

Hindolveston Parish Council

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Present: Wayne Bowditch (Chair), Hazel Carter, Chip Davison, Trevor Leeder, Neil Lewis, Mary Walsh (Vice-Chair)

And one member of the public

Meeting of the Parish Council on Thursday 20 January 2022 at 7.30 pm in the Millennium Pavilion

Public Forum

Welcome and Happy New Year from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
- Reports from District and County Councillors were circulated via email.

Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).

MINUTES

- 1) Apologies from Wayne Jolly, Vincent FitzPatrick (District Cllr), Steff Aquarone (County Cllr), PC R Dawson (SNT Fakenham) were accepted.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) The Minutes of the previous meeting (18 November) were approved for the Chair to sign.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
 - a) It was noted that thanks for donations had been received from the Air Ambulance, Tapping House (Hospice) and Break.
- 5) **Highways**
 - a) Items to report: Potholes near Blue Tile Farm have already been reported.
 - b) Report Sewage leaks on Melton Road to Anglian Water
- 6) **Planning**
 - a) Applications received from the District Council since the last meeting.
 - i) CL/21/3186: Lawful Development Certificate for existing dwelling within the grounds of Hope House Location: **Cottage At Hope House, 2 Melton Road**. Please note that this LDC application is not an application for Planning Permission. LDC applications are made under the Town and Country Planning Act 1990 but must be determined upon the available evidence and on the civil law "balance of probabilities" test. The District Council is therefore unable to take into account expressions of support or opposition to the subject-matter of a LDC application although if the Parish Council (or individual members) has any information relating to the application site this would be very helpful.
 - ii) Pre-application consultation letter received from **Clarke Telecom** with proposed plans and information regarding the installation of mast to the **south east of the village** to enable smart metering to be installed in the Hindolveston area as well as high quality 2G, 3G and 4G telecommunications. It was agreed that the mast would be useful.

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iii) LA/22/0053: Works to replace front door and frame at **Nethergate House Nethergate Guestwick**. Link circulated. No objection

b) Decisions made by North Norfolk District Council. None.

7) Allotments and tenancies

a) Land at bottom of Rec

i) It was noted that WIT Harrold has been informed that the Parish Council is considering the request to take over the lease of the land at the bottom of the Rec. and that a proper valuation of the land would be required as well as a Farm Business Tenancy. However, the parish council is also looking at other options: for instance adding it to the recreation ground for an area that is beneficial for nature and people. It was agreed to seek advice from Norfolk Wildlife Trust to find out the potential.

b) Amenity land at the Old Chapel, Foulsham Road

i) Revision of the rent agreement for the amenity land. Nothing to report

c) It was agreed to attempt to get the land at The Dyes registered as this had not been possible when the rest of the Parish Council land was registered with the Land Registry.

8) Financial Business

a) Account balances on bank statements as at 30 December 2021

| | |
|---|------------|
| Business Bonus | £6,805.66 |
| Business Premium | £114.44 |
| Current account (<i>incl £2871.98 from Silver Band Trust</i>) | £16,766.17 |

b) Receipts: allotment rent £120; 17p interest.

c) Regular payments since previous statement

| Date | Payee | DD or SO | Details | Amount |
|--------|---------------------|----------|---------------------|---------|
| 10 Nov | E.ON | DD | non-metered supply | £59.24 |
| 26 Nov | CGM | DD | Grounds maintenance | £215.24 |
| 25 Nov | salary and on costs | SO | salary and on costs | £353.48 |
| 10 Dec | E.ON | DD | non-metered supply | £57.33 |
| 25 Dec | salary and on costs | SO | salary and on costs | £353.48 |

d) The following **payments** were approved:

i) Now that the Village Hall was re-opening it was agreed to pass on the £500 donation from the Silver Band Trust.

| Payee | Chq. no. | Amount |
|--|----------|---------|
| Joanna Otte (expenses and newsletter Dec) | 100945 | £119.31 |
| Village Hall (donation from Silver Band Trust) | 100946 | £500.00 |
| Mid Norfolk Foodbank (donation from Santa Romp collection) | 100947 | £138.09 |

9) Covid-19 Hardship Grant

a) Grants made £510 (leaving £490 for further grants). It was agreed to continue advertising in the newsletter.

10) Santa Romp

a) Thank you to Mary and Tim for getting and wrapping the presents. Thank you to Wayne - the trailer looked fantastic.

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- b) Suggestion that if we do it again next year we should forgo the presents or just give bags of chocolate money, to make it a lot easier and all children would get something (and tit would mean that parents do not have to contact Mary in advance).
- c) £138.09 collected. It was agreed to donate the money to the Mid Norfolk Foodbank.

11) Defibrillator for Church end of village

- a) It was agreed to purchase a second defibrillator for the end of the village near the Church. The cost is approx. £1000 for a defibrillator and £500 for external cabinet costs. (also cost of installation). Some of the funds received from the Covid-19 business grants would be used and an application would be submitted to London Hearts Defibrillator for a grant of £300.
- b) Chip was asked to speak to his wife (as a member of the PCC) about the possibility of installing the defibrillator cabinet at the Church - possibly on the Church Room.
- c) It was noted that the battery is low on the defibrillator at the Village Hall. Tim Walsh was awaiting advice as to when to replace it.

12) Recreation Ground and Pavilion

a) **Recreation Ground** and Playing Field

- i) Thanks to Neil for repairing the picnic bench
- ii) Annual inspection report: recommendations below to be repaired and new swing seat installed by Online Playgrounds for £3,939.36 + VAT
 - (1) Fence and gate (rotten timber, loose / missing fixtures)
 - (2) Bench (rotten timber) - already removed
 - (3) Adventure Cube (missing cap, some rotting and split timber, protective surface under bars and rings needs to be in good condition)
 - (4) Multiplay (missing cap, rubber edging on slide needs to be replaced, metal posts beginning to corrode)
 - (5) Rocker (fixtures loose or missing)
 - (6) Seesaw (projecting bolt thread needs to be cut off, filed down, tyre needs to be replaced, repair corrosion, adjust damper)
 - (7) Slide (install protective surface on ground)
 - (8) Swings (trimmer damage on posts, tighten loose bolts, splits in timber)
 - (9) Trim trail (reset loose posts in ground, remove splinters and sand timber)

iii) **Regular check**

- iv) **Grounds maintenance:** CGM have completed the spraying at car park and also around the bases of the wooden play equipment. The issue with the bark has been referred to head office.
- v) **Mole control:** Acorn Pest and Country Services is due to set traps.
- vi) **Tree management in hedges at Rec.** The Pearts, who own the adjacent field, have confirmed that the ditch and hedge belong to the Parish Council. They do, however, clear out the ditch as it benefits them.
 - (1) Quotes:
 - (a) Norfolk Tree Services Ltd: four days work total cost £2,720.
 - (i) x5 large oaks - remove dead and broken branches
 - (ii) remove one tree on back side (telegraph pole lookalike)
 - (iii) lift canopy of trees to aid lawn mower
 - (b) Tree Work East Ltd: £1,170.
 - (i) Remove ivy and raise crown of oak adjacent to Pavilion to create 2m clearance from roof
 - (ii) Remove ivy and any significant dead wood from oak trees along eastern side of playing field. Raise crowns to 3m from ground level

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- (iii) Raise crowns of various broadleaf trees on southern end of field including alder, willow and oak etc.
- (iv) Trim significant dead wood and fell any dead trees
- (v) Chip and remove arisings

It was agreed to use Tree Work East Ltd. (Availability week beginning 7 February 2022.)

b) Pavilion

- i) It was agreed to purchase 20 stackable chairs with wipe-clean upholstery coloured blue (to match the carpet). Range of prices from approx. £21 per chair to £80 per chair.

c) Financial Business

- i) Balances as at 6 Jan 2022: current account £12,121.63; savings account £12,300.29
- ii) Receipts since 6 Oct: bookings £128.50; interest 29p.
- iii) Regular payments since 6 Oct: E.ON £70
- iv) The following payments were approved:

| Payee | cheque number | amount | Date |
|--|---------------|--------|------------|
| Lisa Chapman (cleaning - Nov) | 101089 | £80.00 | 6 Dec 2021 |
| Lisa Chapman (cleaning - Dec) | 101090 | £55.00 | |
| Mary Walsh (Santa gifts and chocolate) | 101091 | £96.00 | |

13) Covid-19 Memorial Token

14) Platinum Jubilee Celebrations 2 - 4 June 2022

- a) It was agreed that the Vice-Chair would arrange an initial meeting (in the Pavilion) for the Working Group of interested parties to discuss ideas and begin to make plans. Funding for some types of activities was available from Norfolk Community Foundation (deadline 28 February).

15) Litter Pick

- a) A member of the public (who has been doing litter-picking) has suggested an organised Litter Pick and asked if the Parish Council could provide litter grabbers etc. It was agreed to purchase six litter grabbers and hi-vis vests for general use.

16) Street lighting: nothing to report.

17) Correspondence - circulated as usual via email

- a) It was noted that an application has been submitted to the County Council for deposits under section 31(6) of the Highways Act 1980 and section 15A(1) of the Commons Act 2006 regarding the public footpaths, bridleways, restricted byways and permissive paths. The owner, Delaval Thomas Harold Astley, Baron Hastings has no intention of dedicating any more public rights of way over the property as outlined in the statement and map of the Swanton Estate.

18) Items for report or for the next agenda.

19) Next Meeting at 7.30pm on Thurs 17 February 2022 in the Millennium Pavilion.

Meeting closed at 8:30 pm