

Hindolveston Parish Council

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To: Hazel Carter, Wayne Jolly, Trevor Leeder (Vice-Chair), John Senior, Liz Vickers, Mary Walsh (Chair), Austen Wiles

CC: Vincent FitzPatrick (District Cllr), Steff Aquarone (County Cllr), SNT Fakenham

You are summoned to a Meeting of the Parish Council on Thursday 20 October 2022 at 7.30 pm in the Millennium Pavilion

Signed: (Clerk to the Council)
Public Forum

Date:

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
- Reports from District and County Councillors.

Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).

AGENDA

- 1) Apologies and reasons for absence.
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To approve the Minutes of the previous meeting (15 Sept) for the Chair to sign.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5) Highways
 - a) Items to report:
 - b) To consider asking the landowner to put in rising stiles on the footpaths at Nethergate Farm to make it more accessible for people walking with dogs.
- 6) SID speed indicator device
 - a) report
- 7) Planning
 - a) Applications received from the District Council since the last meeting. It is possible that further applications may have been issued since the agenda was published which may be considered by the Council. Interested parties should check the website for the most up to date list prior to each meeting using:
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/category/planning-applications/>
 - i) PF/22/2136: Change of use of detached annexe to single dwelling with associated external alterations at **The Old Bakery 34 The Street**. Link circulated.
 - ii) PF/22/2207: Conversion of two agricultural barns to two residential dwellings, erection of associated cartshed and creation of new access at **Green Lane Barns Nethergate Guestwick**. Link circulated.

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iii) PO/22/2277: Residential development (Outline submission with all matters reserved) at **Land Off The Street** NR20 5AW. Link circulated.

b) To note decisions made by North Norfolk District Council

8) Defibrillator for Church end of village

a) To consider organising Defib and CPR training

9) Book Exchange

10) Street lighting

11) External Audit

a) The External Audit has been completed. The report from PKF Littlejohn states that: 'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'

b) The relevant documents have been put on the notice board and uploaded to the website as required.

12) Donations: To resolve that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.

i) To note that poppy wreath has been purchased from the Poppy Shop.

ii) To decide how to distribute the allocated £100.

Donations last year to: £30 to East Anglian Air Ambulance; £10 to Citizens Advice; £20 to Break; £20 to Tapping House Hospice; £20 to EACH (children's hospice).

13) Financial Business

a) Signatories on bank accounts

b) Account balances on bank statements as at 29 September 2022

Business Bonus	£7,033.50
Business Premium	£114.49
Current account (<i>incl £2371.98 from Silver Band Trust</i>)	£14,128.79

c) Receipts: interest £2.18, allotment rent £420.84, refund from E.ON £41.12

d) Regular payments: CGM £231.40; electricity (street lights) £63.24, salary and on costs;

e) Payments for approval:

Payee	Chq. No.	Amount
Joanna Otte (expenses)	100973	£91.16
Walsingham Parish Council (photocopying newsletter Oct)	100974	£10.00
Ryan Hubbard (graveyard grass cutting Sept)	100975	£150.00

14) Covid-19 Hardship Grant

a) Grants made £590 (leaving £410 for further grants).

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15) Allotments and tenancies

- a) Old Chapel Tenancy
 - i) To note that the Mr Nicholls has agreed to the proposal of an annual increase of £5 to replace the current licence agreement which expires in 2023.
 - ii) To sign and witness the new agreement.
- b) Allocation of vacant or soon to be vacant allotments to those on the waiting list.

16) Recreation Ground and Pavilion

- a) Land at bottom of Rec.
 - i) Successful application to *Norfolk County Council 1 Million Trees* for a bundle of 20 with a 50% subsidy: including spindle, crab apple, cherry plum, hazel, oak with protection guards £21.17 + VAT. Collection in February from Sculthorpe Moor.
- b) Recreation Area
 - i) Tree planting: to consider use some of the trees from the bundle to replace the horse chestnuts that used to be near the hedge at the top of the recreation area.
 - ii) James Jackson has offered to cut the grass in the play area and has asked if he can plant a tree between his property and the play area.
- c) **Removal and replacement of storage container**
- d) **Pavilion**
- e) **Financial Business**
 - i) Balances as at 6 Sept 2022: current account £6,316.57 savings account £12,305.32
 - ii) Regular payments since previous statement: electricity £35.00; interest £3.79
 - iii) Receipts since previous statement: bookings £92.75
 - iv) Payments for approval:

Payee	cheque number	Amount
Lisa Chapman (cleaning - September)		

17) Santa Romp

18) Correspondence - circulated as usual via email

19) Items for report or for the next agenda.

20) Next Meeting of the Parish Council at 7.30pm on Thurs 17 November 2022 in the Millennium Pavilion