

## **Hindolveston Parish Council**

Clerk: Mrs Joanna Otte tel 01328 822366  
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN  
e-mail: [hindolvestonpc@googlemail.com](mailto:hindolvestonpc@googlemail.com)  
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/>

To: Wayne Bowditch (Chair), Hazel Carter, Chip Davison, Wayne Jolly, Trevor Leeder, Neil Lewis, Mary Walsh (Vice-Chair)

CC: Vincent FitzPatrick (District Cllr), Steff Aquarone (County Cllr), SNT Fakenham

**You are summoned to a Meeting of the Parish Council on  
Thursday 20 January 2022 at 7.30 pm in the Millennium Pavilion**

Signed: ..... (Clerk to the Council)  
Public Forum

Date: .....

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
- Reports from District and County Councillors.

*Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).*

### **AGENDA**

- 1) Apologies and reasons for absence.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To approve the Minutes of the previous meeting (18 November) for the Chair to sign.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only.  
Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
  - a) To note thanks for donations received from the Air Ambulance and Tapping House (Hospice)
- 5) **Highways**
  - a) Items to report:
  - b) Sewage leaks on Melton Road
- 6) **Planning**
  - a) Applications received from the District Council since the last meeting.
    - i) CL/21/3186: Lawful Development Certificate for existing dwelling within the grounds of Hope House Location: **Cottage At Hope House, 2 Melton Road**. Please note that this LDC application is not an application for Planning Permission. LDC applications are made under the Town and Country Planning Act 1990 but must be determined upon the available evidence and on the civil law "balance of probabilities" test. The District Council is therefore unable to take into account expressions of support or opposition to the subject-matter of a LDC application although if the Parish Council (or individual members) has any information relating to the application site this would be very helpful.
    - ii) Pre-application consultation letter received from Clarke Telecom with proposed plans and information regarding the installation of mast to the south east of the village to enable smart metering to be installed in the Hindolveston area as well as high quality 2G, 3G and 4G telecommunications.
  - b) To note decisions made by North Norfolk District Council
- 7) **Allotments and tenancies**
  - a) Land at bottom of Rec

## Hindolveston Parish Council

- i) To note that WIT Harrold has been informed that the Parish Council is considering the request to take over the lease of the land at the bottom of the Rec. and that a proper valuation of the land would be required as well as a Farm Business Tenancy. However, the parish council is also looking at other options: for instance adding it to the recreation ground for an area that is beneficial for nature and people.
- b) Amenity land at the Old Chapel, Foulsham Road
  - i) Revision of the rent agreement for the amenity land - progress report

### 8) Financial Business

- a) Account balances on bank statements as at 30 December 2021

Business Bonus	£6,805.66
Business Premium	£114.44
Current account ( <i>incl £2871.98 from Silver Band Trust</i> )	£16,766.17

- b) Receipts: allotment rent £120; 17p interest.

- c) Regular payments since previous statement

Date	Payee	DD or SO	Details	Amount
10 Nov	E.ON	DD	non-metered supply	£59.24
26 Nov	CGM	DD	Grounds maintenance	£215.24
25 Nov	salary and on costs	SO	salary and on costs	£353.48
10 Dec	E.ON	DD	non-metered supply	£57.33
25 Dec	salary and on costs	SO	salary and on costs	£353.48

- d) Payments for approval:

Payee	Chq. no.	Amount
Joanna Otte (expenses and newsletter Dec)	100945	£119.31

### 9) Covid-19 Hardship Grant

- a) Grants made £510 (leaving £490 for further grants).

### 10) Santa Romp

- a) Thank you to Mary and Tim for getting and wrapping the presents. Thank you to Wayne - the trailer looked fantastic.
- b) Suggestion that if we do it again next year we should forgo the presents or just give bags of chocolate money, to make it a lot easier and all children would get something (and tit would mean that parents do not have to contact Mary in advance).
- c) £138.09 collected. To consider what to do with the money e.g. donation to the Foodbank, use for a Platinum Jubilee Celebration, put in a defib account.

### 11) Defibrillator for Church end of village

- a) To consider purchasing a second defibrillator for the end of the village near the Church. The cost is approx. £1000 for a defibrillator and £500 for external cabinet costs. (also cost of installation). Some of the funds received from the Covid-19 business grants could be used.

### 12) Recreation Ground and Pavilion

- a) **Recreation Ground** and Playing Field

- i) Thanks to Neil for repairing the picnic bench
- ii) Annual inspection report: recommendations below to be repaired and new swing seat installed by Online Playgrounds for £3,939.36 + VAT
  - (1) Fence and gate (rotten timber, loose / missing fixtures)
  - (2) Bench (rotten timber) - already removed
  - (3) Adventure Cube (missing cap, some rotting and split timber, protective surface under bars and rings needs to be in good condition)

## Hindolveston Parish Council

- (4) Multiplay (missing cap, rubber edging on slide needs to be replaced, metal posts beginning to corrode)
- (5) Rocker (fixtures loose or missing)
- (6) Seesaw (projecting bolt thread needs to be cut off, filed down, tyre needs to be replaced, repair corrosion, adjust damper)
- (7) Slide (install protective surface on ground)
- (8) Swings (trimmer damage on posts, tighten loose bolts, splits in timber)
- (9) Trim trail (reset loose posts in ground, remove splinters and sand timber)

### **iii) Regular check**

- iv) **Grounds maintenance:** CGM arranged for spraying to be completed at car park and also around the bases of the wooden play equipment. The issue with the bark has been referred to head office.
- v) **Mole control:** Acorn Pest and Country Services is due to set traps
- vi) **Tree management in hedges at Rec.** The Pearts, who own the adjacent field, have confirmed that the ditch and hedge belong to the Parish Council. They do, however, clear out the ditch as it benefits them.

#### **(1) Quotes:**

- (a) Norfolk Tree Services Ltd: four days work total cost £2,720.00
    - (i) x5 large oaks - remove dead and broken branches
    - (ii) remove one tree on back side (telegraph pole lookalike)
    - (iii) lift canopy of trees to aid lawn mower
  - (b) ...
  - (c) ...
- b) **Pavilion**
- i) To consider purchasing replacement chairs. Stackable chairs range of prices from approx. £21 per chair to £80 per chair.
- c) **Financial Business**
- i) Balances as at 6 Jan 2022: current account £12,121.63; savings account £12,300.29
  - ii) Receipts since 6 Oct: bookings £128.50; interest 29p.
  - iii) Regular payments since 6 Oct: E.ON £70
  - iv) Payments for approval:

Payee	cheque number	amount	Date
Lisa Chapman (cleaning - Nov)	101089	£80.00	6 Dec 2021
Lisa Chapman (cleaning - Dec)			

### **13) Covid-19 Memorial Token**

### **14) Platinum Jubilee Celebrations 2 - 4 June 2022**

### **15) Litter Pick**

### **16) Street lighting**

### **17) Correspondence - circulated as usual via email**

- a) To note that an application has been submitted to the County Council for deposits under section 31(6) of the Highways Act 1980 and section 15A(1) of the Commons Act 2006 regarding the public footpaths, bridleways, restricted byways and permissive paths. The owner, Delaval Thomas Harold Astley, Baron Hastings has no intention of dedicating any more public rights of way over the property as outlined in the statement and map of the Swanton Estate.

### **18) Items for report or for the next agenda.**

### **19) Next Meeting at 7.30pm on Thurs 17 February 2022 in the Millennium Pavilion**