

## **Hindolveston Parish Council**

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To: Wayne Bowditch (Chair), Hazel Carter, Chip Davison, Wayne Jolly, Trevor Leeder,  
Neil Lewis, Mary Walsh (Vice-Chair)

CC: Vincent FitzPatrick (District Cllr), Steff Aquarone (County Cllr), SNT Fakenham

### **You are summoned to a Meeting of the Parish Council on Thursday 17 February 2022 at 7.30 pm in the Millennium Pavilion**

Signed: ..... (Clerk to the Council)  
Public Forum

Date: .....

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
- Reports from District and County Councillors.

*Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).*

### **AGENDA**

- 1) Apologies and reasons for absence.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To approve the Minutes of the previous meeting (20 January) for the Chair to sign.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
  - a) To note letter of thanks received from Mid Norfolk Foodbank for the donation of £138.09 from the Santa Romp: '....Thank you so much for your recent very generous donation to Mid Norfolk Foodbank. It continues to be a busy season at the Foodbank, with a remarkable 47 tonnes of food donated last year. We fed a total of 2,879 people throughout 2021 from our distribution centres at Dereham, Fakenham and Swaffham. Our volunteers across the centres and in our Dereham warehouse have continued to work throughout the pandemic, despite challenging restrictions and the obvious risks involved. Thank you so much for helping us to keep providing this vital service.'
- 5) **Highways**
  - a) Items to report:
  - b) Update on items already reported
    - i) To note that the locked gate and damage footpath signs are being investigated by the County Council Footpaths Officer.
    - ii) Sewage leaks on Melton Road (reported to Anglian Water and Highways). The latter has programmed works to clean out the ditch.
- 6) **Planning**
  - a) Applications received from the District Council since the last meeting. It is possible that further applications may have been issued since the agenda was published which may be considered by the Council. Interested parties should check the website for the most up to date list prior to each meeting using:  
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/category/planning-applications/>
    - i) PF/22/0260: Extension to attached garage (retrospective) at Redoak Cottage 2A The Street. Link circulated.

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- b) To note decisions made by North Norfolk District Council
  - i) PF/21/1630: Erection of three timber buildings to provide WC, shower and washing up facilities and installation of septic tank for use in conjunction with the exempted campsite (part retrospective) at **Land To North Of Ashcroft Farmhouse Foulsham Road**. APPROVED.

### 7) Allotments and tenancies

- a) Land at bottom of Rec: To consider asking advice from the Felbeck Trust. It is a small community-based conservation charity (charity no 1168619) which is planning to do some restoration work on the Surveyor's Allotment Gravel Pit.
- b) Amenity land at the Old Chapel, Foulsham Road
  - i) Revision of the rent agreement for the amenity land - progress report
- c) Will the hedges at the Church Lane allotments be cut this winter?

### 8) Defibrillator for Church end of village

- a) To note that the PCC are happy for a cabinet and defibrillator to be installed at the Church / Church Room (location to be decided).
- b) To purchase direction signs and to decide with the PCC where they should go.
- c) Quotation from London Hearts to supply Beneheart Mindray C1A Defibrillator and External heated cabinet with keypad lock, and P&P (less £300 grant) (including VAT): £1,241.00.
- d) To find an electrician to install it.

### 9) Financial Business

- a) Account balances on bank statements as at 28 January 2022

Business Bonus	£6,830.66
Business Premium	£114.44
Current account ( <i>incl £2371.98 from Silver Band Trust</i> )	£16,367.99

- b) Receipts: UK Power Networks Wayleaves £65.72.

- c) Regular payments since previous statement

Date	Payee	DD or SO	Details	Amount
5 Jan	CGM	DD	Grounds maintenance	£79.20
25 25 Jan	salary and on costs	SO	salary and on costs	£353.48

- d) Payments for approval:

Payee	Chq. no.	Amount
Joanna Otte (expenses and newsletter Feb)	100948	£59.72
London Hearts	100949	£1,241.00
Joanna Otte (litter grabbers x 8, Hi Vis Vests x 10 from eBay)	100950	£37.94

### 10) Covid-19 Hardship Grant

- a) Grants made £510 (leaving £490 for further grants). No applications received.

### 11) Recreation Ground and Pavilion

- a) Recreation Ground and Playing Field
  - i) Recommendations from Annual inspection to be repaired and new swing seat installed by Online Playgrounds for £3,939.36 + VAT.

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### ii) Regular check

(1) It was reported that rats had been seen at the Euro Bin.

(a) To note that the Euro Bin at the Pavilion had not been emptied since before the end of October. A missed bin collection was reported at the beginning of February and it has now been emptied. The Euro Bin is scheduled to be emptied every four weeks on Tuesday: next one due on 1 March.

(b) A missing plug in the bin has been replaced. It is hoped that this and the regular emptying will stop the rats returning.

iii) **Grounds maintenance:** CGM The issue with the bark has been referred to head office.

iv) **Mole control:** Acorn Pest & Country Services: work should be completed in the next week.

### b) Pavilion

i) To note that 20 stackable chairs (Harrow Chair, Silver Frame, Navy Shell - wipe clean) were ordered from Trent Furniture unit price £21 (total including P&P £498 + VAT). Delivered on Friday 4 February.

### c) Financial Business

i) Balances as at 6 Jan 2022 same as last meeting: current account £12,121.63; savings account £12,300.29

ii) Payments for approval:

Payee	cheque number	amount	Date
Trent Furniture Ltd	101092	597.60	24/01/22
Lisa Chapman (cleaning - Jan)			

12) Covid-19 Memorial Token

13) Platinum Jubilee Celebrations 2 - 5 June 2022

14) Litter Pick

a) To note that 8 litter grabbers and 10 Hi-Vis vests are available for use by volunteers. Stored in the Pavilion.

15) Street lighting

16) Correspondence - circulated as usual via email

a) To note that the Felbeck Trust is making arrangement with NNDC to restore and manage the Surveyor's Allotment / gravel pit. They want to know if anyone is aware of pre-existing agreements for the use / management of the site.

17) Items for report or for the next agenda.

18) Next Meeting at 7.30pm on Thurs 17 March 2022 in the Millennium Pavilion