

## Hindolveston Parish Council

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<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/>

To: Hazel Carter, Claire Chapman, Wayne Jolly, Trevor Leeder (Vice-Chair), John Senior, Liz Vickers, Mary Walsh (Chair),  
CC: Mike Hankins (District Cllr), Steff Aquarone (County Cllr), SNT Fakenham

### **You are summoned to a Meeting of the Parish Council on Thursday 18 January 2024 at 7.30 pm in the Millennium Pavilion**

Signed: ..... (Clerk to the Council)  
Public Forum

Date: .....

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
- Reports from District and County Councillors.

*Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).*

### **AGENDA**

Welcome

- 1) Apologies and reasons for absence
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To approve the Minutes of the previous meeting (16 Nov) for the Chair to sign.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5) **Highways:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
  - a) Items to report
    - i) Blocked drains and ditches causing flooding across roads and to properties
    - ii) Junction on B1110: request for speed limit reduction and / or other measures to make the junction safer.
- 6) Street lighting
- 7) Planning
  - a) Applications received from the District Council since the last meeting. It is possible that further applications may have been issued since the agenda was published which may be considered by the Council. Interested parties should check the website for the most up to date list prior to each meeting using:  
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/category/planning-applications/>
    - i) PF/23/2589: Extensions and alterations to dwelling; detached outbuilding for use as annexe to the dwelling. At **The Old Station, Station Road**. Link circulated. No objection submitted 18 December (6 responses via email).
  - b) To note decisions made by North Norfolk District Council

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- i) PF/22/1834: Erection of single storey dwelling to replace agricultural building (Barn 6) with extant permission for conversion to a dwelling at **Agricultural Barns Church Lane**. APPROVED.
- ii) PF/22/1829: Conversion of Barn 7 from agricultural barn to dwelling and associated external works at **Agricultural Barns Church Lane**. APPROVED.
- iii) PF/23/1974: Change of use from dwellinghouse (Class C3) to a private health care facility Class E(e); new vehicular access to Fulmodeston Road at **Blue Tile Farm 68 Fulmodeston Road**. APPROVED.
- iv) ADV/23/1789: Retention of non-illuminated advertisements to front and side of residential care home at **Lyles House 7 The Street Hindolveston**. APPROVED.

### 8) Financial Business

- a) Account balances on bank statements as at 29 December 2023

Business Bonus	£22,583.27
Business Premium	£115.64
Current account ( <i>incl £2371.98 from Silver Band Trust</i> )	£7,803.81

- b) Receipts: allotment rent and deposit £200; interest £78.60  
c) Regular payments: nPower non-metered supply for street lights £230.44; CGM grounds maintenance £48.25; salary and on costs.  
d) Payments for approval:

Payee	Chq. No.	Amount
Joanna Otte (expenses)	101033	£129.42
Walsingham Parish Council (photocopying newsletter Dec)	101034	£18.88
Norfolk ALC (training - allotment management)	101035	£57.60
Philippa Downing (WW1 website 2021 - 2024)	101036	£345.60

### 9) Bus Stop Books

### 10) Allotments

- a) To note that a request to have fireworks on the allotments was refused due to potential disturbance to neighbours, pets and livestock in the vicinity.

### 11) Recreation Ground: Nature Reserve, Playground and Pavilion

- a) **Nature Reserve:** recommendations from Phil:
- i) **Cut back** (before bird-nesting starts) **except the trees and saplings of Alder**.
  - ii) **Leave** a little scrub for wildlife as there is a shortage across the County.
  - iii) **Paths for access:** Suggestion to leave a **metre width** near the hedge so people can walk round and perhaps cut a path through the field.
  - iv) **Cut back again late July**. The first cut will regulate the invasive plants like creeping buttercup. The second cut would control the thick grasses also regulate the things like thistles blowing dispensing seeds everywhere.
  - v) **Cut back the hedges late October** when the berries have gone off the hedges.
  - vi) Recommended someone to **manage as a meadow**.
- b) **Play area**
- i) Regular check of equipment
- c) Playing field: moles

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d) Storage shed

e) Pavilion

f) **Financial Business**

i) Balances as at 5 Jan: current account £3,799.71; savings account £6,421.52

ii) Regular payments: Wave £20.74; EON Next £70; interest charge £6.96.

iii) Receipts: bookings £94.5; interest £35.26.

iv) Payments for approval:

Payee	cheque no.	Amount	Date
C Davison (hedge cutting)			
Lisa Chapman (cleaning Nov)	101156	£42.00	05/12/23
Lisa Chapman (cleaning Dec)	101157		

12) WW1 website <https://www.hindolvestonww1.co.uk/>

a) Hosting 2021-24 to be paid.

b) To consider whether to keep the website or to transfer some of the information to the Parish Council website. Annual website fee is currently £86.

13) War Memorial

a) To note that the War Memorial Trust requires an initial application to establish if the project is one that it could fund. The full application requires at least two quotes.

b) Quotes

i) MB Howell Norfolk Stone Masons

(1) to clean, repaint names and add additional ones £1800 + VAT

ii) Nick Hindle Stonemasons

(1) to add names: £194 + VAT. (A new tablet in similar material: £545 + VAT)

(2) to clean and renovate memorial (DOFF) and re-enamel: £1867 + VAT

(3) To clean steps, plinth and cobbled walling: £1200 + VAT

14) Graveyard

a) Hedge cutting and clearing

15) **Correspondence:** mail circulated as usual via email

16) Items for report from Parish Councillors or for the next agenda.

17) Next Meeting the Parish Council at 7.30pm on Thurs 15 February 2024 in the Millennium Pavilion