

## **Hindolveston Parish Council**

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Present: Wayne Bowditch (Chair), Chip Davison, Wayne Jolly, Trevor Leeder, Neil Lewis, Mary Walsh (Vice-Chair)

and: Vincent FitzPatrick (District Cllr) and two members of the public

### **Meeting of the Parish Council on Thursday 18 November 2021 at 7.30 pm in the Millennium Pavilion**

#### **Public Forum**

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
  - The owner of the Old Chapel, Foulsham Road was present to answer questions about the amenity land which he rents from the parish council
- Reports from District Councillor Vincent FitzPatrick
  - Hybrid working at the District Council
  - Support for businesses (see District Council website)
  - Concern about fly-tipping - can be reported online
  - Grants available: Sustainable Communities, Arts & Culture, Community Transport.

#### **MINUTES**

- 1) Apologies from Hazel Carter and Steff Aquarone (County Cllr) were accepted.
- 2) Declarations of pecuniary interest in any of the agenda items listed below. None
- 3) The Minutes of the previous meeting (12 Oct) were approved for the Chair to sign.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
  - a) To note thanks for donations received from the Air Ambulance, Citizens Advice and EACH.
- 5) **Highways**
  - a) **Items to report:** Concern was raised that there had been no notification or advance warning of two recent closures of The Street (near the Rec and near the Old Rectory). The Clerk was asked to follow this up with Highways
- 6) **Planning**
  - a) Applications received from the District Council since the last meeting. None.
  - b) Decisions made by North Norfolk District Council. None.
- 7) **Allotments and tenancies**
  - a) Inspection on 23 October: in good order.
  - b) A request from WIT Harrold to take over the lease of the land at the bottom of the Rec when Steve Jones retires next October was discussed. It was agreed that before that could take place a proper valuation would need to be had. It was suggested that the Parish Council might wish to retain the land for people and wildlife. It was agreed that further consideration was required.
  - c) A request from the owner of the Old Chapel, Foulsham Road to revise the rent agreement for the amenity land between his property and the Grazing Allotments was

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considered. It was agreed that the rent was different from that of the grazing allotments and should perhaps be re-valued as amenity land taking into account the benefit that it provided to the property. Further information and work was required.

### 8) Financial Business

#### a) Account balances on bank statements as at 30 October 2021

Business Bonus	£6,755.49
Business Premium	£114.44
Current account	£18,394.06

#### b) Receipts: precept £6312.50; allotment rent £1094.59; deposit from Silver Band Trust (reserved funds) £2,871.98

#### c) It was noted that the Silver Band Trust had deposited its balance of £2,871.98 in the Parish Council account because its own account had been closed by the Bank through lack of use. The remaining Trustees had agreed that £355 should go to the Defibrillator Fund immediately, £500 to the Village Hall when it was properly opened again and the remaining £2016.98 would be administered by the Parish Council to support suitable (musical) activities in the village.

#### d) Regular payments since previous statement

Date	Payee	DD or SO	Details	Amount
10 Oct	E.ON	DD	non-metered supply	£57.33
22 Oct	CGM	DD	Grounds maintenance	£215.24
25 Oct	salary and on costs	SO	salary and on costs	£353.48

#### e) The following payments were approved:

Payee	Chq. no.	Amount
Joanna Otte (expenses)	100942	£36.62
Ryan Hubbard (graveyard)	100943	£242.50

### 9) Covid-19 Hardship Grant

#### a) Grants made £510 (leaving £490 for further grants). It was agreed to change the advert to encourage people to apply if they had problems with heating costs as well as food.

### 10) Setting the Budget and Precept for 2022-23

#### a) The figures on the draft budget were discussed.

Expected bank balance at the end of March 2022 is **£39,109**: of which

£ 490 is the Covid hardship grant

£1,000 is the Defibrillator Fund (£645 was from donations)

£2,872 is the Silver Band Trust Fund

£4,000 is for the MUGA (or other playground equipment)

The remaining £33,747 is reserved funds (as listed)

It was noted that between March 2020 and May 2021 the Recreation Ground Committee received £29,724 as Covid-19 Business Support grants from the District Council.

Expected expenses for 2022-23 are £15,590

Expected receipts for 2022-23 are £ 1,553

#### b) Any other likely calls on planned expenditure were considered.

#### c) It was agreed to set the precept for 2022-22 at **£12,750** (an increase of 1%)

#### d) To complete the precept form for the District Council.

### 11) Recreation Ground and Pavilion

#### a) Recreation Ground and Playing Field

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- i) Annual inspection report: recommendations below to be repaired and new swing seat installed by Online Playgrounds for £3,939.36 + VAT
  - (1) Fence and gate (rotten timber, loose / missing fixtures)
  - (2) Bench (rotten timber) - already removed
  - (3) Adventure Cube (missing cap, some rotting and split timber, protective surface under bars and rings needs to be in good condition)
  - (4) Multiplay (missing cap, rubber edging on slide needs to be replaced, metal posts beginning to corrode)
  - (5) Rocker (fixtures loose or missing)
  - (6) Seesaw (projecting bolt thread needs to be cut off, filed down, tyre needs to be replaced, repair corrosion, adjust damper)
  - (7) Slide (install protective surface on ground)
  - (8) Swings (trimmer damage on posts, tighten loose bolts, splits in timber)
  - (9) Trim trail (reset loose posts in ground, remove splinters and sand timber)
- ii) Regular check
  - (1) problem with moles at the bottom of the field.
  - (2) It was noted that people had been leaving rubbish including bottles and beer cans on the Rec. Thank you to Zara for clearing up. It was thought that this was a 'one-off' but the area would be monitored for further problems.
  - (3) Tree maintenance - clerk to seek a quote.
- iii) Grounds maintenance: CGM arranged for spraying to be completed at car park and also around the bases of the wooden play equipment. The issue with the bark has been referred to head office.
- iv) **Pavilion:** It was agreed to get quotes for new upholstered stackable chairs.

### b) Financial Business

- i) Balances as at 6 Oct 2021: current account £13,690.96; savings account £10,972.78
- ii) Receipts since 6 Sept: bookings £42.
- iii) Regular payments since 6 Sept: E.ON £35
- iv) The following payments were approved:

Payee	cheque number	amount	Date
Lisa Chapman (cleaning) (Oct)	101087	£52.00	
Lisa Chapman (cleaning Oct)	101088	£13.00	

### 12) Christmas Romp

- a) Sunday 19 December. Set up at the Rec. The Vice-chair to get presents and chocolate. Planning and organisation via the app.

### 13) Covid-19 Memorial Token

- a) It was agreed to put the plaque in the bus shelter: a central, public space for all to see.
- b) It was agreed that the plaque should be delivered to the Clerk.

### 14) Platinum Jubilee Celebrations 2 - 4 June 2022

- a) It was noted that the Church and the Village Hall would like to take part in the Working Group for organising community celebrations of the Queen's Platinum Jubilee.

### 15) Street lighting: no problems

### 16) Correspondence - circulated as usual via email

### 17) Items for report or for the next agenda.

### 18) Next Meeting at 7.30pm on Thursday 20 January 2022 in the Millennium Pavilion

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Signed: .....  
Chair

Date: .....