

## **Hindolveston Parish Council**

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To: Wayne Bowditch (Chair), Hazel Carter, Chip Davison, Wayne Jolly, Trevor Leeder,  
Neil Lewis, Mary Walsh (Vice-Chair)

CC: Vincent FitzPatrick (District Cllr), Steff Aquarone (County Cllr), SNT Fakenham

### **You are summoned to a Meeting of the Parish Council on Thursday 18 November 2021 at 7.30 pm in the Millennium Pavilion**

Signed: ..... (Clerk to the Council)

Date: .....

#### **Public Forum**

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
- Reports from District and County Councillors.

*Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).*

#### **AGENDA**

- 1) Apologies and reasons for absence.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To approve the Minutes of the previous meeting (12 Oct) for the Chair to sign.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
  - a) To note thanks for donations received from the Air Ambulance
- 5) Highways
  - a) **Items to report:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
- 6) Planning
  - a) Applications received from the District Council since the last meeting. It is possible that further applications may have been issued since the agenda was published which may be considered by the Council. Interested parties should check the website for the most up to date list prior to each meeting using:  
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/category/planning-applications/>:
  - b) To note decisions made by North Norfolk District Council
- 7) Allotments and tenancies
  - a) Inspection on 23 October: in good order.
  - b) To consider a request from WIT Harrold to take over the lease of the land at the bottom of the Rec when Steve Jones retires next October.

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- c) To consider a request from the owner of the Old Chapel, Foulsham Road to revise the rent agreement for the amenity land between his property and the Grazing Allotments.

### 8) Financial Business

- a) Account balances on bank statements as at 30 October 2021

Business Bonus	£6,755.49
Business Premium	£114.44
Current account	£18,394.06

- b) Receipts: precept £6312.50; allotment rent £1094.59; deposit from Silver Band Trust (reserved funds) £2,871.98
- c) To note that the Silver Band Trust has deposited its balance of £2,871.98 in the Parish Council account and hopes that the Parish Council will administer the fund to support musical activities in the village.

- d) Regular payments since previous statement

Date	Payee	DD or SO	Details	Amount
10 Oct	E.ON	DD	non-metered supply	£57.33
22 Oct	CGM	DD	Grounds maintenance	£215.24
25 Oct	salary and on costs	SO	salary and on costs	£353.48

- e) Payments for approval:

Payee	Chq. no.	Amount
Joanna Otte (expenses)	100862	£36.62

### 9) Covid-19 Hardship Grant

- a) Grants made £510 (leaving £490 for further grants).

### 10) To consider and set the Budget and Precept for 2022-23

- a) To review the figures (spreadsheet attached)

Expected bank balance at the end of March 2022 is **£39,109**: of which

£ 490 is the Covid hardship grant

£1,000 is the Defibrillator Fund (£645 was from donations)

£2,872 is the Silver Band Trust Fund

£4,000 is for the MUGA (or other playground equipment)

The remaining £33,747 is reserved funds (as listed)

To note that between March 2020 and May 2021 the Recreation Committee received £29,724 as Covid-19 Business Support grants from the District Council.

Expected expenses for 2022-23 are       £15,590

Expected receipts for 2022-23 are       £ 1,553

- b) To determine whether or not there are any other likely calls on planned expenditure
- c) To agree the precept for 2022-22: suggested **£12,750** (an increase of 1%)
- d) To complete the precept form for the District Council.

### 11) Recreation Ground and Pavilion

- a) Recreation Ground and Playing Field

- i) Annual inspection report: recommendations below to be repaired and new swing seat installed by Online Playgrounds for £3,939.36 + VAT
- (1) Fence and gate (rotten timber, loose / missing fixtures)

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- (2) Bench (rotten timber) - already removed
- (3) Adventure Cube (missing cap, some rotting and split timber, protective surface under bars and rings needs to be in good condition)
- (4) Multiplay (missing cap, rubber edging on slide needs to be replaced, metal posts beginning to corrode)
- (5) Rocker (fixtures loose or missing)
- (6) Seesaw (projecting bolt thread needs to be cut off, filed down, tyre needs to be replaced, repair corrosion, adjust damper)
- (7) Slide (install protective surface on ground)
- (8) Swings (trimmer damage on posts, tighten loose bolts, splits in timber)
- (9) Trim trail (reset loose posts in ground, remove splinters and sand timber)

ii) Regular check

iii) To note that people have been leaving rubbish including bottles and beer cans on the Rec. Thank you to Zara for clearing up. To consider what to do to prevent it happening again.

iv) Grounds maintenance: CGM arranged for spraying to be completed at car park and also around the bases of the wooden play equipment. The issue with the bark has been referred to head office.

### **b) Pavilion**

### **c) Financial Business**

- i) Balances as at 6 Oct 2021: current account £13,690.96; savings account £10,972.78
- ii) Receipts since 6 Sept: bookings £42.
- iii) Regular payments since 6 Sept: E.ON £35
- iv) Payments for approval:

Payee	cheque number	amount	Date
Lisa Chapman (cleaning) (Oct)			

## **12) Christmas Romp**

## **13) Covid-19 Memorial Token**

- a) To be put up in the bus shelter: a central, public space for all to see.
- b) Any suggestions for a date for the presentation by the Deputy Lieutenant at a community event?

## **14) Platinum Jubilee Celebrations 2 - 4 June 2022**

- a) To note that the Church and the Village Hall would like to take part in the Working Group for organising community celebrations of the Queen's Platinum Jubilee.

## **15) Street lighting**

## **16) Correspondence - circulated as usual via email**

## **17) Items for report or for the next agenda.**

## **18) Next Meeting at 7.30pm on Thursday 20 January 2022 in the Millennium Pavilion**