

## **Hindolveston Parish Council**

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To: Wayne Bowditch (Chair), Hazel Carter, Chip Davison, Wayne Jolly, Trevor Leeder,  
Neil Lewis, Mary Walsh (Vice-Chair)

CC: Vincent FitzPatrick (District Cllr), Steff Aquarone (County Cllr), SNT Fakenham

### **You are summoned to a Meeting of the Parish Council on Thursday 21 October 2021 at 7.30 pm in the Millennium Pavilion**

Signed: ..... (Clerk to the Council)

Date: .....

#### **Public Forum**

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
- Reports from District and County Councillors.

*Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).*

#### **AGENDA**

- 1) Apologies and reasons for absence.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To approve the Minutes of the previous meeting (16 Sept) for the Chair to sign.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only.  
Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5) **Highways**
  - a) **Items to report:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
- 6) **Planning**
  - a) Applications received from the District Council since the last meeting. It is possible that further applications may have been issued since the agenda was published which may be considered by the Council. Interested parties should check the website for the most up to date list prior to each meeting using:  
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/category/planning-applications/>:
  - b) To note decisions made by North Norfolk District Council
  - c) **Other planning matters**
    - i) To note that two empty homes at 71 and 112 The Street have been reported to NNDC.

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### 7) Allotments

- a) Inspection
- b) To note the receipt of a letter expressing thanks that the gentleman had desisted from bringing the tractor onto the allotments during the summer months.
- c) To note that one tenant reported via the Allotment Rep that five of his pumpkins had been stolen.
- d) CGM will spray uncultivated allotments with glyphosate-based chemical for weed control at £25 +VAT per plot per occasion (as and when requested).

### 8) Donations: To resolve that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.

- i) To note that a donation of £25 to Poppy Appeal for a wreath has already been made.
- ii) To decide how to distribute the allocated £100.

**Donations last year to:** £30 to East Anglian Air Ambulance; £20 to Break; £10 to Citizens Advice. Other possible local charities to consider could be EACH (children's hospice), Tapping House (hospice).

### 9) Financial Business

#### a) Account balances on bank statements as at 29 September 2021

Business Bonus	£6,730.49
Business Premium	£114.44
Current account	£9,103.79

#### b) Receipts: Interest 17p; allotment rent £15

#### c) Regular payments since previous statement

Date	Payee	DD or SO	Details	Amount
1 Sept	CGM	DD	Grounds maintenance	£215.24
10 Sept	E.ON	DD	non-metered supply	£51.54
27 Sept	salary and on costs	SO	salary and on costs	£353.48

#### d) Payments for approval:

Payee	Chq. no.	Amount
Joanna Otte (expenses)	100935	£62.79
Ryan Hubbard (grass cutting at graveyard Sept)	100936	£140.00

### 10) Covid-19 Hardship Grant

- a) Total grants made £510 leaving £490 for further grants.

### 11) Recreation Ground and Pavilion

#### a) Recreation Ground and Playing Field

- i) Annual inspection report: recommendations
  - (1) Fence and gate (rotten timber, loose / missing fixtures)
  - (2) Bench (rotten timber) - already removed
  - (3) Adventure Cube (missing cap, some rotting and split timber, protective surface under bars and rings needs to be in good condition)
  - (4) Multiplay (missing cap, rubber edging on slide needs to be replaced, metal posts beginning to corrode)
  - (5) Rocker (fixtures loose or missing)
  - (6) Seesaw (projecting bolt thread needs to be cut off, filed down, tyre needs to be replaced, repair corrosion, adjust damper)

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- (7) Slide (install protective surface on ground)
  - (8) Swings (trimmer damage on posts, tighten loose bolts, splits in timber)
  - (9) Trim trail (reset loose posts in ground, remove splinters and sand timber)
  - ii) Quotes
    - (1) CN Décor: £9,678.16
    - (2) Play Maintain:
    - (3) Online Playgrounds: £3,939.36 + VAT
  - iii) To note that the adult swing is broken and has been taped off.
  - iv) Regular check
  - v) Grounds maintenance: CGM arranged for spraying to be completed at car park and also around the bases of the wooden play equipment. The issue with the bark has been referred to head office.
- b) **Pavilion**
- i) Defibrillator and CPR training: 5 October at 7 pm

c) **Financial Business**

- i) Balances as at 6 Sept 2021: current account £13,988.46; savings account £10,972.78
- ii) Receipts since 6 August: interest 27p.
- iii) Regular payments since 6 Aug: E.ON £35
- iv) Payments for approval:

Payee	cheque number	amount	Date
Lisa Chapman (cleaning) (Sept)			

12) **Christmas Romp**

13) **Platinum Jubilee Celebrations**

- a) Queens Green Canopy campaign. At the request of a resident, to consider planting more trees for the health of our planet and as a start to the village celebrations for the Platinum Jubilee. Perhaps ideas for siting and species could be requested from residents.

14) **Street lighting**

- a) The street light engineer looked at the two lights which required attention. One (opposite the Chapel pole box 14 on pole 69) where the bracket was knocked off has water damage. The other one (Fulmodeston Road - out of the village) had been shot damaging both LED units. The LED trays from the water damaged light have been removed and re-fitted in the Fulmodeston Road light and it is working again. The other one which has water damage requires a new lantern the cost for this replacement will be £350.00 ex VAT. To confirm the purchase of a new lantern.

15) **Correspondence** - circulated as usual via email

16) **Items for report or for the next agenda.**

- a) Setting the budget and precept for 2022-23

17) **Next Meeting at 7.30pm on Thursday 18 November 2021 in the Millennium Pavilion**