

Hindolveston Parish Council

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Present: Hazel Carter, Claire Chapman, Wayne Jolly, Trevor Leeder (Vice-Chair),
John Senior, Mary Walsh (Chair),
and: Mike Hankins (District Cllr) and two members of the public

Meeting of the Parish Council on Thursday 19 October 2023 at 7.30 pm in the Millennium Pavilion Public Forum

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
 - A couple of allotment rents were received.
- Reports from District and County Councillors: circulated via email.

NNDCllr Mike Hankins explained that he was looking into a planning application at Hope House which had been refused. Report

- Following receipt evidence of patchy postal deliveries across the Stibbard Ward, he intended to take up the issue with Royal Mail. Parish Councillors confirmed that the postman in the village was very good even if he was stretched by his work commitments.
- The issue about the BT Switch to Digital was mentioned and information would be included in the newsletter.
- The council Overview and Scrutiny Committee have arranged for a presentation from Anglian Water in November on the improvement plan for their service, questions that residents have on issues for the meeting are welcome. The Clerk would forward the information about the problems with the ditch on Melton Road.
- Is the Parish Council considering the preparation of a local environmental strategy for Litter, Waste and recycling? The Parish Councillors confirmed that volunteers carry out regular litter picks.

MINUTES

- 1) Apologies from Liz Vickers were accepted.
- 2) Declarations of pecuniary interest in any of the agenda items listed below. None.
- 3) The Minutes of the previous meeting (21 Sept) were approved and signed.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
 - a) It was noted that Safer Neighbourhood Team would carry out passing patrols in the area and deal with any problems with parking at the junction of Foulsham Road / The Street which arise. They would also do night-time patrols following the discovery of empty drug packages at the Recreation Ground.
- 5) **Highways:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
 - a) Items to report
 - i) Faded 'Bend ahead' sign at Blue Tile Farm, Fulmodeston Road
 - ii) Ditch on Melton Road needs to be cleaned out.

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6) Street lighting

- a) A light on Fulmodeston Road partly obscured by tree growth.

7) Planning

- a) Applications received from the District Council since the last meeting.
i) ADV/23/1789: Retention of non-illuminated advertisements to front and side of residential care home at **Lyles House 7 The Street**. No objection.
b) Decisions made by North Norfolk District Council. None

8) Remembrance Sunday

- a) Service in the Church at 10:15 am. Wreath laying at the Memorial at 10:45 am (with sounding of the Reveille and the Last Post), followed by refreshments in the Village Hall. Retiring collection for the Royal British Legion.

9) Donations: It was resolved that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, was in the interests of the area or its inhabitants and would benefit them in a manner commensurate with the expenditure.

- i) It was noted that a poppy wreath had been purchased from the Poppy Shop for £26 (including a direct donation of £5.01).
ii) It was decided how to distribute the allocated £100: as follows: £30 to East Anglian Air Ambulance; £10 to Citizens Advice; £20 to Break; £20 to Tapping House Hospice; £20 to EACH (children's hospice).

10) Financial Business

- a) Account balances on bank statements as at 29 September 2023

Business Bonus	£22,430.07
Business Premium	£115.24
Current account (<i>incl £2371.98 from Silver Band Trust</i>)	£10,745.56

- b) Receipts: allotment rent £15; interest £60.13

- c) Regular payments: CGM grounds maintenance £605.56; nPower non-metered supply £62.96; salary and on costs.

- d) Payments for approval:

Payee	Chq. No.	Amount
Paul Minns (graveyard clearing)	101018	£400.00
Joanna Otte (expenses)	101019	£90.06
Walsingham Parish Council (photocopying newsletter Oct)	101020	£18.40
Joanna Otte (Poppy Shop - wreath, donation)	101021	£26.00
East Anglian Air Ambulance (donation)	101022	£30.00
Citizens Advice (donation)	101023	£10.00
Break (donation)	101024	£20.00
Tapping House Hospice (donation)	101025	£20.00
EACH (donation)	10126	£20.00

11) Allotments

- a) It was noted that an allotment holder has given up part of their allotment which can be re-allocated to the person on the waiting list.
b) It was noted that there was broken glass on one allotment.

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- c) The Clerk was asked to send a plan with names and allotment numbers to parish councillors.

12) Recreation Ground: Nature Reserve, Playground and Pavilion

- a) Thank you to Trevor for removing the leaning floodlights from the playing field, widening the entrance to the Nature Reserve and opening up the ditch between the adjacent field and the reserve. The landowner was happy with this as it stops trespassing.
- b) **Nature Reserve:** It was agreed that a plan of action was required. Advice would be sought as to the best way to manage the area - e.g. leaving some to rewild, mowing paths, looking after the trees etc. This would be considered at the next meeting.

c) Play area

- i) Regular check of equipment - fine.
- ii) The new **fence** had been erected at the beginning of October. It looks great. However it was noted that the signs had not been replaced. The Clerk would check with Alec.

d) Storage shed with concrete base. Three quotes were considered

- i) Garden Site: Yardmaster 10x10 ft Emerald Deluxe Metal Shed including anchor bolts: £449.99.
- ii) Elbec Garden Buildings: 10x10 Lotus Apex Metal Shed in Anthracite Grey with anchor kit, timber floor kit, steel foundation kit, shelving unit: £1,584.19.
- iii) Garden Chic: Yardmaster Woodview Shiplap Metal Shed 10x12 with floor support kit: £819.

It was agreed to purchase the Yardmaster 10x10 from Garden Site for North Norfolk Roofing to erect on a concrete base.

e) Pavilion: all in order.

f) Financial Business

- i) Balances as at 6 Sept: current account £4,532.99, savings account £12,386.26
- ii) Regular payments: EON Next £35; Wave (water) £20.74
- iii) Receipts: interest £33.10
- iv) Payments for approval:

Payee	cheque no.	Amount
AR Crisp Farm and Landscaping Services (fence)	101150	£5250.00
Lisa Chapman (cleaning)	101151	£51.00
T G Leeder (digger hire for opening ditch and widening gateway)	101152	£240.00
J Otte (for Garden Site: 10x10 Yardmaster Shed)	101153	£449.99

13) War Memorial

- a) Quote from MB Howell to clean, repaint names and add additional names to the War Memorial: one more name from the First World War (Fredrick John Thorpe) and two from the Second (Fredrick Stephen Girling and (Elijah) Reginald Margetson: £1800 plus VAT.
- b) It was decided to apply for a grant from the War Memorial Trust to help towards the cost.

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- 14) Graveyard tidy-up
- a) Paul Minns has done a fantastic job clearing up - £400. It was hoped that he would be able to come back in the new year to cut back the hedge and overgrowth
 - b) It was agreed that the Chair (and others) would meet up with Ryan Hubbard to discuss how to maintain the graveyard so that the graves do not get overgrown in future.
 - c) It was suggested that ideas for a bench etc should be put to the Vicar and perhaps a 'Friends of' group could be formed as the Church is responsible for the graveyard.
 - d) John and Claire will resume their mapping of the graves in the spring.
- 15) Hindolveston Village Archive
- a) It was reported that the project of putting up items from the Village Archive on the notice boards was going well and generating conversations which is great. It has also led to the discovery of more treasures.
- 16) **Correspondence:** mail circulated as usual via email
- 17) Items for report from Parish Councillors or for the next agenda.
- a) Setting the Budget and Precept for 2024-25
- 18) Next Meeting the Parish Council at 7.30pm on Thurs 16 November 2023 in the Millennium Pavilion

Meeting closed at 8:30 pm