

## **Hindolveston Parish Council**

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To: Hazel Carter, Wayne Jolly, Trevor Leeder (Vice-Chair), John Senior, Liz Vickers, Mary Walsh (Chair),

CC: Mike Hankins (District Cllr), Steff Aquarone (County Cllr), SNT Fakenham

### **You are summoned to a Meeting of the Parish Council on Thursday 20 July 2023 at 7.30 pm in the Millennium Pavilion**

Signed: ..... (Clerk to the Council)  
Public Forum

Date: .....

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
- Reports from District and County Councillors.

*Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).*

### **AGENDA**

- 1) Apologies and reasons for absence
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To approve the Minutes of the previous meeting (15 June) for the Chair to sign.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
  - a) To note that NNDC have been informed that dog bins and rubbish bin at the Rec had not been emptied for some time.
- 5) To consider co-opting one person to fill the vacancy
- 6) Highways: <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
  - a) Items to report
- 7) Street lighting
- 8) Planning
  - a) Applications received from the District Council since the last meeting. It is possible that further applications may have been issued since the agenda was published which may be considered by the Council. Interested parties should check the website for the most up to date list prior to each meeting using:  
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/category/planning-applications/>
  - b) To note decisions made by North Norfolk District Council
    - i) CL/23/0361 | Lawful Development Certificate for use of annexe ('The Bakehouse') as holiday let | The Old Bakery 34 The Street. WAS LAWFUL.

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- ii) Signs at Lyles House: One to be removed because of detrimental impact on highway visibility. The owners have been invited to submit an application to regularise and retain the other advertisement.

### 9) Financial Business

#### a) Account balances on bank statements as at 30 June 2023

Business Bonus	£4,079.03
Business Premium	£114.93
Current account ( <i>incl £2371.98 from Silver Band Trust</i> )	£22,295.25

#### b) Receipts: interest £24.18

#### c) Regular payments: CGM grounds maintenance £302.78; nPower non-metered supply £69.73; salary and on costs.

#### d) Payments for approval:

Payee	Chq. No.	Amount
Joanna Otte (expenses)	101010	£84.11
Walsingham Parish Council (photocopying newsletter for July)	101011	£18.40
Ryan Hubbard (April - lost chq), June, July)	101012	£480.00
Steward Safety Supplies (no dog signs x 4)	101013	£64.90

### 10) Annual Inspection of Assets report

- a) Pavilion - good condition. Safety checks carried out. First Aid kit up to date.
- b) Playground - looking good. Fencing needs to be replaced
- c) Picnic area - regular weed control to be carried out. More bark to be laid.
- d) Picnic bench on field has been repaired
- e) Litter bin fine
- f) Nature Reserve project slowly going forward
- g) Allotments - no major issues. Some areas not being cultivated
- h) Street lighting - a couple are getting overgrown
- i) War Memorial - fine
- j) Defibs - checked and operational
- k) Notice boards - good
- l) Bus shelter - some ivy growth but not a problem at present
- m) Village Sign needs to be washed down - ask window cleaner
- n) Benches, dog bins and grit bins - fine
- o) Graveyard needs to be tidied up (contact with PCC)

### 11) Allotments

- a) To arrange an allotment inspection and with a view to identifying un-used or uncultivated allotments to pass on the people on the waiting list.
- b) Remind tenants that bonfires are not allowed.

### 12) Recreation Ground: Nature Reserve, Playground and Pavilion

#### a) Nature Reserve:

- i) The stumps at the entrance path have been cleared away
- ii) Volunteers have been watering the trees

#### b) Play area

- i) Regular check of equipment
- ii) Grass cutting

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- iii) Weed control and bark chips for picnic area
- iv) To note that the application to the NN Sustainable Communities Fund is being considered in July (because the new district councillors have been in training during June).

### c) Pavilion

### d) Financial Business

- i) Balances as at 6 July: current account £5,126.77, savings account £12,353.16
- ii) Regular payments: EON Next £35;
- iii) Receipts: £18
- iv) Payments for approval:

Payee	cheque no.	Amount
Lisa Chapman (cleaning)		
North Norfolk District Council (Euro Bin hire & emptying)		£315.70

### 13) Graveyard tidy-up

- a) To note that the Vicar is happy for tidying-up to be carried out.
- b) NWT have been approached and have added this to their list for visiting next year to carry out a plant survey by an expert

### 14) **Correspondence:** mail circulated as usual via email

- a) 'Railway Town' meeting with Jerome Mayhew MP has been arranged for 14 July following an email from the Chair highlighting the objections from the Parish Council.

### 15) Items for report from Parish Councillors or for the next agenda.

### 16) Next Meeting the Parish Council at 7.30pm on Thurs 21 September 2023 in the Millennium Pavilion