

HINDOLVESTON VILLAGE HALL MANAGEMENT COMMITTEE

(Registered charity No. 298058)

Report from the ANNUAL GENERAL MEETING

December 12th 2023 at 7pm in Hindolveston Village Hall

Chair's Report

The village hall is run entirely by volunteers and receives no external funding. Our income, which pays for utilities, licences and the up-keep of the hall, is generated through hiring out the hall, from events run by volunteers such as the Coffee Shop, film seasons and the Friday Bar & fund-raising.

The Committee of 8 volunteers meet formally every two months, with most committee members involved in all aspects of running the hall and its events day-to-day. We have a treasurer, chair and bookings officers but we still have no secretary or minute taker in post.

Events

The hall has been busy this year. Wendy & Terry, our bookings team, have had a busy time taking bookings, overseeing hall hirers and dealing with their problems. We have weekly art classes, Coffee Shop, Tai Chi, Meditation and Mindfulness (new for this year), yoga, fitness class and the Friday bar. Monthly events include weekend art workshops, film nights, a stitching group & life drawing class.

The Coffee Shop runs every week of the year on Tuesdays from 10 am - 12. Coffee, teas, homemade cakes and sausage rolls are served by a team of around 9 volunteers on a rota basis. Cakes and scones are baked by a team of 10 volunteers, also on a rota basis. The Coffee Shop is well attended. **The Village Hall Bar** is open every Friday from 6.30pm to 10.30pm. We have a team of 14 volunteers who manage the bar each week, two per session. Neil Gladwell manages the "back office": buying in the stock, carrying out a weekly stock check and keeping the working area clean and tidy.

The Cinema programme, run by a group of 6 volunteers, is now back to normal with its selection of English and foreign language films during its autumn, winter and spring seasons. The bar is open on film nights. All profits from the Coffee Shop, the Friday bar and the cinema evenings go towards the upkeep of the hall.

In addition to the regular hirers we have had: a series of breakfasts for a local shoot; Polling Station for the local elections in May; Coronation Celebrations in May; Creative East Dance Theatre with a sold out performance as part of the Norfolk & Norwich Festival; a Tea Dance in May organised by George & Pearl Kemp; a one day wellness event in October and a literary evening with a local author. Crafts in Action held their summer event in August in the hall and car park and their Christmas Craft Market in December, which included a Saturday evening for the first time since the Covid closures.

Due to the increased costs of running the hall, the hall hire fee was increased by £1 per hour in September to £9 for villagers and £10 for non-residents.

Maintenance and repairs

NNDC issued our Completion Certificate for the work done at the hall – new kitchen, entrance, wiring, etc.

The 5 yearly electrical Inspection was carried out in May by Stephen Sewter Electrical and faults were subsequently corrected. The emergency lighting was also tested and some lights were replaced. The 4 strip lights in the main hall were replaced with LED fittings. Portable Appliance Testing was carried out on all the portable electrical equipment.

The boiler was serviced in May by Dempseys and they also fitted a new toilet in the disabled cubicle after the old one was damaged. The chimney above the kitchen area was repaired and partially rebuilt by Andrew Curtis after plants growing in it damaged the brickwork.

The Wednesday Working Party (a team of 11 volunteers) has continued to meet on the first Wednesday of the month.

General

The hall has gradually returned to its pre-Covid state. Hand sanitiser points remain and hirers are still asked to take extra care with cleaning.

The 100 Club continues to bring in regular funding, although we are still well below our target of 100 members. The Bowls Club uses the hall toilets & car park when they have a home match and make a donation to the hall for this.

In January the Briston branch of the Salvation Army asked if we would have a food bank drop off point at the hall. This is in place and is emptied regularly by a village resident.

The Village Archive is now stored at the hall. A new PRS Music Licence was acquired in June.

Treasurers Report Year ending 12/12/23

2023 has seen the Village Hall re-establish itself as the hub of the village, open to Regular and Private Hirers, and for regular events such as the Coffee Shop, the Village Cinema, and the regular weekly Friday Bar.

In February, we had full-fibre Broadband installed – which allowed us to take card payments for the bar and ticket sales.

From Oct 2022 – Dec 2023: Totals -

Income: £21,381.40 (Hall hire, Bar profits, Coffee Shop, 100 Club, Tea-towels, Car-parking etc.)

Expenditure: £23,784.08 (Oil, Electricity, Cleaning, Building and Grounds Maintenance, Insurance, Accounts, Licences, General Maintenance etc.) (this includes £2,555 for the chimney repair)

So, income from the Hall Hire is beginning to build again over the year, especially from the Art classes, but so far this year we have shown a small loss: £2400

We have maintained a healthy Current Account balance (plus an untouched emergency Deposit Account Balance).

Election of the committee.

The current committee and officers were re-elected. There were no new nominees.