

Hindolveston Parish Council

Clerk: Mrs Joanna Otte tel 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN
e-mail: hindolvestonpc@googlemail.com
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/>

Present: Hazel Carter, Claire Chapman, Wayne Jolly, Trevor Leeder (Vice-Chair),
Liz Vickers, Mary Walsh (Chair),
and: Mike Hankins (District Cllr) and three members of the public

Meeting of the Parish Council on Thursday 16 November 2023 at 7.30 pm in the Millennium Pavilion

Public Forum

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
 - A member of the public commented on the request by the Parish Council to the police to look at parking and traffic problems at the junction of Foulsham Road and The Street. He pointed out that a major problem at this junction and else where in the village was the caused by the HGVs going to Foulsham airfield.
- Reports from District and County Councillors circulated via email.
 - Mike Hankins (NND Cllr) explained that Environmental Health was working with the organisers of the music festival at Sennowe Park so mitigate the problems with noise pollution that had disturbed so many people this year. He reported that Anglian Water had provided some answers to the queries from the District Council. He asked the Parish Council to provide more details for the problems with sewage blockage / flooding so this could be properly investigated and resolved. He mentioned that the District Council had undergone a Peer Review and the report would be available on the District Council website.

MINUTES

- 1) Apologies from J Senior, S Aquarone (County Cllr), SNT Fakenham were accepted.
- 2) Declarations of pecuniary interest in the agenda items listed below. None.
- 3) The Minutes of the previous meeting (19 Oct) were approved and signed.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
 - a) Letters of thanks for donations received from Citizens Advice, Tapping House and the Air Ambulance.
- 5) **Highways:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
 - a) Items to report
 - i) Potholes at Park Farm and Fulmodeston Road
 - ii) Blocked grops and ditches on Fulmodeston Road and Pinfold Lane
 - iii) Collapsed ditch on Melton Road
 - iv) Overgrown hedge on corner of Stibbard Rd/Hindolveston Rd in Fulmodeston
 - b) Flooding across The Street at Beck Farm - request for highway drains to be properly cleaned.

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6) Street lighting. Nothing to report

7) Planning

- a) Applications received from the District Council since the last meeting. None
- b) Decisions made by North Norfolk District Council. None

8) Setting the Budget and Precept for 2024-25

- a) The figures of the draft budget were reviewed:

Expected bank balance at the end of March 2023 is **£36,372**: of which

£ 410 is the Covid hardship grant

£1,555 is the Defibrillator Fund (£645 was from donations)

£2,372 is the Silver Band Trust Fund

£4,000 is for the MUGA (or other playground equipment)

The remaining £28,514 is reserved funds (as listed)

It was noted that between March 2020 and May 2021 the Recreation Committee received £29,724 as Covid-19 Business Support grants from the District Council.

It was noted that in this year a grant of £3,500 had been received from NNSCF towards the fencing and storage shed at the Rec.

Expected payments for 2024-25 are £17,850

Expected receipts for 2024-25 are £ 4,455

- b) To determine whether or not there are any other likely calls on planned expenditure. Nothing in addition to the headings in the budget.
- c) It was agreed to set the precept for 2024-25 at **£13,500** (of an increase of £500 just under 4%).
- d) The precept form for the District Council was completed and signed.

9) Financial Business

- a) Account balances on bank statements as at 30 October 2023

Business Bonus	£22,455.07
Business Premium	£115.24
Current account (<i>incl £2371.98 from Silver Band Trust</i>)	£10,044.15

- b) Receipts: allotment rent £943.34;

- c) Regular payments: nPower non-metered supply £93.11; salary and on costs.

- d) Payments for approval:

Payee	Chq. No.	Amount
Joanna Otte (expenses)	101027	£31.91
Walsingham Parish Council (photocopying newsletter Nov)	101028	£11.04
NPTS (training - induction for councillors Jan 11 & 18)	101029	£44.00
R Hubbard (graveyard Aug, Sept, Oct)	101030	£480.00
NNDC (elections)	101031	£51.17
R Hubbard (graveyard Nov)	101032	£135.00

10) Employment

- a) Salary increase for 2023-24: The Local Government Association (LGA) advised the National Association of Local Councils on 6 November that 'Agreement has been reached on the pay award for local government services ('Green Book') employees, covering the period 1 April 2023 to 31 March 2024.' SCP 19: was £14.48 increased to £15.48.

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- i) Back pay for 2023-24 April to October: salary + £151.67; Annual Salary less employee's pension contribution + £143.33; Employee's pension contribution + £8.34: Employer's pension contribution + £35.64.
- ii) The instructions to the bank to make the back payments and to change the monthly payments was approved and signed.

11) Notice Board

- a) It was noted that the door 'fell out' and had been re-instated. To monitor if further repairs would be required.

12) Allotments: to arrange for the allocation of an empty allotment.

13) Recreation Ground: Nature Reserve, Playground and Pavilion

- a) **Nature Reserve.** The Chair reported that she would be meeting up with a naturalist on site for ideas as to how to progress the project.
- b) **Play area**
 - i) Regular check of equipment: no problems
- c) **Storage shed** has arrived. Making the concrete base and erecting the shed will be done in the next month or so depending on work and weather conditions.
- d) **Pavilion:** ceiling hatch in disabled loo needs to be re-fitted.
- e) **Financial Business**
 - i) Balances as at 6 Oct: current account £4,610.90, savings account £12,386.26
 - ii) Regular payments: EON Next £35.
 - iii) Receipts: bookings £37.
 - iv) Payments for approval:

Payee	cheque no.	Amount
C Davison (hedge cutting)		
R Hubbard (clearing path at Nature Reserve, July)	101154	£75.00
Lisa Chapman (cleaning)	101155	£65.00

14) War Memorial

- a) It has been pointed out that the War Memorial commemorates those who died in WWI and that there is a roll of honour in the church for those who died in WWII. It was agreed to add the new-found names to the memorial (there appear to be only two deaths in action in WWII).
- b) Quote from MB Howell to clean, repaint names and add additional ones £1800 + VAT. A second quote is being sought
- c) It was noted that the War Memorial Trust requires an initial application to establish if the project is one that it could fund. The full application requires at least two quotes.

15) Graveyard

- a) The Chair and Vice-Chair had had a site visit with R Hubbard to clarify the work that will need to be on a regular basis to keep the graveyard clear.
- b) The hedge and overgrown area will be tackled in January

16) **Correspondence:** mail circulated as usual via email

17) Items for report from Parish Councillors or for the next agenda.

18) Next Meeting at 7.30pm on Thurs 18 January 2024 in the Millennium Pavilion. Meeting closed at 8:20 pm