

## **Hindolveston Parish Council**

Clerk: Mrs Joanna Otte tel 01328 822366  
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN  
e-mail: [hindolvestonpc@googlemail.com](mailto:hindolvestonpc@googlemail.com)  
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/>

To: Wayne Bowditch (Chair), Hazel Carter, Chip Davison, Wayne Jolly, Trevor Leeder, Neil Lewis, Mary Walsh (Vice-Chair)

CC: Vincent FitzPatrick (District Cllr), Steff Aquarone (County Cllr), SNT Fakenham

### **You are summoned to a Meeting of the Parish Council on Thursday 15 July 2021 at 7.30 pm in the Millennium Pavilion**

Signed: ..... (Clerk to the Council)

Date: .....

#### **Public Forum**

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
- Reports from District and County Councillors.

*Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).*

#### **AGENDA**

- 1) Apologies and reasons for absence.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To approve the Minutes of the previous meeting (17 June) for the Chair to sign.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5) **Highways**
  - a) **Items to report:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
  - b) **Lorries** driving through the village (residents complaining of speeding). They are owned by Monk Plant Hire (01603 88220 office hours). One councillor has seen no evidence of speeding. The drivers seem to give way to other vehicles.
- 6) **Planning**
  - a) Applications received from the District Council since the last meeting. It is possible that further applications may have been issued since the agenda was published which may be considered by the Council. Interested parties should check the website for the most up to date list prior to each meeting using:  
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/category/planning-applications/>:
  - b) To note decisions made by North Norfolk District Council
- 7) **Telephone Kiosk**
  - a) Book Exchange. To note that the District Council will be submitting their response to the consultation and has made a note that the Parish Council wishes to adopt the kiosk.

## Hindolveston Parish Council

### 8) Allotments

- a) Inspection

### 9) Financial Business

- a) Account balances on bank statements as at 29 June 2021

Business Bonus	£6,655.32
Business Premium	£114.44
Current account	£12,063.00

- b) Receipts: HMRC VAT refund £1976.09; interest 16p.

- c) Regular payments since previous statement

Date	Payee	DD or SO	Details	Amount
4 June	CGM	DD	Grounds maintenance	£215.24
10 June	E.ON	DD	non-metered supply	£51.54
25 June	salary and on costs	SO	salary and on costs	£353.48

- d) Payments for approval:

Payee	cheque number	Amount
Joanna Otte (expenses incl. newsletter for July)	100924	£72.33
Ryan Hubbard (grass cutting at graveyard)	100925	£140.00

### 10) Covid-19 Hardship Grant

- a) Total grants made £510 leaving £490 for further grants.

### 11) Recreation Ground and Pavilion

- a) **Recreation Ground** and Playing Field

- i) Annual inspection report: recommendations

- (1) Fence and gate (rotten timber, loose / missing fixtures)
- (2) Bench (rotten timber) - already removed
- (3) Adventure Cube (missing cap, some rotting and split timber, protective surface under bars and rings needs to be in good condition)
- (4) Multiplay (missing cap, rubber edging on slide needs to be replaced, metal posts beginning to corrode)
- (5) Rocker (fixtures loose or missing)
- (6) Seesaw (projecting bolt thread needs to be cut off, filed down, tyre needs to be replaced, repair corrosion, adjust damper)
- (7) Slide (install protective surface on ground)
- (8) Swings (trimmer damage on posts, tighten loose bolts, splits in timber)
- (9) Trim trail (reset loose posts in ground, remove splinters and sand timber)

- ii) Regular check

- iii) Litter bin

- iv) Tidying up the car park and storage container.

- b) **Pavilion**

- i) **Interior redecoration:** due on 6 July CN Décor: £2,030

- c) **Financial Business**

- i) Balances as at 6 June 2021: current account £16,902.94; savings account £10,972.24

## **Hindolveston Parish Council**

ii) Receipts since 5 May: NNDC business support grant Covid-19 £1,016.02; bookings from previous year £77.

iii) Regular payments since 5 May: E.ON £35;

iv) Payments for approval:

Payee	cheque number	amount
Play Safety Ltd (annual inspection)		£99.00
Lisa Chapman (cleaning)		
CN Décor (decoration at Pavilion)		

12)Street lighting

13)Communication with the Community

14)Correspondence - circulated as usual via email

15)Items for report or for the next agenda.

16)Next Meeting at 7.30pm on Thursday 16 September 2021 in the Millennium Pavilion