

## Hindolveston Parish Council

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Present: Hazel Carter, Wayne Jolly, Trevor Leeder (Vice-Chair), John Senior, Liz Vickers, Mary Walsh (Chair), Austen Wiles and three members of the public

### **Meeting of the Parish Council on Thursday 16 March 2023 at 7.30 pm in the Millennium Pavilion**

#### **Public Forum**

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
  - Claire Chapman from NNDC reported that she was working with NCC adult learning to arrange sessions on community venues (with a kitchen and sockets) to run adult cooking lessons with a max of 8 (min 4) attendees. It was agreed that the Pavilion (at no cost) could be used for the four week course of two-hour sessions.
- Reports from District and County Councillors were circulated via email.

#### **MINUTES**

- 1) Apologies none.
- 2) Declarations of pecuniary interest in any of the agenda items listed below. None.
- 3) The Minutes of the previous meeting (16 February) were approved and signed.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting. None.
- 5) **Highways:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
  - a) Items to report
    - i) Potholes on
      - (1) Church Lane
      - (2) passing places on Fulmodeston and Foulsham Roads
    - ii) gravel from driveways spilling into the road making it difficult for pedestrians
- 6) **SID speed indicator device**
  - a) Nothing to report.
- 7) **Planning**
  - a) Applications received from the District Council since the last meeting.
    - i) CL/23/0361: Lawful Development Certificate for use of annexe ('The Bakehouse') as holiday let at **The Old Bakery 34 The Street**. Link circulated. Please note that this LDC application is not an application for Planning Permission. LDC applications are made under the Town and Country Planning Act 1990 but must be determined upon the available evidence and on the civil law "balance of probabilities" test. The District Council is therefore unable to take into account

- 429 -

Signed: .....  
Chair

Date: .....

## Hindolveston Parish Council

expressions of support or opposition to the subject-matter of a LDC application although if the Parish Council (or individual members) has any information relating to the application site this would be very helpful.

b) Decisions made by North Norfolk District Council

- i) PF/22/1800 & LA/22/1801: Alterations and extensions to farm house and modifications to detached coach house to create games room & study / gym at **Beck Farmhouse 123 The Street**. APPROVED.
- ii) PF/22/2946: Two storey side extension and single storey rear extensions to dwelling; new front open porch; replacement windows at **Denver House 20 The Street**. APPROVED.

8) Book Exchange work in progress

9) Street lighting no issues.

10) Financial Business

a) Account balances on bank statements as at 27 February 2023

Business Bonus	£7,162.44
Business Premium	£114.55
Current account ( <i>incl £2371.98 from Silver Band Trust</i> )	£17,243.13

b) Receipts: none

c) Regular payments: nPower non-metered supply £56.70; ICO annual fee £35; salary and on costs;

d) The following Payments were approved:

Payee	Chq. No.	Amount
BREAK (reissue cheque - received out of date)	100989	£20.00
Joanna Otte (expenses)	100990	£42.90
Walsingham Parish Council (photocopying newsletter)	100991	£10.00
Arthur J Gallagher Insurance Brokers Ltd (annual premium)	100992	£1488.16
Norfolk Parish Training and Support (annual subs)	100993	£130.00

11) Employment

- a) It was noted that a re-declaration had been made to the Pension Regulator as required.
- b) It was noted that the National Salary Award agreed by the NJC in November was to increase salary by £1 per hour to be applied retrospectively from 1 April 2022.
- c) It was noted that the Employer's pension contribution would decrease by 0.5% for year beginning April 2023
- d) The Standing Order instructions to include the following was approved and signed:
  - i) backdated salary increase for the payments in March
  - ii) decrease in employer's pension contributions for 2023

12) Covid-19 Hardship Grant no applications

13) Allotments and tenancies: nothing to report.

## Hindolveston Parish Council

### 14) Recreation Ground and Pavilion

- a) **Nature Reserve** at bottom of Rec.
  - i) Water for the saplings to be arranged
  - ii) It was noted with appreciation that the owl box had been mounted in the tree.
  - iii) It was noted with appreciation that a holly bush had been replanted.
  - iv) It was noted with disappointment that the farmer's contractor had cut the field without permission and some damage had been done to the newly planted saplings. The Clerk was asked to see if it would be possible for the contractor to assist with drilling the sunflower seeds in recompense.
  - v) It was noted that once the ditch and bank had been re-instated there would be a clear physical boundary between the new Nature Reserve and the farmer's field.
- b) Sign for the Picnic Area. A lovely drawing had been received from two girls in the village and a sign was being printed.
- c) Regular check of equipment
- d) It was noted with appreciation that the old storage container would be removed.
- e) It was agreed that T Leeder would take out the old post for the football pitch lights when ground conditions were right.
- f) It was agreed to apply to NNDC Sustainable Communities Fund for **fencing around the play area and hard standing with storage container for the Pavilion.**
- g) **Pavilion:** nothing to report.
- h) **Financial Business**
  - i) Balances as at 9 Feb: current account £5,930.33, savings account £12,312.18
  - ii) Regular payments since previous statement: no change
  - iii) Receipts since previous statement: no change
  - iv) The following payments were approved:

Payee	cheque number	Amount
Lisa Chapman (cleaning)	101130	£52.50
M Walsh (cash for Gary Wright - window cleaning)	101131	£10.00

### 15) Community Events

- a) Coronation: Big Lunch on Sunday 12:30 in the Village Hall (invite a neighbour /friend for bring and share lunch). Tombola and Raffle for the Church (possibly tea and cakes). TV live streaming of the concert on Sunday evening with bar and pork pies in the Village Hall. Invitation to be sent to all households.

### 16) **Correspondence:** mail circulated as usual via email

- a) It was noted that Norfolk Association of Local Councils had been informed that the Parish Council is interested in having electric vehicle charging points installed.
- b) Those who wish to stand for election were reminded that they need to complete nomination forms which have to be delivered to NNDC office in Cromer between 21 March and 4 April. The Clerk would take forms to Cromer (she would need them by Monday 27 March at the latest).

### 17) Items for report or for the next agenda.

### 18) Next Meeting of the Parish Council and Annual Parish Meeting at 7.30pm on Thurs 20 April 2023 in the Millennium Pavilion.

Meeting closed at 8:25 pm