

Hindolveston Parish Council

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Present:

Wayne Bowditch (Chair), Hazel Carter, Wayne Jolly, Trevor Leeder, Mary Walsh (Vice-Chair)
And one member of the public

Meeting of the Parish Council on Thursday 21 October 2021 at 7.30 pm in the Millennium Pavilion

Public Forum

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.

A member of the public raised concern about the overgrown hedge on Foulsham Road which was posing a hazard for pedestrians and cyclists. The Clerk was asked to contact the owners/occupiers to request that the hedge is cut back.

- Reports from District and County Councillors were circulated via email.

MINUTES

- 1) Apologies from Chip Davison, Neil Lewis, Vincent FitzPatrick (District Cllr) and Steff Aquarone (County Cllr) were accepted.
- 2) Declarations of pecuniary interest in any of the agenda items listed below. None
- 3) The Minutes of the previous meeting (16 Sept) were approved for the Chair to sign.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5) Highways
 - a) **Items to report:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
 - i) **Water on road** at Beck Farm
 - ii) **Twisted 30mph sign** near Beck Farm
- 6) Planning
 - a) Applications received from the District Council since the last meeting. None.
 - b) Decisions made by North Norfolk District Council. None.
 - c) Other planning matters
 - i) It was noted that two empty homes at 71 and 112 The Street have been reported to NNDC.
- 7) Allotments
 - a) Inspection: date to be arranged.
 - b) The receipt of a letter expressing thanks that the gentleman had desisted from bringing the tractor onto the allotments during the summer months was noted.

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- c) It was noted with regret that one tenant reported via the Allotment Rep that five of his pumpkins had been stolen.
- d) CGM will spray uncultivated allotments with glyphosate-based chemical for weed control at £25 +VAT per plot per occasion (as and when requested).

8) **Donations:** It was resolved that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.

- i) It was noted that a donation of £25 to Poppy Appeal for a wreath had already been made.
- ii) It was decided to distribute the allocated £100 as follows: £30 to East Anglian Air Ambulance; £20 to Break; £20 to EACH (children's hospice); £20 to Tapping House (hospice); £10 to Citizens Advice.

9) Financial Business

a) Account balances on bank statements as at 29 September 2021

Business Bonus	£6,730.49
Business Premium	£114.44
Current account	£9,103.79

b) **Receipts:** Interest 17p; allotment rent £15

c) **Regular payments** since previous statement

Date	Payee	DD or SO	Details	Amount
1 Sept	CGM	DD	Grounds maintenance	£215.24
10 Sept	E.ON	DD	non-metered supply	£51.54
27 Sept	salary and on costs	SO	salary and on costs	£353.48

d) The following payments were approved:

Payee	Chq. No.	Amount
Joanna Otte (expenses)	100935	£62.79
Ryan Hubbard (grass cutting at graveyard Sept)	100936	£140.00
East Anglian Air Ambulance (donation)	100933	£30.00
Citizens Advice (donation)	100938	£10.00
EACH (donation)	100939	£20.00
Tapping House (donation)	100940	£20.00
Break (donation)	100941	£20.00

10) Covid-19 Hardship Grant

a) Total grants made £510 leaving £490 for further grants.

11) **Covid Memorial Token** commissioned by Lady Dannatt, Lord Lieutenant for Norfolk with the wording: "To commemorate our community's resilience in the year of the pandemic 2020-2021" and a quote from Harriet Martineau 'Live your best and act your best and think your best today'. The plaque would be presented to the community by a Deputy Lieutenant (possibly at the next Parish Council meeting). Various locations to erect the token were considered. It was decided that the Bus Shelter was a good central location.

12) Recreation Ground and Pavilion

a) **Recreation Ground** and Playing Field

- i) Annual inspection report: recommendations

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- (1) Fence and gate (rotten timber, loose / missing fixtures)
- (2) Bench (rotten timber) - already removed
- (3) Adventure Cube (missing cap, some rotting and split timber, protective surface under bars and rings needs to be in good condition)
- (4) Multiplay (missing cap, rubber edging on slide needs to be replaced, metal posts beginning to corrode)
- (5) Rocker (fixtures loose or missing)
- (6) Seesaw (projecting bolt thread needs to be cut off, filed down, tyre needs to be replaced, repair corrosion, adjust damper)
- (7) Slide (install protective surface on ground)
- (8) Swings (trimmer damage on posts, tighten loose bolts, splits in timber)
- (9) Trim trail (reset loose posts in ground, remove splinters and sand timber)

ii) Quotes

- (1) CN Décor: £9,678.16
- (2) Play Maintain:
- (3) Online Playgrounds: £3,939.36 + VAT

It was agreed to ask Online Playgrounds to do the work and replace the broken swing for £33 + VAT.

iii) It was noted that the adult swing was broken and had been taped off. Replacement ordered (see above).

iv) Regular check: nothing further to report.

v) Grounds maintenance:

- (1) CGM arranged for spraying to be completed at car park and also around the bases of the wooden play equipment.
- (2) The issue with the bark has been referred to head office.
- (3) Reminder to be sent for cutting and clearing arisings on wild flower beds
- (4) Request to make good the damage to the wooden bases of play equipment caused by strimming.

vi) The Clerk was asked to get a quote from a tree surgeon to maintain the trees on the rec and to ask about the best replacement for the chestnut trees on the playground.

vii) Thanks to James Jackson for cutting the hedge at the play area.

b) Pavilion

i) Defibrillator and CPR training: 5 October at 7 pm. It was reported that the event went well with a good turnout of 12 attendees.

c) Financial Business

i) Balances as at 6 Sept 2021: current account £13,988.46; savings account £10,972.78

ii) Receipts since 6 August: interest 27p.

iii) Regular payments since 6 Aug: E.ON £35

iv) The following payments were approved:

Payee	cheque number	amount
Lisa Chapman (cleaning) (Sept)	101086	£46.65

13) Christmas Romp

- a) It was agreed to go ahead with similar arrangements as last year (as long as a tractor and trailer were available). The set up would be made in the Rec car park as Chip no longer had the farm. Date: probably the Sunday the week before Christmas (tbc).

14) Platinum Jubilee Celebrations

- a) Queens Green Canopy campaign. At the request of a resident, to consider planting more trees for the health of our planet and as a start to the village celebrations for the Platinum Jubilee. Perhaps ideas for siting and species could be requested from

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residents. It was suggested that the replacement trees at the playground could be part of the Queens Green Canopy.

- b) The Vice-Chair reported that nine people had expressed an interest in helping to organise village celebrations for the long bank holiday weekend Thursday 2 June - Sunday 5 June. It was decided to set up a working group with these volunteers and co-ordinate with the Village Hall and Church (and other groups) to make plans. It was suggested that the Recreation Ground could be used as a 'picnic in the park' with a BBQ (perhaps with tickets sold in advance e.g. £1 for a hot dog)

15) Street lighting

- a) The street light engineer looked at the two lights which required attention. One (opposite the Chapel pole box 14 on pole 69) where the bracket was knocked off has water damage. The other one (Fulmodeston Road - out of the village) had been shot damaging both LED units. The LED trays from the water damaged light have been removed and re-fitted in the Fulmodeston Road light and it is working again. The other one which has water damage requires a new lantern the cost for this replacement will be £350.00 ex VAT. The purchase of a new lantern was confirmed.
- b) It was noted that the light on Fulmodeston Road was not working.

16) Correspondence - circulated as usual via email

17) Items for report or for the next agenda.

- a) Setting the budget and precept for 2022-23

18) Next Meeting at 7.30pm on Thursday 18 November 2021 in the Millennium Pavilion

Meeting closed at 8.15 pm