11 November 2019: current a/c £1,008.42 savings a/c £3,966.05.

iv) Payments for approval:

Payee	cheque no	£	p
Lisa Chapman (cleaning)			

- 13) Pocket Parks Plus - wildflower and picnic area on the Recreation Ground
- a) Ground works, layout, planting: progress report
  - b) Picnic tables -recycled plastic.
- 14) Street lighting
- 15) Communication with the Community
- 16) Correspondence (if any) - circulated as usual via email
- 17) Items for report or for the next agenda.
- 18) Next Meeting of the Parish Council at 7.30pm on Thursday 16 January 2020 in the Millennium Pavilion, Recreation Ground.