Clerk: Mrs Joanna Otte tel 01328 822366

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Present: Wayne Bowditch (Chair), Hazel Carter, Chip Davison, Wayne Jolly, Trevor Leeder,

Mary Walsh (Vice-Chair)

Meeting of the Parish Council on Thursday 15 April 2021 at 7.30 pm

(in accordance with the corona virus Regulations this meeting was held via Zoom)

Public Forum

Welcome from the Chair

* The Chair thanked the Vice-Chair for sending a message of condolence from the Parish Council and the residents of Hindolveston to the Queen and royal family on the death of the Duke of Edinburgh.
* Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens. None present
* Reports from District and County Councillors were circulated via email.

MINUTES

1. Apologies from Neil Lewis, NNDCllr V FitzPatrick, NCCllr S Aquarone were accepted.
2. Declarations of pecuniary interest in any of the agenda items listed below. None.
3. The Minutes of the previous meeting (18 March) were approved for the Chair to sign.
4. Matters arising: progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
	1. It was noted that the Chair of the Village Hall had sent a letter of thanks for the donation of £1,000 towards the kitchen project. It was very much appreciated.
5. Highways
	1. **Items to report**
		1. **Potholes:**
			1. **Church Lane** (already reported)
			2. **Fulmodeston Road** near Old Vicarage
			3. **Craymere Beck**
			4. **Melton Road** (already reported)
		2. **Mud on Pinfold Lane**
		3. **Overgrown hedge** obstructing warning sign ‘old people crossing’ near entrance to allotments, Church Lane.
	2. It was noted that the drains had been cleared and the potholes repaired at Beck Farm.
6. Planning
	1. Applications received from the District Council since the last meeting. None.
	2. Decisions made by North Norfolk District Council. None.
	3. Other planning matters
		1. It was noted that an enforcement case has been set up (reference ENF/21/0059) for Wakefield Piece concerning the size of a building on the site.
	4. Applications received from Norfolk County Council

**Bridge End, Foulsham Road**, Hindolveston, NR20 5BZ: Change of use from dwelling house (C3) use to children's home (C2) use: Norfolk County Council: <http://eplanning.norfolk.gov.uk/PlanAppDisp.aspx?AppNo=FUL/2020/0088>. It was noted that this would be considered at the County Council planning meeting on 23 April. The Clerk had forwarded the notification to the neighbouring households.

1. Payphone Removal Consultation
	1. For your information, BT has informed NNDC that notices have been posted on all the affected payphones asking for public comment back to the Local Planning Authority.
	2. Comments should be sent to Sandra King, PA to Corporate Leadership Team via CorporatePAs@north-norfolk.gov.uk by 12 May (01263 860421 – near the Garage PC01, The Street, Hindolveston).
	3. It was suggested that the kiosk could be used as a book exchange or to house the defibrillator. It was said that it would probably be better to keep the defibrillator at the village hall as it was better lit there. On the other hand the site on the kiosk was easier to access. The Vice-Chair would engage opinion about the book exchange from residents (via Facebook and the newsletter).
2. Replica dedication stones for Methodist Chapel
	1. Four replica plaques and one explanatory plaque are ready for mounting and fixing to the railings adjacent to the Methodist Chapel at the Village Hall. The Clerk was asked to send a letter of thanks to Doug Kettle.
3. Maintenance
	1. Thanks to W Jolly for doing such a good job repairing the notice board on Fulmodeston Road.
4. Allotments
	1. As social distancing restrictions were easing it was agreed that councillors would carry out an inspection and clarify what action still needs to be taken. Time and date to be arranged.
5. Financial Business
	1. Account balances on bank statements as at 31 March 2021

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| --- | --- |
| Business Bonus  | £6,580.16 |
| Business Premium | £114.44  |
| Current account | £7,220.50  |

* 1. Receipts: interest 16p;
	2. Regular payments since previous statement

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | Payee | DD or SO | Details | Amount |
| 10 March | E.ON | DD | non-metered supply | £46.56 |
| 25 March | salary and on costs | SO | salary and on costs | £704.10 |

* 1. The following payments were approved:

|  |  |  |
| --- | --- | --- |
| Payee | cheque number | amount |
| Joanna Otte (ASDA vouchers for Covid 19 grant) | 100914 | £40.00 |
| Joanna Otte (expenses incl. newsletter for April) | 100915 | £66.13 |

1. **Covid-19 Hardship Grant**
	1. It was noted that a further grant of £40 was made on 23 March. Total grants made £510 leaving £490 for further grants.
2. Pocket Parks Plus – wildflower and picnic area on the Recreation Ground
	1. All the benches were on the pocket park now. The third one has been positioned half way down the righthand side. Many thanks to Trevor who did a sterling job and the extra helpers Tim, Olly, James and Ryan and his boys.
	2. **Wildflower beds** had been planted by CGM on 12 April.
	3. A **quote for CGM to maintain area** was considered: trained operatives and all modern machinery in order to: Provide a grounds maintenance service at the pocket park next to the play area. This will include:
		1. Mowing of the grassed area, leaving all arisings in situ on a fortnightly basis
		2. Application of herbicide to the barked area around on 5 occasions per annum.
		3. Total costing: £16.50 + VAT per occasion. **Total for the remainder of 2021 - £247.50 + VAT**

It was agreed to take up the quote.

1. Recreation Ground and Pavilion
	1. Recreation Ground and Playing Field
		1. Regular check:
			1. damaged post – covering peeling off and rust posing a hazard: thanks to W Jolly for repairing and repainting it and for also removing the graffiti.
			2. Cricket nets old and damaged. W Jolly’s offer to remove was accepted gratefully.
			3. The slide is still a little rusted but not too bad.
			4. The wooden steps with the rope climb down area are a little flaky but not of immediate concern.
			5. Flood lights appear to be un stable.
		2. Tidying up the car park and storage container.
		3. A request from a resident for ‘no mow in May’ was considered. It was agreed that leaving the playing field uncut for over a month was not suitable. However, the field margins were left wild and the parish council had just planted a wild flower ‘meadow’ on part of the recreation ground.
	2. **Pavilion**
		1. Prepare for re-opening. It was decided to keep the Pavilion closed for the time being as it is not really big enough for socially distanced events.
		2. It was agreed to get the interior re-decorated. The Vice-Chair would get quotes and circulate them for consideration.
		3. Pegg Electrical had completed most of the electrical repairs but were having difficulties with the press switch for the outside light.
	3. **Financial Business**
		1. Receipts since previous statement: Covid-19 business support grant due to lockdown from NNDC £2,329.50; interest 27p
		2. Regular payments since last statement: E.ON £18;
		3. Balances as at 31 March: current a/c £9,412.67 savings a/c £10,972.24
		4. The following payments were approved:

|  |  |  |
| --- | --- | --- |
| Payee | cheque number | amount |
| Village Hall (donation towards new kitchen) | 101071 | £1000.00 |
| Lisa Chapman (cleaning) | 101072 | £40.00 |
| C R Davison (hedge cutting) | 101073 | £99.00 |

1. To review and confirm Standing Orders: Work in progress.
2. Street lighting: nothing to report.
3. Communication with the Community
4. Correspondence – circulated as usual via email
5. Items for report or for the next agenda.
	1. Spotlights on the playing field
6. Next Meeting(Annual Meeting of the Parish Council) **at 7.30pm on Thursday 6 May 2021** via Zoom (after 7 May Parish Councils are no longer allowed to meet virtually).

Meeting closed at 8:15 pm