

Hindolveston Parish Council

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Minutes: Wayne Jolly, Trevor Leeder (Vice-Chair), John Senior, Liz Vickers, Mary Walsh (Chair), Austen Wiles

and: Vincent FitzPatrick (District Cllr), Steff Aquarone (County Cllr), and five members of the public

Meeting of the Parish Council on Thursday 20 October 2022 at 7.30 pm in the Millennium Pavilion

Public Forum

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
 - A couple of members of the public stated that they were present regarding the defibrillator at the Church and about the planning application on land adjacent to Broughton Close.
- Reports from District and County Councillors.
 - Vincent FitzPatrick report:
 - Useful information and links to help with the cost of living crisis are available on the District Council website: <https://www.north-norfolk.gov.uk/projects/cost-of-living-help/>
 - Residents are encouraged to report flytipping, dog fouling, abandoned vehicles etc on the Environmental Health tab.
 - The public toilets in Fakenham are due to be re-opened in March (the delay was due to the discovery of cables beneath the site).
 - Funding opportunities for groups including the Sustainable Communities Fund.
 - Steff Aquarone report:
 - Pleased to be able to report that the County Council has funds to develop a transport hub system with rural connective routes for public transport.

MINUTES

- 1) Apologies from Hazel Carter and PC R Dawson (SNT Fakenham) were accepted.
- 2) Declarations of pecuniary interest in any of the agenda items listed below. None.
- 3) The Minutes of the previous meeting (15 Sept) were approved and signed.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting. None.
- 5) **Highways**
 - a) Items to report: none
 - b) It was agreed to ask the landowner to put in rising stiles on the footpaths at Nethergate Farm to make it more accessible for people walking with dogs.
- 6) **SID speed indicator device**
 - a) No report

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7) Planning

- a) Applications received from the District Council since the last meeting.
 - i) PF/22/2136: Change of use of detached annexe to single dwelling with associated external alterations at **The Old Bakery 34 The Street**. Link circulated. No objection.
 - ii) PF/22/2207: Conversion of two agricultural barns to two residential dwellings, erection of associated cartshed and creation of new access at **Green Lane Barns Nethergate Guestwick**. Link circulated. No objection.
 - iii) PO/22/2277: Residential development (Outline submission with all matters reserved) at **Land Off The Street NR20 5AW**. Link circulated. Parish Councillors reported that residents had approached them to express their objection to this proposal. It was agreed to object to the application which is against the Core Strategy. Hindolveston is not a Principal Settlement, nor a Service Village, nor a Coastal Village. It is designated as countryside where developments are restricted to particular types of development to support the rural economy, meet affordable housing needs and provide renewable. This proposal does not address any of these needs and should be refused.

b) Decisions made by North Norfolk District Council

8) Defibrillator for Church end of village

- a) It was reported that the defibrillator cabinet had been installed on the exterior of the Church Room. Tim Walsh would register it on The Circuit website and carry out the regular checks. It was agreed that direction signs would be required (number and location to be decided)
- b) It was suggested that another Defib and CPR training could be organised.

9) Book Exchange

- a) Erection of shelves in the bus shelter: work in progress

10) Street lighting: no problems apart from ivy on the pole at the recreation track.

11) External Audit

- a) The External Audit has been completed. The report from PKF Littlejohn states that: 'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'
- b) The relevant documents have been put on the notice board and uploaded to the website as required.
- c) Donations: It was resolved that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.
 - i) It was noted that poppy wreath had been purchased from the Poppy Shop (cost £17.49 + £3.50 VAT)

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- ii) It was decided to distribute the allocated £100 as follows: £30 to East Anglian Air Ambulance; £10 to Citizens Advice; £20 to Break; £20 to Tapping House Hospice; £20 to EACH (children's hospice).

12) Financial Business

- a) Signatories on bank accounts. It was agreed to add Wayne Jolly as a signatory and the forms were completed to send to Barclays.
- b) Account balances on bank statements as at 29 September 2022

Business Bonus	£7,033.50
Business Premium	£114.49
Current account (<i>incl £2371.98 from Silver Band Trust</i>)	£14,128.79

- c) Receipts: interest £2.18, allotment rent £420.84, refund from E.ON £41.12
- d) Regular payments: CGM £231.40; electricity (street lights) £63.24, salary and on costs;
- e) The following payments were approved:

Payee	Chq. No.	Amount
Joanna Otte (expenses including £20.99 for poppy wreath)	100973	£91.16
Walsingham Parish Council (photocopying newsletter Oct)	100974	£10.00
Ryan Hubbard (graveyard grass cutting Sept)	100975	£150.00
East Anglian Air Ambulance	100976	£30.00
Citizens Advice	100977	£10.00
Break	100978	£20.00
Tapping House Hospice	100979	£20.00
EACH (children's hospice)	100980	£20.00

13) Covid-19 Hardship Grant

- a) Grants made £590 (leaving £410 for further grants). No applications

14) Allotments and tenancies

- a) Old Chapel Tenancy
- i) It was noted that the Mr Nicholls had agreed to the proposal of an annual increase of £5 to replace the current licence agreement which expires in 2023.
- ii) The new agreement was signed by the Clerk and witnessed by the Chair.
- b) Allocation of vacant or soon to be vacant allotments to those on the waiting list was confirmed. The Clerk would give the contact details of the new tenants to the tenant who was vacating the allotment.

15) Recreation Ground and Pavilion

- a) Land at bottom of Rec.
- i) Successful application to *Norfolk County Council 1 Million Trees* for a bundle of 20 with a 50% subsidy: including spindle, crab apple, cherry plum, hazel, oak with protection guards £21.17 + VAT. Collection in February from Sculthorpe Moor.
- ii) The Clerk was asked to contact Winston Harrold to confirm that the land was not available for rent.
- b) Recreation Area
- i) Tree planting: it was agreed to use some of the trees from the bundle to replace the horse chestnuts that used to be near the hedge at the top of the recreation area rather than taking up the neighbour's suggestion to plant a tree between his property and the play area.

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ii) An email from the neighbours (adjacent to the Recreation Ground) had been received stating that they had planted out the 'wild flower beds' with 117 plants and 300 daffodils. Unfortunately the proposal and budget had not been considered in advance by the Parish Council so it was not possible to reimburse them for the reduced amount requested. It was also agreed keep with the current contractors and not take up their offer of grass cutting. The Clerk was asked to contact them and explain the situation.

c) **Removal and replacement of storage container:** investigations continue to find a suitable and cost-effective replacement.

d) It was noted that the **drain cover** on the track had been concreted in place - thanks to Wayne.

e) **Pavilion** - windows had been cleaned.

f) **Financial Business**

i) Balances as at 6 Sept 2022: current account £6,316.57 savings account £12,305.32

ii) Regular payments since previous statement: electricity £35.00; interest £3.79

iii) Receipts since previous statement: bookings £92.75

iv) The following payments were approved:

Payee	cheque number	Amount
Lisa Chapman (cleaning - September)	101123	£45.00
Mary Walsh (for cash payment to Gary for cleaning windows at Pavilion)	101124	£10.00

16) **Santa Romp**

a) It was agreed to do the Santa Romp as last year (chocolates but no gifts) on 18 December start at 4:30 pm

17) **Correspondence** - circulated as usual via email

18) **Items for report or for the next agenda.**

19) **Next Meeting of the Parish Council** at 7.30pm on Thurs 17 November 2022 in the Millennium Pavilion

Meeting closed at 8:35pm