

## **Hindolveston Parish Council**

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Present: Wayne Bowditch (Chair), Hazel Carter, Chip Davison, Wayne Jolly, Trevor Leeder, Neil Lewis, Mary Walsh (Vice-Chair)  
and: Vincent FitzPatrick (District Cllr), Steff Aquarone (County Cllr), and five members of the public

### **Meeting of Hindolveston Parish Council on Thursday 21 January 2021 at 7:30 pm**

(in accordance with the corona virus Regulations this meeting will be via Zoom)

#### **Public Forum**

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
  - A member of the public asked if the Parish Council would be changing its response to the change of use application at Bridge End in the light of the 6 objections from residents.
- Reports from District and County Councillors were circulated via email.
  - NNDCLlr V FitzPatrick emphasised the importance of the national lockdown. He noted that the District Council was operating remotely including customer services (face-to-face appointments were only taking place in genuine emergency situations). So far Fakenham GP Practice was the only operational vaccination centre in North Norfolk, but the District Council was in dialogue with health partners to identify more sites. Elections were still planned for 6 May (Police and Crime Commissioner and Norfolk County Council, and parish/ town council bi-elections). He encouraged people to register for postal voting.
  - NCCllr S Aquarone re-enforced the recommendation to register for postal vote. He noted that he and others were working on trying to save Holt Hall as an outdoor educational centre despite the decision taking by the County Council to sell it. He referred the parish council and the members of the public who were present to the email which he had circulated earlier in the week. It was his response to the issues raised about the application for change of use to children's home at Bridge End.

#### **MINUTES**

- 1) Apologies and reasons for absence. None.
- 2) Declarations of pecuniary interest in any of the agenda items listed below. None.
- 3) The Minutes of the previous meeting (19 Nov) were approved for the Chair to sign.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.

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- a) **Holt Hall:** the decision was made by NCC cabinet to cease outdoor learning at Holt Hall and to put the site up for sale. They thank the parish council for their concerns and provide assurance that outdoor learning will still be provided but not at Holt Hall.

### 5) Santa Romp

- a) Great success. Hope to be able to repeat next year. Thank you to everyone who helped with this community entertainment, and to those who made donations to the food bank.
- b) Small gifts given to children
- c) £200 plus food donations collected for Mid Norfolk Foodbank.

### 6) Highways

- a) **Update**
  - i) Flooded road at the bridge caused by blocked drains outside Beck Farm has been reported at the end of December. Chip has cleared out what he could but the drains need to be sucked clean. Work has been programmed but it could take up to 6 weeks.
- b) **Items to report**
  - i) **Potholes:** Church Lane and on Fulmodeston Road (near Blue Tile Farm)
  - ii) **Broken drain:** Pinfold Lane (opposite white house)

### 7) Planning

- a) Applications received from the District Council since the last meeting for consideration
  - i) PF/20/2461: Single storey rear extension at **56 The Street**. Link circulated. Five responses. No objection submitted 22 December.
- b) Decisions made by North Norfolk District Council
  - i) PF/20/1735: Variation of condition 2 (approved plans) of planning permission PF/18/1268 to allow for modification to window position and design including some additional roof lights, addition of covered area on south side of building, reduction of building footprint and repositioning; internal layout modifications; variation of condition 4 (tree protection) to allow development to be carried out in accordance with the submitted arboricultural method statement at **82 The Street**. APPROVED.
- c) Applications received from Norfolk County Council
  - i) **Bridge End, Foulsham Road, Hindolveston, NR20 5BZ:** Change of use from dwelling house (C3) use to children's home (C2) use: Norfolk County Council:  
<http://eplanning.norfolk.gov.uk/PlanAppDisp.aspx?AppNo=FUL/2020/0088>.  
additional information and extended time for response. Link circulated. The Parish Council had been copied into the objections which the neighbouring property owners submitted to Norfolk County Council which referred to during the meeting. However, the Parish Council decided not to change its original response and remained supportive of the application.

### 8) Formal Complaint

- a) A formal complaint from the owners of a neighbouring property regarding the handling of the planning application at Bridge End was considered.
  - i) The residents in neighbouring properties did not feel properly consulted and informed about this application from the County Council.

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- ii) A parish councillor delivered copies of the application letter to the properties and spoke to some of the residents following the Parish Council meeting at which the application was considered (it had been received the previous day). The Clerk advised the residents who contacted her to contact the applicant and the County Councillor and also forwarded the information which the County Councillor had emailed in August regarding a possible children's home on Foulsham Road. A parish councillor attended a site meeting on the day before the end of the consultation period at which Michelle Mackney explained the purpose and use of the children's home and answered residents' questions.
- iii) Response to the formal complaint: The Parish Council fulfilled its obligations in the handling of this planning application at Bridge End and the formal complaint is not justified. The Parish Council is one of a number of consultees in the planning process. Residents also have a right to submit comments on a planning application. The Parish Council provided the information that it had regarding the application and directed residents to the planning authority and the County Councillor allowing them to get the information they wanted and to submit their own comments. The Parish Council considered the views of the neighbours and decided not to make any changes to the original response. One area of improvement in the whole planning process was identified: that is the notification of neighbours to a planning application. This however is part of the role of the planning authority in this instance the County Council. The Parish Council therefore asked the County Councillor to raise the issue of notifying neighbours of planning applications.

### 9) Replica dedication stones for Methodist Chapel

- a) Four replica plaques and one explanatory plaque are ready for mounting and fixing to the railings adjacent to the Methodist Chapel at the Village Hall: work in progress. It was noted that the mounted plaques would be fixed to the railings with cable ties.

### 10) Allotments

- a) Clean up: progress report
- b) Allotment check (email report forwarded to Allotment Reps):
  - i) Width of path, equipment and other items on allotments: need to meet up with the relevant tenants at the allotments. The Parish Councillors would be able to meet on site any day after 3pm.
  - ii) Offer to spray off allotment for new tenants

### 11) Financial Business

- a) Account balances on bank statements as at 30 December 2020:

Business Bonus	£6,505.00
Business Premium	£114.44
Current account	£8,681.04

- b) Receipts: allotment rent £525.84; way-leaves £65.72; interest 16p; donations towards defibrillator £350 (donors had been thanked);

- c) Regular payments since previous statement

Date	Payee	DD or SO	Details	Amount
Nov & Dec	E.ON	DD	non-metered supply	£101.42
November	CGM	DD	Grounds maintenance	£208.98
Nov & Dec	salary and on costs	SO	salary and on costs	£704.10

- d) Payments for approval:

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Payee	cheque no	amount
Covid-19 hardship grant	100908	£40.00
Joanna Otte (expenses incl newsletter for Dec)	100909	£84.43

### 12) Covid-19 Hardship Grant

- a) To note that one more application was received in response to the notice in the newsletter. A grant was made to one family and gratefully received.
- b) Total grants made £470 leaving £530 for further grants.

### 13) Pocket Parks Plus - wildflower and picnic area on the Recreation Ground

- a) Planting of **wildflower beds (and tree)**. CGM to sow wildflower seeds when available.
- b) Thanks to Tim Walsh, Dave Carter and Peter Brotherhood for constructing the picnic tables (one for the bottom of the playing field). It took one and a half days of solid work!

### 14) Recreation Ground and Pavilion

- a) Recreation Ground and Playing Field
  - i) Double gate to playing field damaged at the beginning of August has been fixed. Thanks to W Jolly.
  - ii) Single gate to play area: W Jolly to repair.
  - iii) Slide could do with repainting
  - iv) Damaged swing repaired. Thanks to W Jolly
  - v) Acorn Pest Control have been asked to deal with the moles.
  - vi) It was noted that the entrance to the track had been completed by Highways (through the Parish Partnership Scheme).
  - vii) It was reported that the large square rubbish bin (part of the rural collection scheme) had not been emptied for some months. The Clerk was asked to follow this up with the District Council.

#### b) Pavilion

- i) Electrical work carried out by Pegg Electrical Services:

Supply & install 2no RCBO circuit breaker boards with surge protection device	£780.00
Supply & install new Smoke and Heat Protection (kitchen)	£325.00
Replace Emergency Light fittings	£420.00
Supply and install 3no Extract Fans in toilets	£240.00
Additional emergency light fittings installed in toilets	FOC
Electrical Installation Certificate	
total	£1,765.00

- ii) It was agreed to have the extra electrical work carried out:

- (1) Replace cover on outside floodlight
- (2) Repair fan heater in toilet nearest the football field
- (3) Replace / repair light switches as required including delay switch
- (4) Clean and service existing fans

#### c) Financial Business

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- i) Receipts since previous statement (6 Oct): interest 27p, Covid-19 business support grant due to lockdown from NNDC £1,901.07.
- ii) Regular payments since last statement (6 Oct): DD to E.ON £54
- iii) Balances as at 6 January: current account £2896.56; savings account £10,971.97.
- iv) The following payments were approved:

Payee	cheque number	amount
M Walsh (Xmas lights for Santa tractor)	101062	£50.00
M Walsh (Xmas gifts for Santa Romp)	101063	£55.29
Lisa Chapman (cleaning Dec and Jan)	101064	£80.00
Pegg Electrical Services	101065	£1,765.00

### 15) To review and confirm Standing Orders

- a) Standing Orders attached (they can also be found on the Parish Council website - <https://hindolvestonparishcouncil.norfolkparishes.gov.uk/parish-council/documents/list-of-key-documents/> ). It was agreed that the Chair and N Lewis would look over the Standing Orders and make recommendations at the next meeting.

### 16) Street lighting: nothing to report

### 17) Communication with the Community

- a) It was reported that the notice board near the former council houses on Fulmodeston Road was in a poor condition. It was unknown who the official owner was but the parish council would investigate to see if repairs could be made.

### 18) Correspondence - circulated as usual via email

### 19) Items for report or for the next agenda.

### 20) Next Meeting at 7.30pm on Thursday 18 February 2021 via Zoom

Meeting closed at 8.35 pm